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**Hardin County Emergency**

**Services District No. 6**

**Agenda Minutes for the Regular Meeting of September 10, 2024 at 6:30 PM**

Notice is hereby given that the Board of Commissioners of Hardin County ESD 6, on Tuesday September 10 2024, will hold a 6:30 PM meeting at Silsbee Fire Department, 1205 N 5th St., Silsbee, Texas 77656. HCESD6 may hold the meeting under the provision of Government Code 551.127 which a quorum will be present.

1. Call to Order
   1. At 6:30
2. Opening Prayer, Pledge of Allegiance, and roll call.
   * 1. Robin Jones- Fire Chief
     2. David Andersen – President
     3. Randal Stephens – Vice President
     4. Tommy Bartosh – Treasurer
     5. Jason Griffin – Assistant Treasurer (Absent)
     6. Joe Clark – Secretary
     7. Kate Leverett- Attorney-Germer P.L.L.C.
   1. Recognize Visitors- Please see sign-in sheet
3. Public Comments – Limited to 3 minutes; no formal action, discussion, deliberation, or comment will be made by the Board of Commissioners.
4. Ambulance Report- Eddie Burlough, Acadian
   1. Please see report
5. Fire Chief’s Report: Runs for August 2024-**67**, Runs Year to date 2024-**412**
   1. Please see report

Fire calls- **13**, Emergency Medical Calls- **41**, Hazardous Condition calls- **4**, Service- **4**, False Alarms- **5**

1. Consent Agenda Items:
   1. Approval of last meeting minute
      1. Approved by: Randall Stephens and Tommy Bartosh
   2. Treasurer’s Report- Tommy Bartosh- Please see report
      1. Approved by: Joe Clark and Randall Stephens
   3. Payment of Accounts Payable-Please see report
      1. Approved by: Joe Clark and Randall Stephens
2. Business
   1. Review/ Discuss- Commissioner Clark met with Cravens Insurance representative Jennifer Brandenburg to discuss current questionnaire, past policies and their coverage, quotes and renewal options- Increase in policy amount to add in more coverage for family of loved one in the event of accident or death.
      1. Approved by Tommy Bartosh and Randall Stephens
   2. Review/ Discuss- Commissioner Clark is requesting a discussion on personal hours and wages
      1. Evaluation handed out to be done in October to increase pay of Chief Robin Jones- Must be approved by board as well as HT Group
   3. Review/ Discuss- How/When/where to recognize the former/previous Board Members: IE: @ board mtg, Dinner out etc.
      1. Agreement to throw a dinner at the Station in November to show thanks and appreciation for all former board members and their families- Recognition gift/plaque will be presented at this time
   4. Review/ Discuss- EMS Contract renewal
      1. Agreement by board to try to extend our current contract with Acadian for a year for sure, but two years if at all possible. Kate Leverett- Attorney, was given a copy of contract between Acadian and Hardin County EDS to review
      2. Approved by Tommy Bartosh and Joe Clark
   5. Review/ Discuss- Update- Fema Grant Completion
      1. David Andersen updated board on completion of all information requests from Fema being completed and informed board of wait time and how much the grant may produce for the department
   6. Review/ Discuss- Communications with McInnis Construction re: Building repairs
      1. David Andersen gave update to board on communication with McInnis- they will be coming by in the next week to do a walk-through and create a punch-list on all of the building repairs that are still needed
   7. Review/ Discuss- National Safety Council- CEVO Coaching the Emergency Vehicle Operator 4 Fire Instructor Kit USB (Total **$606.00**)
      1. David Andersen looking further into different options on trainings available to the department for safely maneuvering the larger emergency apparatuses
3. Action Items
   1. Review/ Approve- Commissioner Bartosh- Update on the radio console at the Silsbee Police Department that’s dedicated to the fire department for communication between dispatch and fire department
      1. Tommy Bartosh informed the board that the city will have their budget approved by October 1st, if approved the radio will be purchased in January entirely by the city who will also be responsible for all future maintenance for said radio
   2. Review/ Approve- Chief Robins seeking approval for purchase of lockers for swift water team- **$2300.00 each**- Total needed- **2** for a total of **$4,600.00**
      1. Approved by Tommy Bartosh and Joe Clark
   3. Review/ Approve- Chief Robins requesting a discussion on Christmas budget/gifts
      1. Passed on for future discussion
   4. Review/ Approve- Chief Robins request for Parade Candy- Totaling **$1,600.00** (**$800.00** for Homecoming and **$800.00** for Christmas Parade)
      1. Approved by Tommy Bartosh and Joe Clark- this total will now also include the candy needed for Silsbee Halloween Bash
   5. Review/ Approve- Chief Robins seeking approval to purchase replacement stream lights for truck- **$210.00 each**- Total of **6** needed for a total of **$1260.00**
      1. Approved by Joe Clark and Randall Stephens
   6. Review/ Approve- Chief Robins requesting approval for **one volunteer** wanting to take the open water diving course at **$600.00**, **peridium, and** **3 days of travel expenses** to further training and skill
      1. Approved by Joe Clark and Randall Stephens
4. Executive Session

Adjourn- Tommy Bartosh and Joe Clark

Time- 7:20 PM

Notes to the Agenda:

1. The board may vote and/or act upon each of the items listed in this agenda
2. Persons with disabilities who plan to attend this meeting and who may need assistance should contact Chief Robin Jones at 409-385-4761 prior to the meeting so that the appropriate arrangements can be made.

This is to certify that I, Joe Clark, posted these agenda minutes on the Official Bulletin Board of the HCESD6 at 1205 N. 5th St. Silsbee on September 16, 2024 @ , which is also accessible to the public 24 hours a day on the county services district website [www.hcesd6.org](http://www.hcesd6.org)

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Joe Clark- Secretary

Government Code 551, Subchapter D

Section 551.071 – Consultation with District’s Attorney regarding possible litigation

Section 551.072 – Deliberation about real property

Section 551.071 – Matters of Personnel

Section 551.076 - To Deliberate the Deployment or Specific occasions for implementation of security personnel or devices.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meeting Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, but not limited to, §551.071 – for the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized be law.