



Grant County Fire District No. 8

PO Box 1728
510 E Government Road
Mattawa, WA 99349
(509) 932-4777
Fax (509) 932-4747

Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on April 14, 2020. Gubernatorial Proclamation 20-28 regarding open public meetings act and public records act prohibits in person meetings. This meeting was telephonic and limited to only necessary business in compliance with the proclamation. The meeting was held via conference call and information for the public to participate was posted on our website and on the door of the main station on April 2, 2020.

The meeting was called to order by Board Chair Russell Brixey at 16:10 hours. The meeting was not recorded.

The Pledge of Allegiance was waived due to the conference call.

Commissioners present: Russell Brixey, Debra Crain, Paul Parker, Scott Nesbit, and Richard Kummer. A quorum was established.

Others present: Chief David Patterson, District Secretary Barbara Davis

There were no members of the public on the call to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer, Second: Parker. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Kummer, Second: Crain. Motion approved unanimously.** Documents would be signed at a later date per the proclamation.

Necessary Business:

1. Award of Construction Bid – Secretary Davis reported that after consultation with legal counsel and the architect, it was confirmed that the bid documents stated the award would go to the lowest bidder. Legal counsel advised a motion be made and passed to rescind the decision made at the March 19, 2020 Special Meeting. A motion was made as follows: "On further review of the bids and following consultation with legal counsel and the architect we have determined that MH Construction is the lowest responsible bidder and must be awarded the contract. Accordingly, our prior decision to award to Total Site Services is rescinded and the contract is awarded to MH Construction as the lowest responsible bidder." **Motion: Parker, Second: Kummer. Motion approved unanimously.**
2. 2020 Employer Application for WFCA Health Care Program – Davis reported that she was contacted by Trusteed Plan Services because they had not received the application for continuing health benefits last fall. She stated a passing motion to continue services was needed. A motion was made to continue health benefits through the WFCA Program. **Motion: Kummer, Second: Nesbit. Motion approved unanimously.**
3. New Station Constriction Project Documents –
 - a. Davis reported that the District was approved for funding through the State LOCAL Program. The first step was for the Board to approve a resolution authorizing the acquisition of real property and execution of a financing contract, site lease, and other related documentation. She presented Resolution 2020-001 – Form of Authorizing Resolution provided by the State Treasurer's Office with two options. She stated the Board needed to decide if they wanted a minimum of one or two authorized representatives to execute documents. Option one was for one representative and

option 2 was for two representatives. A motion was made to approve Resolution 2020-001 – Form of Authorizing Resolution option 2 for two authorized representatives. **Motion: Kummer, Second: Parker. Motion approved unanimously.** The document would be signed at a later date per the proclamation.

- b. Chief reported that the Notice to Proceed with Construction was issued for a start date of Monday, April 20, 2020. He suggested that the ground breaking ceremony be held Friday, April 17, 2020. He said there was plenty of space for everyone to exercise social distancing. There was discussion of a time, but no decision made. Chief stated he would send an email to the Board and members with a time.

There were no additional necessary business items.


Announcements & Upcoming Events

1. Next meeting: May 12, 2020 at 16:00.
2. Commissioner Kummer reminded the Board of the upcoming WFCA Saturday Seminar in June, which had not been canceled as of this date. He recommended it as being very educational. He then commented that there were no committee reports due to meeting restrictions because of the quarantine.

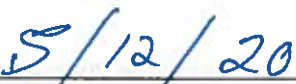
There being no further business before the Board, the meeting was adjourned at 16:25 hours.




Board Chair



District Secretary



Date



Date