



**Grant County Fire District No. 8**

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**Board of Commissioner Regular Meeting Minutes**

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on May 14, 2019. The meeting was called to order by Board Chair Scott Nesbit at 16:00 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Debra Crain, Paul Parker, Russell Brixey, and Richard Kummer. A quorum was established.

Others present: District Secretary Barbara Davis; Chief David Patterson joined after a call; Gustavo Rangel

The members of the public were welcomed and invited to comment. There were no comments.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Parker, Second: Kummer. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Kummer, Second: Brixey. Motion approved unanimously.** The documents were signed by the Board.

Chief had not returned from the call. The Board was in agreement to move the Chief's report to after Additional Business.

***Business Manager/District Secretary's Report:*** Secretary Davis reviewed her written report.

1. Financial reports were reviewed. The reports were reviewed and there were no questions or comments.
2. Filing for Reelection Reminder – Davis reminded Commissioners Parker and Brixey that filing was due by 5:00 PM or online by 4:00 PM on Friday, May 17, 2019. Commissioner Parker stated that he filed online. Commissioner Brixey asked Davis to assist him after the meeting in filing online.
3. Desert Aire Info Center – Davis reported that the grand opening of the info center at the entrance to Desert Aire went well, but attendance was hampered by high winds. She stated that she handed out information on the "Ready, Set, Go!" and "Firewise Community" programs and gave a tour of Station 82 to PUD Commissioners Nelson Cox and Larry Schaapman.
4. Annual Report – Davis stated she filed the report on 5/6/19 once it was reviewed by a State Auditor's Office auditor.
5. Blood Drive - The next drive is scheduled for Tuesday, May 21, 2019, from noon to 5:00 pm.

She stated she had nothing further to add and there were no questions.

**Unfinished Business:**

1. Facilities – Davis stated that Chief had contacted the second-choice architect, met with him, and discussed the approved floor plan. Chief had emailed his proposal and contract to the Board for review previous to this meeting. She stated that Chief could give them more information once he returned. The Board approved the contract and proposal in form.
2. SAFER Grant – Davis reported that FEMA had called regarding details of the grant application and she provided them with correct past budget information. The information that was input was incorrect. This was reported to the grant writer who stated that this meant the application had made it through the peer review process.

Chief came in and the Board asked questions about Facilities and the other architect. Chief stated that Architects West had suggested some changes to the administrative side of the building, which would reduce the square footage and make the project more affordable. More discussion on this.

Commissioner Brixey asked about the unemployment claim hearing for Darryl Hudson. Chief stated that staff were on a call at the scheduled time, so the hearing didn't happen. He stated that employment security conditionally approved his reapplication process, but it appeared he was employed now so it was a moot point.

Commissioner Nesbit asked about the Station House Use Policy review from last month since he missed the meeting. He asked the Board to explain their decision. Chief stated that with fire season approaching it would be better to leave the rooms available for staff and volunteers. Commissioner Parker stated that we would have to charge for the use so we wouldn't be gifting and there were several other considerations that led the Board to keep the policy the same.

There were no additional unfinished business items.

**New Business:** none.

**Additional Business**

1. 9-1-1 Nuisance Calls - Davis stated that she and Chief discussed these calls and then asked Brian Snure to provide some guidance. She included his correspondence in the Board packets for review and discussion next month.

There were no other additional business items.

**Chief's Report:** Chief reviewed his written report.

1. Call Volume - April had 7 fire calls and 27 EMS calls for a total of 34 calls for the month, with a year-to-date of 179 calls.
2. Mutual Aid Meeting – Chief reported that Captains Roth and Anderson attended a meeting with Adams 5, other Grant County agencies, along with BLS, DNR, and Fish and Wildlife. They discussed unified command and other action points. The recommendation was to have a post season review of operations, but Chief felt it was important to have a tail gale meeting after each incident.
3. Red Card Refresher – Our contracts with BLM and DNR require that firefighters have red card training. Tim from Fish and Wildlife did a refresher course recently.

4. EVIP – Chief stated that the State changed the program again, but reduced training time and changed the driving tests. He stated that the last part of the new program will take place at training tomorrow.
5. Tires for BR817 and BR827 – Chief reported that these trucks need new tires. He reminded the Board that new tires were \$1,500 each when we bought tires for T810 and T820 a few years ago. He stated that he found 4 slightly used tires for \$1,700 total. They will be put on the front of each truck. They are Army surplus, 10 years old, and have been stored inside. They come with a guarantee as well. He said he will probably get more for spares if they turn out good.
6. Gravel for Stations 82 and 83, and Station House – Chief stated he has been getting quotes for gravel at these locations, but trucking might be costly. There was more discussion on the project.

Chief stated that extrication training is scheduled for Saturday at Station 83. Lunch will be served around noon. He said he has invited Hanford and Adams 5. The commissioners and volunteer families are welcome to come. He also stated that Airlift NW would send a crew if they were available.


Chief stated he had nothing further unless there were questions. There were no questions.

Commissioner Nesbit asked if there was a need for an Executive Session. There was none.

#### ***Announcements & Upcoming Events***

- Chief for a Day event is June 6, 2019 in Ephrata. Chief and Davis will be attending.
- Next meeting: June 11, 2019 at 16:00.

There being no further business before the Board, the meeting was adjourned at 17:08 hours.

  
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Board Chair  
  
6/11/19  
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Date

  
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District Secretary  
  
6/11/19  
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