

<p>PART 1 Listening (approx. 10 minutes)</p>	<p>Task type: Multiple choice Format: ten unrelated dialogues of about 30 seconds' duration, each followed by a 3-option multiple choice item</p> <p>The candidates listen to a short dialogue, then choose the correct statement from three that are based on the dialogue. The recordings are dialogues between two interacting speakers (conversations, interviews, discussions, etc.).</p> <p>Task Focus: <i>identifying detail, understanding and interpreting information, specific information, gist, detail, main idea, function, purpose, attitude, opinion, etc.</i></p> <p>Marking Scheme: 10 items x 2 points = 20 points</p> <p>NOTE: Each part is heard twice.</p>
<p>PART 2 Knowledge of Linguistic Means (15 minutes)</p>	<p>Task type: Multiple choice Format: 18 4-option multiple choice sentences Task Focus: <i>lexical</i></p> <p>Marking Scheme: 18 items x 2 points = 36 points</p> <p>Topic areas: computers and computer components; computer accessories; other electronic devices and media; communication; word processing; spreadsheets; desktop publishing; the web; networking; cloud computing; operating systems; internet crime; telecommuting and careers in computing</p>
<p>PART 3 Knowledge of Language Functions (10 minutes)</p>	<p>Task type: Multiple choice Format: 16 2-option multiple choice exchanges Task Focus: <i>lexico-grammatical</i></p> <p>Marking Scheme: 16 items x 1 point = 16 points</p> <p>Functions: giving a strong response/instructions/a negative opinion/an example; pointing out differences; making recommendations/an apology/suggestions/ predictions/an admission; describing a problem/benefits/familiarity/difficulty/expectations/differences/concerns/a process; asking about size/location/completed tasks/a source/frequency; asking for an opinion/help/a favor/more information; getting someone's attention; correcting a mistake; identifying an error/a problem; talking about time; changing your mind; clarifying instructions/a point; discussing purpose/a problem/location; stating opinion/a negative opinion; providing options/reassurance; explaining an opinion; stressing a point/importance; urging fast action; expressing confusion/surprise/reservations; troubleshooting</p>
<p>PART 4 Reading (10 minutes)</p>	<p>Task type: Multiple choice – True/False/Doesn't say Format: Three short texts (60-100 words each) containing factual information related to the field of computing; the first two texts are followed by two 3-option multiple choice questions each, while the third text is followed by two True/False/Doesn't say questions. Task Focus: <i>understanding detail, specific information, implication, attitude, reference and meaning</i></p> <p>Marking Scheme: 6 items x 3 points = 18 points</p> <p>NOTE: All the texts are related to the specific field of study.</p>
<p>PART 5 Writing Awareness (15 minutes)</p>	<p>Task type: A gapped or jumbled text of approx. 200 words Format: Gapped text – a text with five gaps to be filled with either one sentence from a choice of three or, one pair of sentences from a choice of six or, an appropriate word or, information from two short texts. Jumbled text – seven or eight paragraphs, of which five are to be organized into a text. Task Focus: <i>Recognition of writing features and language as required in their field of studies.</i></p> <p>Marking Scheme: 5 items x 2 points = 10 points</p> <p>NOTE: The candidate may be asked to complete a request form, description, note, feedback form, customer survey, order form, instructions, user guide, email, message, tasks checklist, tips, memo, summary, employee survey, cover letter (for job application) or report. This task is based on elements of writing that the candidates will need to produce in the field of computing for professional purposes.</p>
<p>Duration: 60 minutes</p>	<p>Marks: TOTAL: 100 points</p>