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| I, the parent/guardian of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, am requesting a progress report of my  |
| child’s schoolwork. I am very interested in monitoring my child's progress this year. Your assistance with this  |
| matter would be greatly appreciated, and will help me to improve my child’s educational experience. |
| Thank you for your help and cooperation. |  |  |  |
|  |  |  |  |  |  |
| Parent/Guardian Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  |  |  |  |
| School Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |
|  |  |  |  |  |  |
|  |  | Week of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**PROGRESS REPORT (SECONDARY)** |  |
|  |  |  |  |  |  |
| **Period** | **Subject** | **Teacher's Signature** | **S or U** | **Grade** |  |
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**PROGRESS REPORT (ELEMENTARY)**

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| **Subject** | **S or U** | **Grade** |  | **Behavior/Work Habits** | **S or U** |
| Reading |   |   |  | Follow School and Classroom Rules |   |
| Writing |   |   |  | Completes Homework Assignments |   |
| Math |   |   |  | Completes Classwork |   |
| Science/Health |   |   |  | Shows Effort To Do Best Work |   |
| Soc. Studies |   |   |  | Practice Self Control |   |
| Music/Art |   |   |  |  |  |
| **Teacher's Signature** |   |   |  |  |  |

Comments\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_