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**Hardin County Emergency**

**Services District No. 6**

**Minutes for Regular Meeting: January 14, 2025 at 6:30 PM**

Notice is hereby given that the Board of Commissioners of Hardin County ESD 6, on Tuesday January 14, 2025 will hold a 6:30 PM meeting at Silsbee Fire Department, 1205 N 5th St., Silsbee, Texas 77656. HCESD6 may hold the meeting under the provision of Government Code 551.127 which a quorum will be present.

1. Call to Order by David Andersen @ 6:30 p.m.
2. Opening Prayer, Pledge of Allegiance, and roll call- Prayer led by Randall Stephens
	1. Board
		1. Robin Jones- Fire Chief
		2. David Andersen – President
		3. Randal Stephens – Vice President
		4. Tommy Bartosh – Treasurer
		5. Joe Simpson – Assistant Treasurer
		6. Joe Clark – Secretary
		7. Kate Leverett- Attorney-Germer P.L.L.C.- Attorney Anna Scale was sent to fill in for Kate Leverett
	2. Recognize Visitors- Please see sign-in sheet
3. Public Comments – Limited to 3 minutes; no formal action, discussion, deliberation, or comment will be made by the Board of Commissioners- No public comments to mention
4. Ambulance Report- Jason Cooper- Acadian
	1. Please see report
5. Grant Writer Updates- Angela Ungles- Discuss and/or approve applying for potential grants- Angela wasn’t in attendance, David Andersen spoke about contacting her to get an update on any potential grants and updates
6. Fire Chief’s Report- Robin Jones: Runs for December 2024- **77** Year to date- **746**

Fires- **13,** Emergency/Medical calls- **60,** Hazardous Conditions- **4,** Service Calls- **0,** False Alarms- **0**

1. Consent Agenda Items:
	1. Approval of last meeting minutes by Randall Stephens and Joe Clark
	2. Treasurer’s Report provided by Tommy Bartosh and Approval for Payments of Accounts Payable: Please see report- Approved Treasurers Report by Joe Clark and Randall Stephens
2. Business
	1. Review/ Discuss/ possible action: Elect Commisioners- Approve/Elect and re-elect both Joe Simpson and Joe Clark by Tommy Bartosh and Randall Stephens
	2. Review/ Discuss/ possible action: Approve the adjustments to the 2024 Budget- Tommy Bartosh- Approval of adjustments by Joe Clark and Randall Stephens
	3. Review/ Discuss/ possible action: Revisit Janitorial Contract- Joe Clark- Chief has created a janitorial check-list that will stand for what is expected from a Janitor at the station
	4. Review/ Discuss/ possible action: Commisioners Policy and Procedures- Randal Stephens- Board policy and procedures packet was handed out to each member to have and refer to as needed

1. Action Items
	1. Review/ Approve: Board to hang up in/or near Janitorial Closet to communicate specific Janitorial requests or list any supplies needed to complete tasks when running low or is out of completely- There will be a board supplied in the Janitorial storage room that will be used for communications/ requests /and listing any supplies that need to be refilled or replaced
2. Executive Session

Adjourned by Tommy Bartosh and Randal Stephens

Time- @ 7:15 PM

Notes to the Agenda:

1. The board may vote and/or act upon each of the items listed in this agenda
2. Persons with disabilities who plan to attend this meeting and who may need assistance should contact Chief Robin Jones at 409-385-4761 prior to the meeting so that the appropriate arrangements can be made.

This is to certify that I, Joe Clark, posted this agenda on the Official Bulletin Board of the HCESD6 at 1205 N. 5th St. Silsbee on January 9, 2025 @ 2:10 pm which is also accessible to the public 24 hours a day on the county services district website [www.hcesd6.org](http://www.hcesd6.org)

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 Joe Clark- Security

Government Code 551, Subchapter D

Section 551.071 – Consultation with District’s Attorney regarding possible litigation

Section 551.072 – Deliberation about real property

Section 551.071 – Matters of Personnel

Section 551.076 - To Deliberate the Deployment or Specific occasions for implementation of security personnel or devices.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meeting Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, but not limited to, §551.071 – for the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized be law.