



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on May 11, 2021. Gubernatorial Proclamation 20-28 regarding open public meetings act and public records act prohibited 100% in person meetings. This meeting was virtual, telephonic, and in person in compliance with the proclamation. The meeting was held via Zoom and information for the public to participate was posted on our website and on the door of the main station on November 4, 2020. The meeting was recorded by Zoom.

The meeting was called to order at 16:00 by Board Chair Scott Nesbit.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Paul Parker, Richard Kummer, and Russell Brixey. A quorum was established. Commissioner Debra Crain was absent by excuse.

Others present: District Secretary Barbara Davis, David Patterson, and Joe Noonchester (via Zoom), Interim Chief Doug Anderson

There were no members of the public to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Parker. Second: Kummer. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. Parker asked Davis about the air ambulance service and she stated it was renewing soon. A motion was made to approve the Consent Agenda as presented with corrections noted. **Motion: Kummer. Second: Parker. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Anderson was on a call. Commissioner Nesbit stated the Board would skip this until he arrived.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
2. Elections – Davis reminded Commissioner Kummer that he was up for reelection and filing was next week.
3. Executive Recruitment – Davis shared the latest version of the interview schedule. She stated the day would start at 08:30 and the special meeting notice would be posted tomorrow. She reminded the Board that Prothman suggested choosing 10-12 interview questions to ask all candidates.
4. Annual Report – Davis stated this report is due at the end of the month. She stated she reviewed the requirements but would need time to complete it.

Davis stated she had nothing further and unless there were questions. There were none.

Unfinished Business:

1. Facilities –
 - a. Station Report
 - i. Progress Report – Patterson reviewed the current progress and offered tours of the interior to the Board. He reported that water is connected and the Port received a grant to reimburse us for the cost of the water filtration system. He reviewed other items and stated the date for the punch list walk-through is May 26. He stated the punch list should take a few weeks and the certificate of occupancy should be issued by June 15, 2021.
 - ii. Budget Report – Davis provided a cost status report for the project and included the furnishings budget.
2. Grants –
 - a. FEMA AFG Apparatus Replacement Grant – Davis reported that FEMA has been doing the final review of the grants and will probably start making awards in June or July.
3. Policy Reviews and Updates – none
4. Strategic Planning Workshop – Tabled until July

There were no additional unfinished business items.

Chief's Report: Anderson arrived and reviewed his report.

1. Call Volume – March had 7 fire calls and 37 EMS calls for a total of 44 calls for the month for a year-to-date call volume of 168. There were 174 calls at this time last year.
2. 810 Windshield – Anderson stated the windshield was ordered and sitting in Portland. Should be delivered and installed soon.
3. Weed Control – Anderson stated that staff had been spraying weeds at all stations and he was planning on doing something about the tree seedlings on the SR 243 S property.
4. New Station Blessing – Anderson reported that the Catholic Priest offered to bless the new building.
5. Staff – Anderson reported that the staff were stepping up, working well together, and had been helpful to him.

New Business:

There was discussion on a Open House for the new station, but it was tabled until the State goes into Phase 4.

Additional Business: None

Commissioner Nesbit asked if there was a need for an Executive Session. There was none.

Announcements & Upcoming Events

1. Next meeting: June 8, 2021 at 16:00 via Zoom and in person.
2. Chief Candidate Interviews on May 17, 2021.

There being no further business before the Board, the meeting was adjourned at 16:35 hours.



Board Chair



District Secretary



Date



Date

