

Pre-Construction Meeting Checklist

Homeowner: _____

Lot#: _____

The Homeowner is required to discuss the following instructions with their Builder, before beginning the job. **The Contractor is required to sign and date below** and return to: ARC.Carolinas@fsresidential.com or The Arbor at Lake James, c/o FirstService Residential, 5970 Fairview Rd Suite 710, Charlotte, NC 28221

1. Existing underground services need to be flagged prior to any construction. No painting on road pavement.
2. All construction activities must be conducted and all deliveries must be made between 7:00am and 7:00pm, Monday through Friday and 8:00am to 5:00pm on Saturdays. No construction activities will be conducted and no deliveries will be made on Sundays, or Memorial Day, July 4, Labor Day, Thanksgiving Day, Christmas Day or New Year's Day.
3. Keep construction site neat with a dumpster for all debris and empty dumpster before it overflows; the dumpster is to be located on Lot and location to be shown on your Site Plan. Do not leave bottles and other trash on The Arbor property. Building refuse may not be burned or buried as a means of disposal.
4. Builder and subcontractors are to park on-site of the Lot. Parking elsewhere requires permission. Do not park along roadsides or obstruct roadways. Follow Speed Limit.
5. Protect pavement from damage by heavy equipment. Use 6x6 treated lumber to shore up road shoulder; lumber would have a 1-2" lip above road grade to allow for compaction.
6. Position portable restroom to not be offensive and upright stability against wind.
7. Store construction materials on property. The Arbor POA is not responsible for any loss of material, house items or equipment during construction. It is the responsibility of the Homeowner, Builder, and subcontractors to safeguard these items.
8. Only one sign can be displayed at the house site Lot and this is the Builder's sign.
9. Builder will be issued a specific gate code for each job. This code must be used by each subcontractor to enter The Arbor. The code will become invalid at the termination of the building process. There is to be no tailgating to enter The Arbor.
10. If a Lot is to be cleared of underbrush ahead of or during initial construction phases, all dead wood and chips must be removed to prevent fire hazards.
11. Cement trucks are required to wash leftover cement on the Lot being built upon, not along The Arbor roads or on another Lot.
12. Silt fencing must be installed prior to any soil or tree removal.

I have read the above referenced "Code of Conduct" and will adhere to these rules.

(Signature of Builder)

(Lot #, Date)

(Builder Printed Name)