



OFFENDER DESCRIPTION AND FORM

A copy of this form should be available to every staff member

(keep them with you Emergency Management Plan)

Each witness should complete this form before discussing the incident with others.

This form **MUST** be filled is as soon as possible after the incident .

Descriptor	Description	
Gender	Male/ Female/ Unknown	Male
Height	Approx 160/ 170/ 180/ 190 cms tall	170-190
Build	Slight/ Medium/ Heavy	Medium
Eye Colour	Light/ Dark/ Brown/ Blue/ Hazel/	Blue
Hair Colour	Blonde/ brown/ Black	Blonde
Hair Length	Long/ Short/ Bald/ Clipped	Clipped
Facial Hair	Full Beard/ Moustache/ Goatee/	None
Facial Feature	Braod Flat Nose/ Pointed Nose/	Pointed Nose/ Thin Lips
Skin Tone	Fair/ Light Brown/ Tanned/ Brown/	Fair
Complexion	Clear/ Pale/ Freckles/ Red Faced	Pale
Tattoos/ Scars/ Marks	What of? Where	Celtic tattoo on Right Forearm
Piercings	Ears/ Nose/ Lips	Gold Stud Left Ear
Clothing	Provide as many details as possible	Shorts—Tshirt (blue)
Actions/ Nicknames Used	Provide as many details as possible	
Other		



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Descriptor	Offender 1	Offender 2	Offender 3
Gender			
Height			
Build			
Eye Colour			
Hair Colour			
Hair length			
Facial Hair			
Facial Feature			
Skin Tone			
Complexion			
Tattoos/ Scars/ Marks			
Piercings			
Clothing			
Actions/ Nicknames Used			
Other...			



OFFENDER DESCRIPTION AND FORM

VEHICLE DESCRIPTION

Make _____ Model _____

Type _____ Year _____

Colour _____ Rego _____ State _____

Distinguishing Features _____

Direction of Travel

WEAPON DESCRIPTION

Firearm

Knife

Syringe

Bat

Other

None

Description of weapon _____

