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**Hardin County Emergency**

**Services District No. 6**

**Agenda for the Workshop Meeting of January 9th, 2024 at 5:00 PM**

Notice is hereby given that the Board of Commissioners of Hardin County ESD 6, on January 9th, 2024, will hold a 5:00 PM meeting at Silsbee Fire Department, 1205 N 5th St., Silsbee, Texas 77656. HCESD6 may hold the meeting under the provision of Government Code 551.127 which a quorum will be present.

1. Call to Order.
2. Opening Prayer, Pledge of Allegiance, and roll call.
	1. Recognize Visitors
	2. Board:
		1. David Andersen
		2. Randall Stephens
		3. Tommy Bartosh
		4. Jason Griffin
		5. Joe Clark
	3. Darrell Venable – ex-ESD VP
	4. Kate Leverett – Attorney – Germer PLLC
	5. Don Roy – Fireman SVFD
	6. L.W. Cooper Jr. – Commissioner – Hardin County
	7. Mike Morrison – Fireman SVFD
	8. Shirley Cook – Hardin Co. Tax Assessor
	9. Pate Stephens – Fireman SVFD
3. Public Comments – Limited to 3 minutes; no formal action, discussion, deliberation, or comment will be made by the Board of Commissioners.
	1. No Comments
4. Introducing Board Members, overview of Board positions open.
	1. President
		1. David Andersen
	2. Vice President
		1. Randall Stephens
	3. Treasurer
		1. Tommy Bartosh
	4. Assistant Treasurer
		1. Jason Griffin
5. Policies and Procedures
	1. Meetings
		1. Second Tuesday of every month.
		2. Held at 6:30 p.m.
		3. Have to file Agenda 72 hours in advance to have a stated meeting.
	2. Quorums
		1. Three Board Members is the minimum amount to have a meeting.
		2. President can vote at any time.
		3. Setting Property Tax Rate, work with county.
	3. Bank Cards
		1. Treasurer signs each check with an additional Board Signature.
6. Inventory and Audit for Fiscal year Jan. 1, 2023 to December 31, 2023.
	1. Make Detailed inventory for every station, including vehicle inventory.
7. Budget and Tax Rate – for 2024 year.
	1. Set Budget when Setting Tax rate.
	2. If you do not receive a written request for Budget report, then you do not have to provide one. You always have to submit the Tax rate.
	3. July 1st Shirley Cook sends out a letter stating what information she will need from ESD.
		1. Will receive emails and packets of reports and information needed.
		2. Explained process of posting Tax Rate.
8. Training:
	1. Required training.
		1. Have to have 6 hours every two years.
	2. Open records training.
		1. Can do online training
		2. All board members have to complete training,
		3. Certificate to be filled with secretary.
	3. Open meetings Training.
		1. Safe-D does not Open Meeting training, have to do online.
	4. Safe-D Conference.
		1. February 22-24, 2024.
		2. Different seminars are available year.
		3. Paying for Milage, lodging, and food. Booked Hotel Rooms where event is being held.
		4. Not a requirement,

Adjourn 5:55 p.m. Randall Stephens and Jason Griffin

Executive Session

Government Code 551, Subchapter D

Section 551.071 – Consultation with District’s Attorney regarding possible litigation

Section 551.072 – Deliberation about real property

Section 551.071 – Matters of Personnel

Section 551.076 - To Deliberate the Deployment or Specific occasions for implementation of security personnel or devices.

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meeting Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by §551.071-551.084 of the Texas Government Code and the Texas Open Meetings Act, but not limited to, §551.071 – for the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized be law.