

Volunteer Position Descriptions

Title: Translator Specialist

Purpose/Objective:

- To fully provide patient care and fully understand the complaint, which will help with treatment plans and continuity of patient care
- To be able to communicate with our citizens that speak other languages
- To be able to help with EMS or Fire calls by building a report with the patient, family members, or bystanders

Key Responsibilities:

- To translate spoken/written Spanish into English.
- To communicate the necessary information to EMS and Fire Personnel
- If not able to respond to the scene; then at least be able to take a phone call to help with translation

Qualifications:

- Good driving record (speeding tickets; at fault accidents; seatbelt tickets)
- Good standing citizen within the community (background check)
- WA state driver's license
- Good vision
- Bi-lingual (Spanish and English)

Time Commitment

- Respond to calls (10%)
- Attend at least 1 Fire or 1 EMS drill a month. To be familiar with policies and practices.
- Possibly be on scene for extended amounts of time
- 4 trainings a year headed by the Translator Supervisor

Training

- EVIP
- CPR card
- Local area familiarization
- Radio Communications
- HIPAA
- NIMS

Supervision

- Volunteer → Head of Translators → Captain FF/EMT staff → Chief