



**Grant County Fire District No. 8**

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**Board of Commissioner Special Meeting Minutes**

The special meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on February 5, 2021 via Zoom. Public notice of the meeting was posted at Station 81, on the website, and at the Post Office on February 3, 2021. The purpose of the meeting was to review proposals from executive recruitment consultants for recruitment of a new Fire Chief as well as select a consultant and an alternate, if necessary. The meeting was recorded by Zoom. The meeting was called to order by Commission Vice Chair Richard Kummer at 16:06 hours.

Commissioners present: Richard Kummer, Debra Crain, Paul Parker, and Russell Brixey. A quorum was established.

Others present: District Secretary Barbara Davis and FF/EMT Jason Garrison

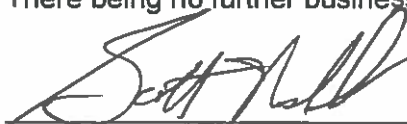
There were no members of the public to be welcomed and invited to comment.


Approval of the agenda. The agenda was reviewed and a motion was made to accept it as presented. **M: Parker. 2<sup>nd</sup>: Crain. Motion carried unanimously.**

Commissioner Kummer turned the meeting over to District Secretary Davis to review the proposals. The proposals were from Prothman Company with a consulting fee of \$18,500 and estimated reimbursable expenses of approximately \$5,000; W. Brown Creative Partners with a consulting fee of \$19,500 and estimated reimbursable expenses of approximately \$5,500; and Emergency Services Consulting International with a consulting fee of \$20,000 plus any pre-approved expense (not detailed in the proposal). There was discussion on the merits of each consultant firm. A motion was made to accept the proposal from Prothman Company as presented. **M: Brixey. 2<sup>nd</sup>: Parker. Motion carried unanimously.**

Davis was instructed to follow-up with Prothman Company and obtain a contract as soon as possible. She was further directed to update and revise the Fire Chief's job description and present it at the Regular Board meeting next week.

There being no further business before the Board, the meeting was adjourned at 16:19 hours.

  
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Chairman,  
3/9/2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
District Secretary  
3/9/21  
\_\_\_\_\_  
Date