



## Grant County Fire District No. 8

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### Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on August 11, 2020. Gubernatorial Proclamation 20-28 regarding open public meetings act and public records act prohibits in person meetings. This meeting was telephonic in compliance with the proclamation. The meeting was held via conference call and information for the public to participate was posted on our website and on the door of the main station on April 2, 2020. The meeting was not recorded.

The meeting was called to order at 16:01 by Board Chair Russel Brixey.

The Pledge of Allegiance was not spoken.

Commissioners present: Russell Brixey, Debra Crain, Scott Nesbit, Paul Parker, and Richard Kummer. A quorum was established.

Others present: Chief David Patterson, District Secretary Barbara Davis

There were no members of the public to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer, Second: Crain. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. District Secretary Davis stated that Chief approved an additional invoice from Stryker Medical for the Power-Load equipment that was delivered to Braun NW for installation in Ambulance 896. She stated that delivery of the equipment was confirmed this morning. The invoice amount was \$25,146.24, which made the EMS fund amount \$57,772.21 and the total expenditures \$638,379.49. A motion was made to approve the Consent Agenda as presented with the updated voucher information. **Motion: Parker, Second: Kummer. Motion approved unanimously.** The documents were signed by the Board in the days after the meeting.

**Chief's Report:** Chief reviewed his written report.

1. Call Volume – July had 19 fire calls and 51 EMS calls for a total of 70 calls for the month, which is a new monthly volume record. Chief stated there were 326 calls year to date and at this time last year, there were 320 calls.
2. Repairs on 820 and 868 – Chief reported that we had to rebuild the differential on 820 and replace the clutch fan on 898. Both units are back in service.
3. Ambulance 896 – Chief reported that Braun NW expects to have the ambulance ready for delivery by the end of August or the first week of September.
4. SCBA Grant – Chief stated that FEMA had started making awards on the AFG grants he hoped to hear something soon on our application.

Chief stated he had nothing further to add and unless there were questions. There were no further questions or comments.

**Business Manager/District Secretary's Report:** Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
2. WFCA Medical Insurance – Davis stated that the insurance premiums for the PPO Plus Plan were going up by 13% effective January 1, 2021. She stated that she and Chief are the only employees on that plan.

3. Blood Drive – Davis stated that the next Red Cross blood drive would be on Friday, September 25, 2020 from 12:30 pm to 5:30 pm.

Davis stated she had nothing further and there were no questions.

**Unfinished Business:**

1. Facilities –
  - a. Station Report – Chief reported the following:
    - i. 3-Week Schedule – Chief provided the schedule in the packets and the project details were discussed.
    - ii. Project Financing – Davis reported that the State Treasurer’s office closed the financing package on July 21, 2020. She provided a financial report including expenditures as of July 31, 2020. She reported that she would be submitting a reimbursement request to the State once the appropriate resolution was approved and signed.
    - iii. The draft document was reviewed. Davis stated that Snure recommended that the repayment schedule be attached to the resolution as an exhibit. She stated that she would present a revised draft resolution to the Board next month once she received the repayment schedule.
2. Grants –
  - a. SAFER Grant – Davis reported that FEMA has approved a number of reimbursement payments and provided a schedule of expenditures and reimbursements for Board review.
  - b. SCBA Grant – Chief reported the status of this grant in his report.
3. Policy Reviews and Updates – Tabled until face-to-face meetings were allowed again.
4. Resolution 2020-007 Authorization of Receipt and Disbursement of LOCAL Financing Loan Funds – Davis presented the draft resolution as recommended by legal counsel, which included account numbers and the repayment schedule. The resolution was reviewed and a motion was made to approve Resolution 2020-007 Authorization of Receipt and Disbursement of LOCAL Financing Loan Funds as presented. **Motion: Nesbit, Second: Parker. Motion approved unanimously.**

There were no additional unfinished business items.

**New Business:** None

**Additional Business:** None

Commissioner Brixey asked if there was a need for an Executive Session. There was none.

**Announcements & Upcoming Events**

1. Next meeting: September 8, 2020 at 16:00.
2. Blood Drive: September 25, 2020 from 12:30 pm to 5:30 pm

There being no further business before the Board, the meeting was adjourned at 16:20 hours.

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Board Chair

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District Secretary

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Date

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Date