



## Grant County Fire District No. 8

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### Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on November 12, 2019. The meeting was called to order by Board Chair Scott Nesbit at 16:00 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Debra Crain, Paul Parker, Russell Brixey, and Richard Kummer. A quorum was established.

Others present: Chief David Patterson, District Secretary Barbara Davis, and Firefighter Jason Garrison

There were no members of the public to welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer, Second: Crain. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. Davis called the Board's attention to the Volunteer Points Stipend for the annual pay period ending October 31, 2019. A motion was made to approve the Consent Agenda as presented. **Motion: Kummer, Second: Brixey. Motion approved unanimously.** The documents were signed by the Board.

**Chief's Report:** Chief reviewed his written report.

1. Call Volume – October had 16 fire calls and 32 EMS calls for a total of 48 calls for the month, with a year-to-date of 508 calls (139 fire and 369 EMS).
2. New Hires – Chief reported that the new hires started 11/1/19. They are Jose Cruz, Zachary Feist, and Jason Garrison. Commissioner Nesbit asked about their schedule. Chief stated they were on duty 2 days and off 4 days, which rotates. There was also discussion on their use of the house.
3. Levy Results – Chief stated that the levy lid lift passed at 63% approval.
4. New Brush Truck (819) – Chief reported that he got some quotes to paint it, but they were high. Doug Anderson said he would do it. He and his grandson are volunteering their labor.
5. Brush Truck 837 – Chief reported that 837 is in the shop for repairs. He stated that the mechanic is looking into what is wrong with it. If it's the engine, it would be \$12,000 to \$14,000 to rebuild. If it is an easy fix, he will authorize the repairs. If it is the engine, we will move its tank and pump to 819.
6. EMT Class – Chief reported that Grant County has a class starting in December and he has four volunteers who are planning on going. They are Lynn Barajas, Ciro Arroyo, Adriana Gonzales, and Carlos Morales
7. New Law – Chief reported that a new law goes into effect in the next few years to install GPS tracking on all wildland trucks. He stated that there is a federal program with a \$308M budget to fund the installations.

Chief stated he had nothing further to add and there were no questions.

**Business Manager/District Secretary's Report:** Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
2. Blood Drive - The next drive is scheduled for Tuesday, November 19, 2019, from noon to 5:00 pm.
3. DOE PILT – Davis reported that she received notification from the county treasurer's office that the 2019 PILT billed in May was paid at the end of October. She stated she had budgeted only \$50,000 because the treasurer stated he didn't expect it to be paid. The payment was \$106,685.08 for the general fund and \$90,910.19 for the EMS fund; totaling \$197,595.27. She stated she modified the draft budget accordingly.

She stated she had nothing further to add and there were no questions.

**Unfinished Business:**

1. Facilities – Chief reported that we are still waiting for the discretionary use permit. He stated that we have a meeting with the architects on November 20, 2019 to finalize the plans.
2. Grants –
  - a. SAFER Grant - Davis reported that FEMA is still developing the reporting website, but she notified our account manager that we would be amending the start date to November 1, 2019 from the original dated in March next year.
  - b. SCBA Grant – Chief reported that the grant is scheduled to open the week of December and we will be able to submit our application once we finalize the documents.
  - c. Fire Station Grant – Davis reported that she had a phone conversation with the grant writer and discovered that we don't qualify for the station grant. We are too far along in the process. She stated they would pursue apparatus and equipment grants instead.
3. 2020 Operating Budget – Davis reviewed the budget as revised from the October regular meeting. She stated that it was modified to include the DOE PILT paid last month and the new general levy amount. Commissioner Nesbit asked for the detailed version with notes and called for a short break so Davis could retrieve it at 16:47. The meeting resumed at 15:54. The detailed budget and notes were reviewed. A motion was made to approve Resolution 2019-005 for the 2020 General Levy as written. **Motion: Parker, Second: Kummer. Motion approved unanimously.** A motion was made to approve Resolution 2019-006 for the 2020 EMS Levy as written. **Motion: Kummer, Second: Brixey. Motion approved unanimously.** A motion was made to the 2020 Operating Budget as presented. **Motion: Parker, Second: Brixey. Motion approved unanimously.**

There were no additional unfinished business items.

**New Business:** none.

**Additional Business:**

1. Davis provided a copy of a letter of intent from Chief to Braun NW for the new 897, which will hold a place in the production line for us. Chief discussed the project and the future re-chassis of 898. Davis stated that Braun was targeting the December commissioner's meeting as their deadline to get their build package ready so it could be presented for review at that time.

Commissioner Nesbit asked if there was a need for an Executive Session. There was none.

Commissioner Nesbit called for a short break at 17:17 and the meeting resumed at 17:19.

**Announcements & Upcoming Events**

1. Next meeting: December 10, 2019 at 16:00.
2. Blood Drive: November 19, 2019 from noon to 17:00.

There being no further business before the Board, the meeting was adjourned at 17:17 hours.

  
Board Chair

12/10/19  
Date

  
District Secretary

12/10/19  
Date

