

Form 1838-C

United States Postal Service Carrier's Count Mail - Letter Carrier Routes Worksheet											
Post Office		Delivery Unit			Route No.						
AM		PM		Actual Time Entries							
1. Letter-Size				Carrier Marked-Up	CFS	EXPLANATION	TIME GUICE	WRITE IN TIME	ELAPSED TIME		
							E				
							B				
							E				
							B				
2. Mail of All Other Sizes							E				
							B				
							E				
							B				
3. Accountable and Signature Mail							E				
Registered/Certified							B				
COD/Customs							E				
Postage Dues							B				
Express Mail							E				
5. All Parcel Post over 2 lbs.							B				
							E				
6. Sequenced and Collated							B				
Letter Size							E				
							B				
Other Size							E				
							B				
9. 2nd-Class Marked up (exclude Form 3579)							E				
							B				
10. Mail with Form 3579 attached							E				
							B				
12. Change of Address Recorded							E				
							B				
13. Insured Receipts Turned In							E				
							B				
Enter Line Number In Explanation Column		DPS Volume Pieces: (7a)		To be added in line 7a on PS Form 1838		Begin Here					
		LINE		Comments		B					
Registered-Certified-COD-Customs Postage Due-Form 3868-signing for, returning funds and receipts.		14						TOTAL			
Withdrawal of mail		15								Time Clock Rings	
Sequencing and collating By-Pass Mail		16								E	
Actual Strapping out time		17								R	
Break (local option)		18								L	
Vehicle Inspection		19								B	
Office Work not covered by form (work functions must be identified and approved as being necessary and of a confusing nature) (use Comments Section)		21								E	
Waiting for mail (office) and other office activities not performed on a continuing basis which are excluded in computing the net office time (Use Comment section)		22								R	
Counting mail and filling out form 1838 worksheet		23								L	
Signature of Carrier(or Examiner)				Day of Week		Date		Reg. - Rept			
								Lunch			
								From To			

PS Form 1838-C, November 1997

I certify the above information recorded by me is correct.