



**Grant County Fire District No. 8**

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**Board of Commissioner Regular Meeting Minutes**

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held at Fire Station 81, 510 E Government Road, Mattawa, WA on March 10, 2020. The meeting was called to order by Board Chair Russell Brixey at 16:00 hours. The meeting was recorded.

The Pledge of Allegiance was spoken.

Commissioners present: Russell Brixey, Debra Crain, Paul Parker, Scott Nesbit, and Richard Kummer. A quorum was established.

Others present: Chief David Patterson, District Secretary Barbara Davis

There were no members of the public to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Parker, Second: Kummer. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. Commissioner Parker asked about the tank for BR 819 and chainsaw maintenance. A motion was made to approve the Consent Agenda as presented. **Motion: Kummer, Second: Crain. Motion approved unanimously.** The documents were signed by the Board.

**Chief's Report:** Chief reviewed his written report.

1. Call Volume – February had 5 fire calls and 39 EMS calls for a total of 44 calls for the month and a year to date volume of 89.
2. Volunteer Dinner – Chief reported that the dinner went well.
3. DNR Agreement – Chief reported that the DNR mutual aid agreement is renewed annually now and he signed the agreement.
4. New MPD – Chief reported that Dr. Hodges from Kadlec had been Yakima County's interim MPD and he decided to make it a permanent assignment. Chief stated that Dr. Hodges submitted his existing protocols to the state for approval in Yakima County, which approval is pending. Chief discussed the differences between the protocols that include expanded skills and medications for EMTs and AEMTs.
5. BR819 – Chief stated we are waiting on the tank. The truck is at Station 83 and Doug Anderson will use his boom truck to set the tank on the truck once it arrives. Then the truck will be moved to Station 81.
6. COVID-19 – Chief stated that he put some additional procedures in place to protect crews. He reviewed the procedures. He reported that the District participated in a community stakeholder meeting on Friday (3/6/2020) to discuss community responses. He reported that the schools reported 23% absenteeism in January from the flu.

Chief stated he had nothing further to add and there were no questions.

**Business Manager/District Secretary's Report:** Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
2. Blood Drive - The next drive is scheduled for Tuesday, March 31, 2020, from 12:30 pm to 5:30 pm.

Davis stated she had nothing further to add and there were no questions.

**Unfinished Business:**

1. Facilities –

a. Station Report – Chief reported the following:

- i. The pre-bid conference on March 3<sup>rd</sup> at 15:00 hours was attended by nine contractors and there could be 12 contractors that will submit bids.
- ii. Sealed bids are to be submitted by 15:30 hours on March 17<sup>th</sup> and will be opened.
- iii. Bid reviews and selection is scheduled for March 19<sup>th</sup> at 16:00 hours.
- iv. The loan application needs to be submitted by Friday, March 13.

There was discussion on the project, materials, and colors.

2. Grants –

- a. SCBA Grant – Davis reported that the grant period was open and it would be submitted this week
- b. Buckshot Fire Grant – Chief reported that the state is still working on it.

3. Policy Reviews and Updates – Davis stated she is working with Brian Snure on the project.

There were no additional unfinished business items.

**New Business:**

- 2020 Administrative Interlocal Agreement with Yakima County Department of Emergency Management – Chief reported that this is an annual agreement the Board needs to sign and the costs were the same as last year. A motion was made to enter into the agreement. **Motion: Parker, Second: Kummer. Motion approved unanimously.** The agreement was signed by the Board.

**Additional Business:**

- Chief reported that the four EMT students are to graduate on April 4, 2020 and he applied for a DOH grant for the cost of the national registry test, which is \$80 this year.

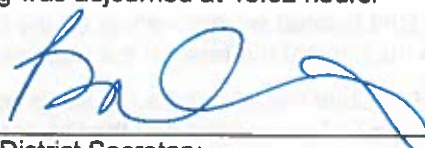
Commissioner Brixey asked if there was a need for an Executive Session. There was none.

**Announcements & Upcoming Events**

1. Next meeting: April 14, 2020 at 16:00.
2. Special Meeting: March 19, 2020 at 16:00.
3. Blood Drive: March 31, 2020 from 12:30 to 17:30.

There being no further business before the Board, the meeting was adjourned at 16:32 hours.

  
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Board Chair

  
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District Secretary

  
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Date

  
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Date