



Grant County Fire District No. 8

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Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on May 12, 2020. Gubernatorial Proclamation 20-28 regarding open public meetings act and public records act prohibits in person meetings. This meeting was telephonically in compliance with the proclamation. The meeting was held via conference call and information for the public to participate was posted on our website and on the door of the main station on April 2, 2020. The meeting was not recorded.

The meeting was called to order at 16:05 by Board Chair Russel Brixey.

The Pledge of Allegiance was not spoken.

Commissioners present: Russell Brixey, Debra Crain, Paul Parker, and Richard Kummer. A quorum was established. Commissioner Scott Nesbit was absent for a family emergency. A motion was made to excuse his absence. **Motion: Parker, Second: Kummer. Motion approved unanimously.**

Others present: Chief David Patterson, District Secretary Barbara Davis

There were no members of the public to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Kummer, Second: Crain. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Crain, Second: Kummer. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed his written report.

1. Call Volume – April had 8 fire calls and 33 EMS calls for a total of 41 calls for the month. Chief stated there were 186 calls year to date and at this time last year, there were 173 calls.
2. COVID-19 – Chief reported that all staff and volunteers were healthy and doing well. He stated the District has ample PPR supplies. He stated we have had contact with seven known or suspected positive cases. Commissioner Crain asked about state or federal reimbursements. Chief replied that we haven't applied for any at this time due to the lack of guidelines for usage of supplies, etc. He stated that MACC screens calls first. Then he reiterated the procedures in place to limit exposure of personnel and decon procedures to ensure everyone's continued safety. There was discussion about the procedures. Davis stated that we received about \$2,500 from the CARES act, which has been used to purchase face masks and individual sized hand sanitizers.
3. Training – Chief reported that training will resume shortly. He stated that wildland training needed to commence so responders were used to the trucks and monitors again. He also stated that OTEPs were postponed, but will also need to resume soon for recertification. Currently, we are limited to groups of no more than five.
4. BR 819 – Chief reported that the truck is online and fire ready, but still needs decals.
5. Yakima Firing Range Agreement – Chief stated that we now have a fully executed agreement, which entitles us to air support and a lot of trucks when needed. We will also be able to assist them with fire incidents and participate in joint trainings.

Chief stated he had nothing further to add and there were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
2. 2019 Annual Report – Davis stated the deadline for filing was extended to May 31, 2020, which is about a week longer. She stated that reporting is online and she has started the process
3. Blood Drive – Davis reported that the Red Cross has canceled the May and July blood drives because blood orders from hospitals have been down due to restrictions from the COVID-19 stay home orders. She stated that once "elective" procedures were allowed again, the drives would resume.

Davis stated she had nothing further to add and there were no questions.

Unfinished Business:

1. Facilities –
 - a. Station Report – Chief reported the following:
 - i. Construction has started. The ground has been cleared, foundations formed on the east side.
 - ii. Still no building permit from the county, so work may slow down.
 - iii. Construction meetings being held every other week by conference call.
 - iv. He plans on using his drone to video the process and take still photos for records on a weekly basis.

There was discussion on the project along with ways to expedite the permitting process.

2. Grants –
 - a. SCBA Grant – Davis reported that the grant was submitted, but there is no news on when it will be reviewed.
3. Policy Reviews and Updates – Davis stated that this project has been put on hold for a few months.

There were no additional unfinished business items.

New Business: none

Additional Business:

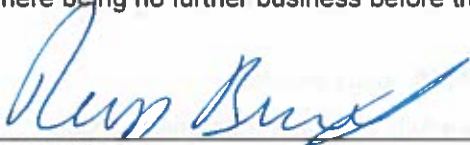
- Davis asked the Board for thoughts on vacation time when an employee gets near the maximum allowed. She stated the current policy only gives direction on the accrual of vacation time and what happens when the employee leaves the District. There was discussion on the policy. Davis was directed to consult Brian Snure for guidance.

Commissioner Brixey asked if there was a need for an Executive Session. There was none.

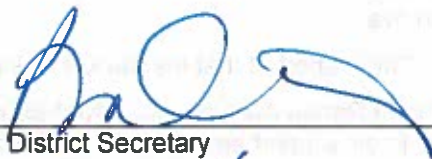
Announcements & Upcoming Events

1. Next meeting: June 9, 2020 at 16:00.
2. Blood Drive: Canceled
3. WFCA Seminars – Commissioner Kummer asked about the Saturday Seminar in Chelan to see if it had been canceled. Davis stated it was canceled and read the information about webinars to replace it.

There being no further business before the Board, the meeting was adjourned at 16:36 hours.



Board Chair



District Secretary

6-15-20

Date

6/9/2020

Date