



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on November 10, 2020. Gubernatorial Proclamation 20-28 regarding open public meetings act and public records act prohibited in person meetings. This meeting was virtual and telephonic in compliance with the proclamation. The meeting was held via Zoom and information for the public to participate was posted on our website and on the door of the main station on November 4, 2020. The meeting was recorded.

The meeting was called to order at 16:00 by Board Chair Russell Brixey.

The Pledge of Allegiance was not spoken.

Commissioners present: Russell Brixey, Debra Crain, Paul Parker, Scott Nesbit, and Richard Kummer. A quorum was established.

Others present: Chief David Patterson and District Secretary Barbara Davis

There were no members of the public to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer, Second: Nesbit. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. Davis called attention to the volunteer points payout. A motion was made to approve the Consent Agenda as presented with the updated voucher information. **Motion: Kummer, Second: Parker. Motion approved unanimously.** The documents were signed by the Board in the days after the meeting.

Chief's Report: Davis reviewed Chief's written report.

1. Call Volume – October had 10 fire calls and 31 EMS calls for a total of 41 calls for the month. There were 467 calls year to date and at this time last year, there were 481 calls.
2. Engine Replacement Grant – Chief reported that we are working a FEMA AFG grant to replace Engine 831. He stated that there are no funds for a typical Type 1 engine so he is exploring an urban interface engine, which is a hybrid between a Type 1 and Type 3. There was discussion on the details.
3. DNR Surplus Trucks – Chief stated that he renewed the request for another chassis like BR 819.
4. SCBA Demo – Chief reported that he is scheduling demonstrations of the new MSA and Scott SCBAs later this month. He hoped to have a decision by the end of the month to purchase the equipment next year.
5. DNR Land Closure – Chief reported that there is a local movement to close the recreational area affected by last year's Powerline Fire. He stated that the intent was to temporarily close the area so it could recover from the damage of the fire. The movement has been sponsored by Gary Maughan and other locals affected by the effects of the fire and over use of the

recreational areas. He stated the use has increased tenfold over just a few years ago. There was discussion on the details.

Chief stated he nothing further and unless there were questions. There were no further questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
2. Ambulance Billing Rates – Davis stated that she and Chief had reviewed current rates and the cost of EMS services. She stated that they would probably make a recommendation to increase the rates in January 2021 to cover costs.
3. Health Care Program – Davis reported that it was time to renew the health care program. She recommended the District continue enrollment in the same programs. A motion was made to approve the application as presented. **Motion: Kummer, Second: Nesbit. Motion approved unanimously.**
4. Blood Drive – Davis stated that the Red Cross has canceled all future drives due to a lack of orders from hospitals. There was discussion on other places to donate blood and other companies that perform blood drives.

Davis stated she had nothing further and there were no questions.

Unfinished Business:

1. Facilities –
 - a. Station Report
 - i. Progress Report – Chief reviewed the current progress.
 - ii. Budget Report – Davis provided a cost status report for the project.
 - iii. 3-Week Schedule – Chief reviewed the 3-week schedule and reported that some trades are falling a little behind. The schedule and Architects West Observations Report were reviewed and discussed.
2. Grants –
 - a. FEMA SAFER – Davis provided a status report on reimbursements from FEMA and stated that reimbursements were current.
 - b. FEMA AFG Grant – Previously reported in the Chief's Report.
3. Cost Recovery Billing – Davis presented the draft resolution and draft policies sent from the attorney again and stated that no direction or decision was made last month. She asked for direction from the Board. She was directed to finalize the resolution as appropriate for the services the District provides as well as the policies with Chief's assistance and present the package for approval next month.
4. 2021 Operating Budget – Davis presented the final draft of the budget for discussion. Some details were discussed. Commissioner Brixey asked for a motion to approve the 2021 Operating Budget. A motion was made to approve the budget as presented. **Motion: Kummer, Second: Parker. Motion approved unanimously.**
 - a. General Levy Resolution – Davis presented Resolution 2020-008 for a 1% increase in the 2021 general levy. A motion was made to approve Resolution 2020-008 for the 2021 General Levy as presented. **Motion: Kummer, Second: Crain. Motion approved unanimously.**
 - b. EMS Levy Resolution – Davis presented Resolution 2020-009 for a 1% increase in the 2021 EMS levy. A motion was made to approve Resolution 2020-008 for the 2021 EMS

Levy as presented. **Motion: Parker, Second: Kummer. Motion approved unanimously.**

5. Policy Reviews and Updates – Tabled until face-to-face meetings were allowed again.
There were no additional unfinished business items.

New Business: None

Additional Business: None

Commissioner Brixey asked if there was a need for an Executive Session. There was none.

Announcements & Upcoming Events

1. Next meeting: December 8, 2020 at 16:00.

There being no further business before the Board, the meeting was adjourned at 16:32 hours.

Board Chair

District Secretary

Date

Date

