



Grant County Fire District No. 8

PO Box 1728
510 E Government Road
Mattawa, WA 99349
(509) 932-4777
Fax (509) 932-4747

Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on September 10, 2019. The meeting was called to order by Board Chair Scott Nesbit at 16:00 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Debra Crain, Paul Parker, and Richard Kummer. A quorum was established. Commissioner Russell Brixey texted prior to the meeting to say he had to go to Olympia for a funeral. A motion was made to excuse Commissioner Brixey's absence. **Motion: Kummer, Second: Crain. Motion approved.**

Others present: Chief David Patterson and District Secretary Barbara Davis

There were no members of the public to welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer, Second: Nesbit. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda with changes as noted. **Motion: Kummer, Second: Parker. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed his written report.

1. Call Volume – August had 14 fire calls and 42 EMS calls for a total of 53 calls for the month, with a year-to-date of 393 calls.
2. WSRB – Chief reported that he heard back from the insurance rating bureau and we improved most of our ratings: Mattawa was a 6 and stayed a 6, Desert Aire was a 7 and it went to a 6, and the outlying areas were a 9 and they went to a 6. There was discussion on the details of the report.
3. Tender 810 Update –Chief announced that it was back in service finally. He said Captain Roth suspected the driveline was causing the grinding noise and sent it to be recalibrated. Once it was reinstalled, the issues were resolved. Chief reported that he is disputing the bills sent to us by the Freightliner shop in Spokane since the items they found wrong should have been taken care of by the shop in Auburn.
4. Additional Brush Trucks –Chief reported that he requested two surplus trucks from DNR, but they would not be loaned to us. He stated that the program had changed and we have a year to put the trucks in service once we receive them and must use them for a year, then we get the titles. He said there is a lot of demand for the trucks so he wasn't sure when one would be available.
5. New Hiring Process – Chief reported that we have 12 applicants to back fill FF/EMT McConnell's position and we can use the same list of applicants if or when we get awarded the SAFER grant. The posting

closes 9/27/19 at 5:00 PM and the next step is the oral board interviews. He will have Captains Roth and Anderson along with Davis on the board and he plans to invite 2 chiefs from other districts. Once the list is narrowed, he will conduct interviews before the final decision is made.

6. Tactical Rescue Training – Chief reported that about four people are taking this training at the end of the month. This team will be a county-wide team and will train the same so responses are similar.

Chief stated he had nothing further to add and there were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report.

1. Financial reports were reviewed. The reports were reviewed. Davis reported that the majority of the GEMT reimbursements for FY 2017 had been received. There were no questions or comments.
2. Blood Drive - The next drive is scheduled for Tuesday, September 17, 2019, from noon to 5:00 pm.

She stated she had nothing further to add and there were no questions.

Unfinished Business:

1. Facilities – Chief reviewed the station progress report. Commissioner Parker asked about a traffic lane and Chief replied that it was recommended by a traffic study and would be included during construction. Chief reported that as far as he knew, the plan was to go to bid in the December-January time frame with construction to start late spring. He stated that with an election year, the bid labor could be less than originally planned. There was discussion on the project.
2. Grants –
 - a. SAFER Grant - Davis reported that there have been no awards yet on the SAFER grant. Commissioner Nesbit asked about our chances of getting it and Chief replied that he thought our chances were good. Davis commented that we had a compelling case.
 - b. SCBA Grant - Davis reported that she and Chief had completed the draft narrative for the SCBA grant and we were just waiting for it to open so the final narrative would match the grant requirements.
 - c. Fire Station Grant – Davis reported that the grant writer had contacted her about a station build grant for \$750,000. She and Chief believe it's a good idea to pursue it and plan to work with the grant writer again.
3. 2020 Operating Budget – Davis suggested that the Board have a special meeting towards the end of the month to review budgetary needs. She said she would be building two budgets – one for if the levy ballot measure passed and one for if it doesn't pass. It was tentatively decided to hold the meeting Tuesday, September 24, 2019 at 16:00.

There were no additional unfinished business items.

New Business:

2019 Operating Budget Amendment – Davis reviewed the changes to the 2019 operating budget. There were no questions. A motion was made to approve Resolution 2019-004 Budget Amendment as presented. **Motion: Kummer, Second: Crain. Motion approved unanimously.** The document was signed by the Board.

There was no additional new business.

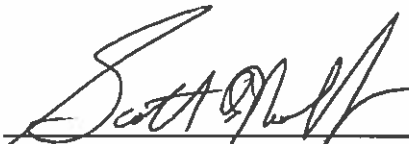
Additional Business: none.

Commissioner Nesbit asked if there was a need for an Executive Session. There was none.

Announcements & Upcoming Events

- Next meeting: October 8, 2019 at 16:00.
- Desert Aire Security and Safety Summit: tomorrow, September 11, 2019 from 16:00 to 19:00 at the Sagebrush Senior Center. Chief will provide general information about the levy lid lift and participate in a panel with Grant County PUD and the Grant County Sheriffs Office of Emergency Management.
- WFCFA Conference – Davis reminded the Board that the conference is October 23-26, 2019. Commissioner Parker stated that he thinks the conference is a waste of taxpayer dollars. He stated that it would cost the District over \$2,000 for anyone to attend and commissioners put \$500 of that into their own pockets. He went on to say that he believes the tax payers are paying for a paid vacation for the commissioners and the agenda is the same year after year. He also stated that he would feel better about it if commissioners asked the rest of the board to go rather than saying they were going to go. Commissioner Nesbit asked if it was in the budget and Davis stated that it was, but not enough was budgeted to cover the travel costs. Commissioner Nesbit stated the budgeting needed to be done better and he suggested getting approval of attendance a few months in advance. There was discussion on the details of the conference. A motion was made to have one commissioner attend the 2019 WFCFA conference. **Motion: Nesbit, Second: Crain. Motion approved with 3 for and 1 against.** It was decided that Commissioner Kummer would attend and he offered to stay at the Navy base since it was less costly than the conference venue. There was general discussion about conferences.

There being no further business before the Board, the meeting was adjourned at 17:12 hours.



Board Chair

10/8/19

Date



District Secretary

10/8/19

Date