



Grant County Fire District No. 8

20643 Rd 22.5 SW
Mattawa, WA 99349
(509) 932-4777
Fax (509) 932-4747

Board of Commissioner Regular Meeting Minutes

The regular meeting of the Board of Fire Commissioners of Grant County Fire Protection District No. 8 was held on November 14, 2023. The meeting was held in person and via Zoom. Information for the public to participate was posted on our website and on the door of the main station. The meeting was recorded by Zoom.

The meeting was called to order at 16:00 by Board Chair Debra Crain.

The Pledge of Allegiance was spoken.

Commissioners present: Debra Crain, Paul Parker, Scott Nesbit, Richard Kummer, and Russell Brixey (via Zoom). A quorum was established.

Others present: Chief Matt Hyndman, District Secretary Barbara Davis, Royal Slope Fire & Rescue Commissioner Robert Webber, FF/EMT Cesar Sanchez, FF/EMT Blake Fuller

The members of the public were welcomed and invited to comment. Commissioner Webber stated he was attending the meeting as part of his Board duties and out of interest since our districts were so closely.

The agenda was reviewed. A motion was made to approve the agenda as presented. **Motion: Nesbit. Second: Brixey. Motion approved unanimously.**

The Consent Agenda with Vouchers, Payroll, and Transactions was reviewed. Review and Approve Vouchers, Payroll, and Transactions: Vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expenses reimbursed claims certified as required by RCW 42.24.090, having been recorded on a listing that had been made available to the Board. There was discussion on the HVAC bill and tools from Home Depot. A motion was made to approve the Consent Agenda as presented. **Motion: Nesbit. Second: Brixey. Motion approved unanimously.** The documents were signed by the Board.

Chief's Report: Chief reviewed this written report. Call volume in October: 56 calls - EMS 39, Fire 17; 22 calls under from the same time last year. Chief gave an update on apparatus status and repairs on L81, T810, and BR829 then said he was able to get a military tow truck from DNR. Chief reported that FF/EMT Rolando Rivera passed his probationary period and was pinned on Sunday. He stated that FF/EMT Ross Massey gave notice that he was taking a job with District 3 and would probably start mid-December. Chief reported that the FF1 class took the state test last Monday and they were waiting for results. The hazmat class has started and should be done in mid-December. He also stated the WFCM conference was good. Chief reported that Evan Schalkle and Brenda Nolasco were doing the preliminary work for the EMT class in Yakima. He stated the IV course was about halfway done and two paid staff and one volunteer were taking it. Chief reported that the air compressor was serviced and is working, the attic area of Station 81 was sealed and insulated, and he was gathering information for the shop project. Chief reported that the AFG hose grant was being worked on and the SAFER grant was on hold for now. Chief said he had nothing further and there were no questions.

Business Manager/District Secretary's Report: Secretary Davis reviewed her written report and discussed the available financial reports. Davis reminded the Board that the EMS Levy would need to be renewed for six years next year. She stated she would contract Brian Snure for assistance on the paperwork. Davis said she would help Commissioner Brixey set up his new email account after the meeting. She had nothing further and there were no questions.

Unfinished Business:

1. Policy Reviews and Updates – None
2. Strategic Planning Updates
 - a. Facilities Updates – Chief outlined the shop/garage project. He stated he had acquired a backup generator for Station 82 and it would get hooked up next year. He stated he was looking for one for Station 83 as well. He stated he was going to replace the exterior lights at Station 82.
 - b. Apparatus & Equipment Updates – None
 - c. Staffing Plan – None
3. 2024 Operating Budget – Davis reviewed the budget and asked for questions. There were none. A motion was made to approve the 2024 Operating Budget as presented. **Motion: Parker. Second: Brixey. Motion approved unanimously.**
4. Resolution 2024-003 EMS Levy for 2024 – Davis reviewed the resolution and asked for questions. There were none. A motion was made to approve Resolution 2023-003 EMS Levy for 2024. **Motion: Brixey. Second: Kummer. Motion approved unanimously.** Davis reviewed the levy certification document.

New Business:

1. WFCA Healthcare Program Employer Application – Davis stated the application was for the 2024 policy year. A motion was made to approve the WFCA Healthcare Program Employer Application as presented. **Motion: Kummer. Second: Brixey. Motion approved unanimously.** Commissioner Crain signed it.
2. Interlocal Agreement with Grant County PUD for Fire & EMS at the Wanapum Indian Village – There was discussion on the history of the agreement and updates to it. A motion was made to authorize Chief Hyndman to execute the agreement once the PUD Commission had reviewed it. **Motion: Brixey. Second: Kummer. Motion approved unanimously.**

Additional Business:

1. Apache Helicopter – There was discussion on the details of this incident.
2. Clinic Transports: Commissioner Brixey brought up transports from the clinics. Davis stated she and Chief had a meeting with the CBHA leadership and shared the protocols governing transports from facilities with them. There was discussion on the topic.
3. Rollan Troxel – Chief informed the Board that Rolland Troxel, a former volunteer, had passed away. The Board suggested the District do something for his family.


Executive Session: None

Announcements & Upcoming Events

1. Next regular meeting: December 12, 2023 at 16:00 via Zoom and in person.
2. Winter Parade: December 8, 2023
3. Winter Festival: December 14, 2023

There being no further business before the Board, the meeting was adjourned at 17:07 hours.


Board Chair


District Secretary

12.12.23
Date

12/12/2023
Date

