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**Hardin County Emergency**

**Services District No. 6**

**Minutes for Regular Meeting: February 11, 2025 at 6:30 PM**

Notice is hereby given that the Board of Commissioners of Hardin County ESD 6, on Tuesday February 11, 2025 will hold a 6:30 PM meeting at Silsbee Fire Department, 1205 N 5th St., Silsbee, Texas 77656. HCESD6 may hold the meeting under the provision of Government Code 551.127 which a quorum will be present.

1. Call to Order by David Andersen @ 6:30 p.m.
2. Opening Prayer, Pledge of Allegiance, and roll call- Prayer led by
   1. Board
      1. Robin Jones- Fire Chief
      2. David Andersen – President
      3. Randal Stephens – Vice President
      4. Tommy Bartosh – Treasurer
      5. Joe Simpson – Assistant Treasurer
      6. Joe Clark – Secretary
      7. Kate Leverett- Attorney-Germer P.L.L.C.- (Note: Kate was unable to attend this meeting and sent Anna Seale in her place.)
   2. Recognize Visitors- Please see sign-in sheet
3. Public Comments – Limited to 3 minutes; no formal action, discussion, deliberation, or comment will be made by the Board of Commissioners-
4. Ambulance Report- Jason Cooper- Acadian
   1. Please see report- Jason Cooper went over January’s reports/stats and gave an update on various communication issues that Acadian is working to resolve by providing dispatch and rescue personnel with additional training. In the month of January, Acadian reported 249 medical calls within HCESD district.
5. Grant Writer- Angela Ungles- Discuss and/or approve applying for potential grants- Angela was unable to attend our monthly meeting, however, she did email the department a list of items that will need to be addressed in separate Special Call Meeting with the board for denial or approval.
6. Fire Chief’s Report- Robin Jones: Runs for December 2024- Year to date-

Fires-,Emergency/Medical calls-,Hazardous Conditions-**,** Service Calls-,False Alarms-

1. Consent Agenda Items:
   1. Approval of last meeting minutes- Motion was made to approve by Joe Clark and seconded by Randall Stephens. There was a discussion on adding more details to the Agenda Minutes by creating a summarized version of the stations happenings/ future plans for trainings, goals, wants or needs and spending habits, giving more transparency for those who are in-house, as well as to the public and community we serve.
   2. Treasurer’s Report- Please see report provided and explained by Tommy Bartosh, then a motion by Joe Clark, and seconded by Randall Stephens to approve.
2. Business
   1. Review/ Discuss/ possible action: Discussion was had on janitorial service and the stations expectations, communicating, as well as the importance of documentation.
   2. Review/ Discuss/ possible action: Update was given on continuing the departments work with Fema and TDEM (Texas Department of Emergency Management) to finalize the storm grant we have been approved for and are preparing to receive.
   3. Review/ Discuss/ possible action: Update was given that the chasse for the rescue truck that is needed has been ordered.
   4. Review/ Discuss/ possible action: Update was given on the Siddons-Martin service agreement which states a reduced overall service rate as well as a capped 5% year over year increase.
   5. Review/ Discuss/ possible action: Dylan Walker with Rubber Worx gave a presentation on flooring options when it comes to the bay floors. The department discussed working towards an April completion date if possible. Kiesha Hester accompanied Dylan to present information on what she does as a grant writer and give the board examples of where they might find grants to help financially with the flooring in the bay as well as with other needs the station may have currently or in the future.
   6. Review/ Discuss/ possible action: The department will begin sending it’s trucks out for pump tests by the end of February.
3. Action Items
   1. Review/ Approve: A motion was made by Joe Cark and seconded by Joe Simpson to approve the purchase of 1 dry suit and 2 pairs of water boots totaling $1184.90. (Water Boots: $94.95 each, Dry Suit: $995.00)
   2. Review/ Approve: A motion was made by Randall Stephens and Joe Clark to approve the purchase of 2 Pelican Elite 150-quart coolers totaling $1480.04. ($740.04 each)
   3. Review/ Approve: A motion was made by Tommy Bartosh and seconded by Joe Simpson to approve a purchase for running boards to be installed on the service truck totaling $425.00.
   4. Review/ Approve: A motion was made by Randall Stephens and seconded by Joe Simpson to approve a request by SNCA for the department to host a food booth at the golf tournament. Randall Stephens volunteered to host the booth. The estimated total for the food and set-up costs is expected to be $800.00.
   5. Review/ Approve: A motion was made by Joe Clark and seconded by Randall Stephens to approve the cost of 18 volunteer’s enrollments in The Fire Academy. The cost per volunteer/student is $300.00 for a total of $5400.00.
   6. Review/ Approve: A motion was made by Joe Clark and seconded by Joe Simpson to approve the purchase of double-sided, white, dry-erase board on wheels for training purposes at a cost of $200.00.
   7. Review/ Approve: A motion was made by Tommy Bartosh and seconded by Joe Clark to approve the purchase of 15 ThermoScan thermometers at a cost of $614.85. ($40.99 each)
   8. Review/ Approve: A motion was made by Tommy Bartosh and seconded by Randall Stephens to approve the purchase of a box of 500 count ear probe disposable covers at a cost of $17.98.
   9. Review/ Approve: A motion was made by Joe Clark and Seconded by Randall Stephens for the engagement of the certified public accountant, Mitchell T. Fontenote for the fiscal year 2024 Audit.

1. Executive Session

Adjourned- Motion to adjourn by Randall Stephens, seconded by Tommy Bartosh

Time- 8:40 PM

Notes to the Agenda:

1. The board may vote and/or act upon each of the items listed in this agenda
2. Persons with disabilities who plan to attend this meeting and who may need assistance should contact Chief Robin Jones at 409-385-4761 prior to the meeting so that the appropriate arrangements can be made.

This is to certify that I, Joe Clark, posted this agenda on the Official Bulletin Board of the HCESD6 at 1205 N. 5th St. Silsbee on February, 11 2025 @ pm which is also accessible to the public 24 hours a day on the county services district website [www.hcesd6.org](http://www.hcesd6.org)

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Joe Clark- Secretary

Government Code 551, Subchapter D

Section 551.071 – Consultation with District’s Attorney regarding possible litigation

Section 551.072 – Deliberation about real property

Section 551.071 – Matters of Personnel

Section 551.076 - To Deliberate the Deployment or Specific occasions for implementation of security personnel or devices.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meeting Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, but not limited to, §551.071 – for the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized be law.