



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on February 11, 2020. The meeting was called to order by Board Chair Russell Brixey at 16:00 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Russell Brixey, Debra Crain, Paul Parker, Scott Nesbit, and Richard Kummer. A quorum was established.

Others present: Chief David Patterson, District Secretary Barbara Davis, FF/EMT Jason Garrison

There were no members of the public to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Crain, Second: Kummer. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. Commissioner Parker asked about the large bill at Rio's Auto Ag Supply and Chief replied that it was for the purchase of oil and filters for the annual maintenance of the apparatus. A motion was made to approve the Consent Agenda as presented. **Motion: Kummer, Second: Nesbit. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed his written report.

1. Call Volume – January had 7 fire calls and 30 EMS calls for a total of 37 calls for the month. Chief stated that last January had 36 calls.
2. New Ambulance 897 – Chief reported that the specs were gone through via web meeting and conference call. He said we are 240 days out to delivery of the new unit. It is a 2020 Ford F-series chassis with four-wheel drive.
3. EMT Class – Chief reported that all 4 students are doing well according to the instructor. He hopes to have 4 new EMTs by May or June, depending on National Registry testing dates.
4. Employee Performance Evaluations – Chief reported that he performed the 90-day evaluations on the November new hires. They are doing well and career paths and training development was discussed.

Chief stated he had nothing further to add and there were no questions. Commissioner Nesbit asked about the progress on BR 819. Chief reported that the pump arrived and the tank is being built. There were no further questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
 2. Blood Drive - The next drive is scheduled for Tuesday, March 31, 2020, from 12:30 pm to 5:30 pm.
- Davis stated she had nothing further to add and there were no questions.

Unfinished Business:

1. Facilities –

a. Station Report – Chief reported the following:

- i. The permit set of plans was submitting to the planning department on February 6th and the advertisements for bids will open on February 24th.
- ii. There is a pre-bid conference on March 3rd at 15:00 hours.
- iii. Sealed bids are to be submitted by 15:30 March 17th.
- iv. Bid reviews and selection is scheduled for March 19th. There was discussion about the bid selection and the Board agreed that a special meeting should be called.
- v. During their last visit, the architects brought a materials and colors display board.

There was discussion on the project, materials, and colors.

2. Grants –

- a. SCBA Grant – Davis reported that the grant period was open, but the requested information in the application was slightly different than the grant writer anticipated so there were adjustments being made. The grant application period is open until mid-March.

3. Policy Reviews and Updates – Davis reviewed the email from Brian Snure and his proposal for policy reviews and updates. The proposal was discussed and the Board found it reasonable so they agreed to his quote. Davis was directed to work with Snure on the details,

There were no additional unfinished business items.

New Business:

- Commissioner Brixey referenced the Board of Commissioners Procedure document regarding committee assignments and suggested that the eight committees listed in the document be reduced to three: 1) Budget, Audit, and Finance, 2) Human Resources, and 3) Governance. The Board agreed to this proposal. Commissioner Brixey stated he would be on the Budget, Audit, and Finance committee and asked who else would like to be on it. Commissioner Kummer volunteered. Commissioner Brixey asked Commissioners Nesbit and Crain to be on the Human Resources committee and they agreed. He stated he would be on the Governance committee and asked for a volunteer for the other member and Commissioner Kummer volunteered. Davis was asked to revise the procedure document accordingly for approval at the March meeting.
- Commissioner Kummer asked about medical insurance premiums. He stated that he learned that commissioners are to have access to medical insurance offered to employees and wondered if that included air ambulance insurance and the policies through Providence. Davis stated her understanding was that this was applicable to the WFCA medical and dental insurance policies. Davis was directed to ask Brian Snure for clarification.
- Chief reported that Airlift NW and Life Flight no longer have a reciprocity agreement due to some legality. There was discussion on this.

Additional Business:

- Commissioner Parker stated he received a flyer for a training before the WFCA Saturday training in June to be held at Lake Chelan. He stated that he saw no value in that training and thought it would be a waste of the taxpayer's money.

Commissioner Brixey asked if there was a need for an Executive Session. There was none.

Announcements & Upcoming Events

1. Next meeting: March 10, 2020 at 16:00.

2. Volunteer Dinner: Moved to Saturday, March 7, 2020

3. Blood Drive: March 31, 2020 from 12:30 to 17:30.

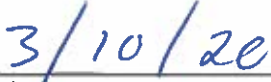
There being no further business before the Board, the meeting was adjourned at 17:06 hours.



Board Chair



District Secretary



Date



Date