

INDIAN HILLS ESTATES PROPERTY OWNERS' ASSOCIATION

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IndianHillsPOASpringBranch@gmail.com

Website: IndianHillsPOA.com



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ARCHITECTURAL CONTROL COMMITTEE

IHESpringBranchACC@gmail.com

Phone: 830-318-0761

Andre Dorsey

Information Requested for a Property Improvement Plan

The following information is requested by the IHEPOA – ACC in order to review any property owner’s request to make an improvement to a lot within the Indian Hills Estates subdivision. The property owner will submit the information by completing the appropriate forms that can be found at the IHEPOA website or from any Board member or ACC member. The property owner may be asked for more information after an initial review of the submitted material. Once all requested information is received, the ACC and IHE-POA will have 30 days from receipt to provide a written approval or denial.

Plans for **property improvement** require the submission of **Form #1** (which includes, but is not limited to, houses, storage buildings, porches, decks, fences, room additions, garages, carports, sheds, septic systems, concrete slabs, swimming pools, modular components, manufactured homes)

Plans for moving in a **manufactured home** require the submission of **Forms #1 and #2**.

Plans for moving in **off-site built modular components** require the submission of **Forms #1 and #3**.

Plans for **moving in an existing structure**, not a residence, require submission of **Forms #1 and #4**.

The Property Improvement Plan may be mailed to the IHEPOA, emailed to the ACC, or hand-delivered to any IHEPOA Board Member or member of the ACC.

NOTE: Property Improvement Plans submitted to IHEPOA – ACC are reviewed for compliance with your deed restrictions. Approval of submitted plans does not imply compliance with local, state, or federal standards or codes. Compliance with building and safety standards is the responsibility of the property owner and homeowner.

Comal County Building Permits - <https://cceo.org/mainpage/buildingreqs>