



## Grant County Fire District No. 8

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### Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on March 12, 2019. The meeting was called to order by Board Chair Scott Nesbit at 16:00 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Debra Crain, Paul Parker, Russell Brixey, and Richard Kummer. A quorum was established.

Others present: Chief David Patterson and District Secretary Barbara Davis

No members of the public were present to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer, Second: Brixey. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Brixey, Second: Kummer. Motion approved unanimously.** The documents were signed by the Board.

**Chief's Report:** Chief reviewed his written report.

1. Call Volume - February had 2 fire calls and 43 EMS calls for a total of 45 calls for the month, with a year-to-date of 93 calls.
2. Tender 810 - Chief stated that the truck was done and he had a mechanic check out the engine and drive it. The tank and plumbing will need to be tested once it is delivered. Freightliner will deliver it once the weather improves.
3. Insurance Survey & Rating Board – Chief reported that an inspector will be here July 1 to inspect the area. He was provided with a checklist for information to gather. There was discussion on the checklist. Chief stated he had nothing further unless there were questions. There were no questions and he left to go on a call.

**Business Manager/District Secretary's Report:** Secretary Davis reviewed her written report.

1. Financial reports were reviewed. Davis stated that she did not receive ambulance billing reports before the meeting so they were not included. The reports were reviewed and there were no questions or comments.
2. Levies – Davis reported that the County Assessor's office sent out certified levy information. She stated that the General levy rate was \$0.58679 and the EMS levy was \$0.50.
3. Website - Davis stated that the new website was published March 7. She said that a few photos needed to be updated, but it looked more professional
4. Blood Drive - The next drive is scheduled for Tuesday, March 19, 2019, from noon to 5:00 pm. Davis stated had nothing further to add and there were no questions.

**Unfinished Business:**

1. Facilities – Davis stated that she did not have as much information as Chief, but discussed the architect and the two estimates. The Board consensus was that TCA was not listening to us and the project had stalled, so they directed Chief to contact the second-choice architect to see if they were still interested in the project. There was more discussion on options to move forward.

2. SAFER Grant – Davis reported that the grant writer had everything she needed and was working some small differences between last year’s application and this year’s application. She stated that it would be submitted before the deadline of March 22. There was discussion on the grant details.

There were no additional unfinished business items.

**New Business:** None.

**Additional Business**

1. Davis reported that Jose Tapia Garcia gave notice last month and his last day was the last week of February. She stated Chief had an interview with a candidate set up for tomorrow and the candidate appeared to be well qualified.
2. Commissioner Brixey commented that the new architect for the station be held to a schedule to keep the project moving forward.

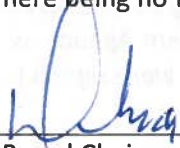
There were no other additional business items.

Commissioner Nesbit asked if there was a need for an Executive Session. There was none.


**Announcements & Upcoming Events**

- Next meeting: April 9, 2019 at 1600. Commissioner Nesbit stated he would not be able to attend it and Commissioner Crain would chair the meeting.

There being no further business before the Board, the meeting was adjourned at 1638 hours.

  
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Board Chair

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Date

  
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District Secretary

  
\_\_\_\_\_  
Date