



## Grant County Fire District No. 8

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### Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on August 10 2021. Gubernatorial Proclamation 20-28 regarding open public meetings act and public records act prohibited 100% in person meetings. This meeting was virtual, telephonic, and in person in compliance with the proclamation. The meeting was held via Zoom and information for the public to participate was posted on our website and on the door of the main station on November 4, 2020. The meeting was recorded by Zoom.

The meeting was called to order at 16:05 by Board Chair Scott Nesbit.

The Pledge of Allegiance was spoken.

Commissioners present: Scott Nesbit, Paul Parker, Richard Kummer, Debra Crain, and Russell Brixey. A quorum was established.

Others present: Chief Joe Noonchester and District Secretary Barbara Davis.

There were no members of the public to be welcomed and invited to comment.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Brixey. Second: Kummer. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. A motion was made to approve the Consent Agenda as presented. **Motion: Brixey. Second: Parker. Motion approved unanimously.** The documents were signed by the Board.

**Chief's Report:** Noonchester reviewed his written report.

1. **New Station 81** – Chief reported that we are fully operational now from the new station 81. The last few items are being moved and sorted at the old station for an upcoming surplus sale. The new building is almost complete but still needs a few things. We are seeing sub-contractors come and go on a regular basis.
2. **New Ambulance** – Last week, Chief and Barb met with Braun NW and discussed the options of a new ambulance. We decided to explore 4 different builds:
  - a. New ambulance to mirror 896 4X4-to replace 897
  - b. New ambulance but on a van chassis 4X2-to replace 897
  - c. Remount 898 box on a chassis like 896 4x4
  - d. Remount 898 box on a van chassis 4x2

Braun is working on a bid and will have numbers to us soon.

3. **Calls for service in June:** EMS 40, Fire 12
4. **New FTE** – Our recruitment process continues as we prepare to hire our 6<sup>th</sup> full-time firefighter. The deadline for applications is August 13. We will be interviewing selected candidates at the end of the

month with expectations of their start date to be September 17. Our new shift assignments will be established prior to our member's first day.

5. **New 8100** – We have successfully acquired a replacement for the old 8100 *Expedition*. Our new 8100 is a 2021 Chevy Tahoe. It will be in the shop a few times to get lights, siren, radios, and command center installed over the next few weeks. His goal is to have it in-service within a month.
6. **Mutual Aid Partners** – Chief met with several of our mutual aid partners these last few weeks. We agreed to meet often and establish a training cycle to help us be cohesive on emergency calls. GCFD10 is a great resource for us on wildland incidents. They can provide a state and federal network of response for us when we need them.

Chief provided the Board with a copy of the memo he sent to staff for response procedures as a result of HB 1310. He stated the procedure was used recently and he stated law was right around the corner from the incident. Commissioner Brixey asked about the District's liability in case of a death if we didn't go into a scene. Chief stated that as long as we report the scene as unsafe, we clear it, and MACC records the status to cover us. He had nothing further to report and there were no questions.

**Business Manager/District Secretary's Report:** Secretary Davis reviewed her written report.

1. Financial reports were reviewed. There were no questions or comments.
2. **Columbia Bank Accounts** – Davis stated we need to update the signatories on the accounts to remove Chief David Patterson and add Chief Joe Noonchester. The bank requires the draft meeting minutes with an approved motion to make the changes. A motion was made to remove David Patterson and add Joe Noonchester to the Columbia Bank accounts. **Motion: Kummer. Second: Brixey. Motion approved unanimously.**
3. **Annual Report** – Davis stated that the annual report is still not done. Between moving and issues with the new building, she said had not had time to upload files.

Davis stated she had nothing further and there were no questions.

**Unfinished Business:**

1. **Facilities** –
  - a. **Station Report**
    - i. **Progress Report** – Noonchester reported that the temporary C of O expires on 8/16/2021 and the electrical subcontractor's permit expires this week. He stated the Monument was completed today and the flags were flown yesterday. He stated there would be warranty work done throughout the rest of the year and MH stated they would do another walk through and provide owner's manuals. There was discussion on the progress and expectations. Commissioner Parker commented on the history of the old station. There was discussion on surplus items.
2. **Grants** –
  - a. **FEMA AFG Apparatus Replacement Grant** – Davis reported that FEMA has been making awards and has until the end of this month to complete the awards. So far, there is no new on our grant application.
  - b. **SCBA Grant** – Noonchester reported that he is getting updated numbers on SCBAs and he expected to order them soon.
3. **Policy Reviews and Updates** – Noonchester reported that he had been looking at volunteer policies and the resident program, which he will present later.

4. Strategic Planning Workshop – Davis stated that we are getting into budget planning season and suggested working on the strategic plan concurrently. Chief stated he would contact the WSRB to help us plan. There was discussion on needs and the ladder truck. Chief presented a short slide show on staffing in support of the A, B, and C shift structure with “static” crews. He stated that he is targeting providing leadership for the crews. He discussed promoting Doug Anderson and Matt Hyndman to Battalion Chiefs. There was discussion on operations and how volunteers are incorporated into responses.

There were no additional unfinished business items.

**New Business:**

1. Building Dedication – The Board and staff discussed plans for the event. It was decided to hold it on Saturday, September 11, 2021 at 10:00. A special meeting would be called from 10:00 to 11:00, with an open house to follow. There was discussion on the dedication plaque. Commissioner Parker stated he thought old 814 (the half-track) was active in the Korean War. There was discussion on bringing the old air raid siren from the old station and incorporating it into the Monument.
2. Resolution 2021-005 Surplus Property – Davis stated that items not needed for the new station or to be retained for historical value would need to be declared surplus. She stated she would provide a more detailed list next month. A motion was made to approve the Resolution as presented. **Motion: Parker. Second: Kummer. Motion approved unanimously.** The document was signed by the Board.

**Additional Business:**


1. Port of Mattawa – Davis reported that the Port is looking at paving Stevens Street as an alternate route to get up the Mattawa hill on Rd 24 and they wanted the District to be aware of the project.
2. Brian Snure Memo – Chief shared a memo from Brian Snure regarding the Governor's proclamation requiring all healthcare providers to be vaccinated for COVID-19. He gave a summary of the memo and stated that we would be able to provide exemptions for medical and religious reasons. There was discussion on the topic.

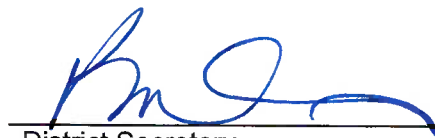
Commissioner Nesbit asked if there was a need for an Executive Session. There was none.

**Announcements & Upcoming Events**

1. Next meeting: September 14, 2021 at 16:00 via Zoom and in person.
2. Special Meeting and Building Dedication: September 11, 2021 from 10:00 to 11:00 with open house to follow.

There being no further business before the Board, the meeting was adjourned at 17:54 hours.

  
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Board Chair  
  
9/14/2021  
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Date

  
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District Secretary  
  
9/14/2021  
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