



## Grant County Fire District No. 8

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### Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on February 14, 2023. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and on the door of the main station. The meeting was recorded by Zoom.

The meeting was called to order at 16:04 by Board Chair Debra Crain.

The Pledge of Allegiance was spoken.

Commissioners present: Debra Crain, Paul Parker, Richard Kummer, and Russell Brixey. A quorum was established. Commissioner Scott Nesbit stated he would not be able to attend this meeting at January's meeting. A motion was made to excuse Commissioner Nesbit's absence. **Motion: Brixey. Second: Kummer. Motion approved unanimously.**

Others present: Chief Matt Hyndman, District Secretary Barbara Davis

There were no members of the public to welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer. Second: Parker. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Brixey. Second: Kummer. Motion approved unanimously.** The documents were signed by the Board.

**Chief's Report:** Chief reviewed this written report. Call volume in January: 40 calls - EMS 35, Fire 5. There was discussion on call volume. Chief reported that the ladder truck arrived and he was still waiting on a date for the engine. He stated that his new command rig is waiting on the canopy and slider and the new ambulance will be picked up on the 16<sup>th</sup> of this month then go to Racom to get the radios installed. He gave an update on apparatus repairs and modifications to A899, A896, and BR829 and stated the snow plow arrived and was mounted onto a Humvee. Chief updated the Board on personnel with the one open full-time position filled by Cesar Sanchez, a Mattawa local, and two others on the list for future openings. He stated that Ross Massey would be out for the month of February to welcome a new child. He stated that the open resident position hadn't been filled yet and we are still accepting applications for that position. Chief reported that the EMT class was going strong. Chief reported that he had nothing new on the sale of the DA house. Chief presented the new logo concepts and the designs were reviewed. There was discussion on the ideas. Chief said he had nothing further and there were no questions.

**Business Manager/District Secretary's Report:** Secretary Davis reviewed her written report and discussed the available financial reports. Davis reported that Columbia Bank was merging with Umpqua Bank and the District accounts were in the process of being transitioned. The transition is to be complete March 20, 2023 and she was working through the checklists provided. Davis gave a

personal health update and stated her hip replacement surgery is scheduled for April 12, 2023. She stated she was didn't have a good idea of how long she would be out of the office, but she expected to be able to work from home and get rides to the office when needed until she is cleared to drive. There was discussion on planning for her absence. She had nothing further and there were no questions.

**Unfinished Business:**

1. Policy Reviews and Updates – none
2. Strategic Planning Workshop – Davis reminded the Board of tomorrow's meeting at 16:00 for about two hours.
  - a. Facilities Updates – none
  - b. Apparatus Updates – Chief reported updates in his Chief's report.
  - c. Staffing Plan – This topic will be discussed at the February 15, 2023 meeting.

**New Business:**

1. Administrative Interlocal Agreement with Yakima County Department of Emergency Medical Services – Davis stated this agreement is for the 2023 year of OTEP training and support services. The fees are the same as last year. A motion was made to accept the agreement as presented. **Motion: Parker. Second: Kummer. Motion approved unanimously.** The Board signed the agreement.


**Additional Business:** None.

Commissioner Crain asked if there was a need for an Executive Session. There was none


**Announcements & Upcoming Events**

1. Next regular meeting: March 14, 2023 at 16:00 via Zoom and in person.
2. Strategic Planning Workshop: February 15, 2023 at 16:00 via Zoom and in person

There being no further business before the Board, the meeting was adjourned at 16:48 hours.

  
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Board Chair

3-14-23  
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Date

  
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District Secretary

3/14/2023  
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Date