



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on October 8, 2019. The meeting was called to order by Board Chair Scott Nesbit at 16:01 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Debra Crain, Paul Parker, Russell Brixey, and Richard Kummer. A quorum was established.

Others present: Chief David Patterson and District Secretary Barbara Davis

There were no members of the public to welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Crain, Second: Parker. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Brixey, Second: Kummer. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed his written report.

1. Call Volume – September had 14 fire calls and 37 EMS calls for a total of 51 calls for the month, with a year-to-date of 445 calls.
2. MACC – Chief reported that MACC's 2020 billing rate would stay the same as they had a surplus from 2018 and call volume was up.
3. Burn Restriction Lifted – Chief stated that the county-wide burn ban had been lifted October 1, 2019. There was discussion on the ban, changes in call volume as a result of the ban, and reports of people burning garbage.
4. New Brush Truck – Chief reported that the new model of brush truck has arrived and it has less than 8,000 miles on it and it was very clean. There was discussion on the details and Chief stated that we would work on it over the winter to get it ready for the 2020 fire season.
5. Oral Board Interviews – Chief reported that he intends to invite two neighboring chiefs to sit on the board and Captains Anderson and Roth along with Business Manager Davis would also sit on the board. There was discussion on the applicants and final candidates.
6. Meeting with Braun Northwest – Chief reported that he has scheduled a meeting with Braun to discuss the details of the new ambulance order. He stated that they are about 280 days out from the order to delivery. There was discussion on the changes in configuration and other details.

Chief stated he had nothing further to add and there were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
2. Blood Drive - The next drive is scheduled for Tuesday, November 19, 2019, from noon to 5:00 pm.

She stated she had nothing further to add and there were no questions.

Unfinished Business:

1. Facilities – Chief reported that we are waiting for the discretionary use permit. He stated that the engineers have designed two catchment ponds for the construction phase. There was discussion on the project. Commissioner Parker asked when the construction bidding was scheduled and Chief answered that it would be in the January-February time frame.
2. Grants –
 - a. SAFER Grant - Davis reported that the District received an award of the SAFER grant in the amount of \$204,439.80. It will pay for 75% of salaries and benefits for two firefighter/EMTs for the first two years and 35% in the third year.
 - b. SCBA Grant – Chief reported that the grant would open in the first quarter of 2020 and they would be awarding about \$440 million.
 - c. Fire Station Grant – Davis reported that the grant writer requested that their meeting be rescheduled to the end of the month.
3. 2020 Operating Budget – Davis reviewed the budget as revised from the September 26, 2019 special meeting. Chief reviewed the apparatus and equipment replacement schedule. He stated that the schedule is a guideline to use for planning and budgeting purposes. If items on the schedule became maintenance issues or were in good working order, the schedule would be adjusted accordingly. There was discussion on the budget and schedule. Commissioner Nesbit suggested the public hearing on the budget be scheduled 30 minutes before the regular meeting in November. The Board concurred. The Public Hearing for the 2020 Budget was scheduled for Tuesday, November 12, 2019 at 15:30 and Davis was directed to post public notices accordingly.

There were no additional unfinished business items.

New Business: none.

Additional Business: none.

Commissioner Nesbit asked if there was a need for an Executive Session. Commissioner Kummer requested five (5) minutes to discuss Board Operations. Commissioner Nesbit announced that the Board would go into Executive Session for 5 minutes per RCW 42.30.110(1)(f) to discuss Board Operations. Executive Session from 17:12 to 17:17. No decisions were made. The regular meeting resumed at 17:17.


Commissioner Nesbit called for a short break at 17:17 and the meeting resumed at 17:19.

Announcements & Upcoming Events

Next meeting: ~~October 8~~ ^{Nov 12}, 2019 at 16:00 with the Public Hearing for the 2020 Budget at 15:30.

Blood Drive: November 19, 2019 from noon to 17:00.


There being no further business before the Board, the meeting was adjourned at 17:12 hours.



Board Chair

11/12/19

Date



District Secretary

11/12/19

Date