

Improvements to Existing Home and/or Property (rev Jan 2026)

THE ARBOR AT LAKE JAMES			Page: 1 of 2		
ARCHITECTURAL REVIEW COMMITTEE					
APPLICATION FOR LOT IMPROVEMENTS (after home is built or just improvement to Property)					
NO WORK MAY BEGIN UNTIL RECEIPT OF APPROVAL FROM THE ARBOR ARC					
Lot #:		Street Address			
OWNER CURRENT CONTACT INFORMATION					
Name/s:				Cell:	
Street:				PO Box:	
City:		State:		Zip:	
email:				LL PH	
CONTRACTOR INFORMATION:					
Co. Name:				License	
Contact:				Cell:	
Street:				PO Box:	
City:		State:		Zip:	
email:				LL PH	
PROCESS CONTROL-PLEASE ALLOW 10 DAYS FROM DATE OF RECEIPT					
Owner's Signature				Date Filed:	
Received By For ARC:				Date Rec:	
Disposition:	APPROVED			Date:	
	Returned for more information See attached sheet			Date:	
Received By For ARC:				Date Rec:	
NO WORK MAY BEGIN UNTIL RECEIPT OF APPROVAL FROM THE ARBOR ARC					
ARC guidance and approval shall not be construed as a waiver or modification of any said covenant, deed restriction, ordinance, government regulation or building code					

APPLICATION FOR LOT IMPROVEMENTS (after home is built or just improvement to Property)

Please check all that apply			
Addition to Home:		Lot Clearing:	
Septic/Well:		Tree Removal:	
Shoreline Stabilization (Duke):		Landscaping/Grading:	
Driveway-Trail-Walkway:		Stone Wall/Fence:	
Outbuilding:		Other- Explain Below	

Brief Description of Project: ex. Large tree needing to be removed (picture attached)

Items to be Submitted with Application	
Trees are Marked for Removal YES/NO	
Date Work to be Performed:	
Included Current Photos if Applicable to Proposed Changes YES/NO	
Written Estimate of Project Cost	
Description of materials including type, color and etc. included YES/NO	

Sketch of Plan showing proposed location on Lot: YES/NO

Applications and any accompanying plans are to be submitted through IPM Town Square using the Architectural Tab. If you have any questions, please contact info@ipmhoa.com. You will be contacted by the ARC within a few days from physical receipt. If no further information is needed, you will have a decision within 10 days from the ARC's physical receipt of the application. If a Site Review needs to be scheduled, you will have a decision within a day or two of the Site Review.

ARC guidance and approval shall not be construed as a waiver or modification of any said covenant, deed restriction, ordinance, government regulation or building code