

**Brownville Cultural Center
Board of Directors Meeting
February 18, 2018**

The Brownville Cultural Center Board of Directors met for a meeting on February 18, 2018 12PM in Brownville at 228 Main St.

Present: Kathy McKillip, Jim Aden, Mitch Bean

Kathy called the meeting to order and presented the meeting agenda to the board. Jim Aden motioned to accept the meeting agenda. Mitch Bean provided a second for the motion. Motion approved.

Last meeting minutes were presented by Mitch Bean for boards approval. Aden motioned to approve last meeting minutes. McKillip provided a second. Motion approved.

Treasurer Jim Aden presented the treasurer report. BCC has \$92.78 in our bank account. Aden has printed out 990 EZ and intends to fill it out and file it. Aden will also file our W9 for the Watchable Wildlife grant. We will have to file a W9 form for every state grant. Aden motioned to keep all financial documents in his possession. Bean motioned to second. Motion approved.

Bean motioned to accept the treasurers report. McKillip seconded the motion. Motion passed.

Website Update: BCC's website has 478 hits so far. Jim will take spring photos and update the pictures when spring arrives. Jim is going to research on what business are currently not listed on BCC's site so that we can be inclusive of all businesses in Brownville. Discussion on how to decide what businesses should be on our page and fit in with BCC's purpose. Discussion on QR codes. BCC's email is info@brownvilleculturalcenter.com. Jim is going to check the email and make sure that it is working properly. Discussion on google calendar on our website. All events on the 2018 Brownville Brochure have been added to BCC's google calendar. Mitch to test calendar and see if he is able to post to it.

There was discussion on keeping track of in-kind hours for grants. Mileage can be recorded for grant purposes however, it will not be reimbursable.

McKillip presented a grant update with grants we have applied for and grants BCC should consider.

BCC was awarded \$4,000 from the Nebraska Tourism grant. The grant is for marketing focusing on two videos featuring artists, and a social media surge two weekends from August to December 2018. The grant has a cash match of 12.5% which will be approximately \$400.

The Watchable Wildlife grant BCC received is for \$3,000. The grant has a \$100 cash match. The grant includes three signs (one to focus on birds, one to focus on herps, and one to focus on flora/fauna). John Locke is working on the herps sign. Each sign cost \$27.72. BCC needs to find time when it gets warmer to erect the signs on the Steamboat Trace.

McKillp presented a new grant for BCC to consider- People for Bikes. The smallest grant awarded is \$3,000 and is due in June. The grant could help buy public bikes for the Steamboat Trace. Aden motioned to research People for Bikes grant. Bean provided a second for the motion. Motion approved.

BCC is going to apply for the Humanities Nebraska grant for a summer speaker series. Discussion on speaker series featuring Native American Women and their relations to the half breed tract. Other ideas were presented on speakers. BCC is still seeking letters of support for this grant. Grant deadline is March 1.

Discussion on applying for Humanities Nebraska grant in August for Willa Cather's A Resurrection to partner with Brownville Village Theatre. Bean motioned to submit Humanities Nebraska grant in March and August. Aden seconded the motion. Motion approved.

Discussion on Games and Parks partnership with Indian Caves and BCC. Kathy will attend a meeting in March to see how this can be achieved.

A community update was provided. Mitch presented BVT is in need of an accompanist for BVT's summer season, BVT artistic directors Mitch Bean and Rachel Curtiss are in need a place to stay during the summer, BVT will be hosting a kids workshop March 8-10, BVT will be putting on a Christmas Show during Brownville's Christmas.

There was discussion on 2018 fundraisers. BCC will participate in the spring market. The board was asked to be on the lookout for things to sell at the market. BCC will have spaces 5,6,7,8,9.

A Farmers market in Brownville was discussed. Kathy is going to be certified as a market manager. Discussion on charging vendors a small fee of \$5 a spot to draw more vendors to Brownville. The Brownville farmer's market as of now will be held on Friday afternoon/ evening. Jim motioned to continue to go forward with farmer's market plans. Mitch seconded the motion. Motion approved.

Discussion was had on a partnership with Southeast Community College by making Brownville a “Leisure Learning” site. Kathy is scheduled to sit down and talk about the partnership in further detail. Jim Aden would like to do a cooking class. More information to come on this partnership.

The village board has given BCC permission to update and maintain the kiosk in Brownville. Plans to do this will be further discussed when the weather gets warmer.

Meeting was adjourned at 2:00PM. Next meeting will take place in March but exact date is TBD through email correspondences between board members.

Respectfully submitted,

Mitch Bean
BCC Secretary