

## **MMCC Operation handbook**

MMCC: Multipurpose Micro Community Center/church

Revised Aug 2021

- 1 What do we want to do?
- 2 Why do we want to do that?
  
- 3 Who are the qualified team members?

|         |           |                |
|---------|-----------|----------------|
| Level 1 | Dew 1,2,3 | Business Entry |
| Level 2 | Dew 4,5,6 | Business Skill |
| Level 3 | Dew 7     | Ownership      |
  
- 4 What are qualified MMCC businesses?
  
- 5 Steps of MMCC
- 6 How do we start MMCC?
- 7 Where do we start MMCC?
- 8 When do we start MMCC?
- 9 Who is the MMCC startup team?
- 10 What are measuring units of MMCC growth?
- 11 Who is the owner of MMCC?
  
- 12 Who finance MMCC?
  
- 13 What are the duties of the MMCC owner?
  
- 14 Who are the final authorities of MMCC?

**1 What do we want to do?**

That will last

That will not change by situation

That will bring victory

That is worthy to exchange with life

That is my "call" to BE and DO

**2 Why do we want to do that?**

It may remain on "the day of fire test"

It may reward on my eternal account

It may bring abundant life on earth

It is my garment of "good works"

I desire to hear "good and faithful" on that day

I want to be a joyful volunteer of "Morning Dew"

I do not want to stop my "call" by other "means"

### 3 Who are the qualified team members?

"Pass the level one training, opportunity to open new"

#### Level 1

Dew 1 Lesson 1-6 MDD (Morning Dew Discipleship)

Dew 2 Lesson 7-25 MDD

Dew 3 Lesson 26-44 MDD \*Gospel track

#### Spiritual:

- a) "Morning Dew" Bible study,
- b) Morning and evening prayer
- c) practicing three sharing  
(3S - share the Gospel, share the love,  
share what you have) among the community,
- d) team unity (3P – philosophy, principle, passion)

#### Physical:

- a) practice Kung Fu basic and stretch daily
- b) practice push-up daily (100 goal)
- c) practice self-defense daily
- d) be fearless and peaceful
- e) team unity (3A - availability, ability, attitude)

#### Emotional:

- a) Being faithful in a small thing,
- b) maintain the integrity of the heart,
- c) listens to the voice of the Holy Spirit  
in the meditation of the Words,
- d) love one another as disciples of Christ,
- e) being a responsible character and behavior,
- g) team unity (3D – discipline, desire, direction)

**Level 1 Technical Training****Skill/Business**

Computer etc.

Business Basic Skill

Business Basic Skill

**Technical:**

a) Typing (40 wpm min)

b) computer basic/OS

c) Computer Repair

c) MS certificate

d) Legal related internet filings

e) certifications / brochure/b card etc./ programs

f) copy and copier operation and maintenance

**Level 2**

"Pass level 2 qualifies "ownership" training

Dew 4 Lesson 45-70 MDD

Dew 5 Lesson 71-96 MDD

Dew 6 Lesson 97-128 MDD

\*Dew Lesson 129 FEAR OF THE LORD

**Spiritual:**

- a) "Morning Dew" Bible study,
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(3S - share the Gospel, share the love,  
share what you have) among the community,

**Physical:**

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- g) team unity (3D – discipline, desire, direction)

## **Level 2 Technical Training**

### **Skill/Business**

- a) Business Legal, Tax, License, insurance, security, etc.,
- b) Business /accounting report
- c) Finance management
- d) Marketing online
- e) Marketing offline
- f) customer relation/dispute management
- g) community relation
- h) finance management

### **Technical - Basic**

- g) accounting and bookkeeping
- h) QB accounting program P&L and Balance report
- i) Photoshop and InDesign
- j) WEB design for marketing
- k) App design for marketing
- l) What's app business marketing design
- m) phone repair
- n) others

**Level 3**

"passing level 3 qualifies "ownership" transfer

Dew 7 Lesson 130-162 MDD

MMCC Study Card

MDD in view of John 10:10

Simplified MMCC

Eschatology

Biblical Summary / Survey

Pastoral Theology

**Spiritual:**

- a) "Morning Dew" Bible study,
- b) Morning and evening prayer
- c) practicing three sharing
- d) team unity (3P – philosophy, principle, passion)

**Physical:**

- a) practice Kung Fu basic and stretch daily
- b) practice push-up daily (100 goal)
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- e) team unity (3A - availability, ability, attitude)

**Emotional:**

- a) Being faithful in a small thing,
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- g) team unity (3D – discipline, desire, direction)

**Skill/Business****Skill/Business**

- a) Management
- b) Marketing
- c) Relationship networking
- d) Recruiting
- e) Opportunity searching
- f) Ownership

**Technical - Advance**

- g) accounting and bookkeeping
- h) QB accounting program P&L and Balance report
- i) Photoshop and InDesign
- j) WEB design for marketing
- k) App design for marketing
- l) What's app business marketing design
- m) phone repair
- n) others



#### 4 What are qualified MMCC businesses?

That are good for the people

That are good for the nature

That are good for the community

##### Micro Business Types

|                   |                         |
|-------------------|-------------------------|
| Internet Café     | Small restaurant        |
| Online marketing  | Beauty shop             |
| Print on Demand   | Sewing machine operator |
| Web developer     | Kindergarten            |
| App developer     | Transit housing         |
| Marketing         | Carpenter               |
| Travel guide      | Auto mechanic           |
| Early child care  | Small motor repair      |
| Street vendor     | Welding                 |
| Silkscreen Design | Handy-man               |
|                   | Book binding and design |

#### 5 Steps of MMCC

1. Be a qualified member  
(application process  
VIA Application for individual membership PDF)
2. Approval for "base" (where individual get  
Level 1 Training) discipleship training
3. Pay base fee or get a scholarship  
(VIA Scholarship application PDF)
4. Get the passing mark from Level 1 Training  
and be qualified to be MMCC team

## **6 How do we start MMCC?**

- a) Be a qualified (passed level 1 certificate)
- b) Have a qualified mentor of MMCC business
- c) Have an approved business plan
- e) Have mentor and counselor
- d) Secure fund
- e) Obtain all legal requirement
- f) Secure place and proper inventory etc.
- g) Do the marketing
- h) Monthly reports and 10% pledge for mission
- i) review and improve

## **7 Where do we start MMCC**

Location where regional director approved  
Check security  
Legality  
Marketability  
Rent - affordability

## 8 When do we start MMCC

### Readiness checklist

- ( ) Have a workable plan
- ( ) Have a team ready (at least two)
- ( ) Have a mentor ready
- ( ) Have a counselor ready
- ( ) Have a praying partners
- ( ) Have a secure fund
- ( ) Have a marketing plan
- ( ) Have a legal status ready
- ( ) Have a qualified team member

### Qualified Team member

Passed level 1 MDD

Free from debts

No legal judgment

No double mind

Call for mission

9Q tuned

## **9 Who is the MMCC startup team?**

Regional director

The qualified MMCC Business team member

All MMCC staff

Head office

IBA

Prayer partners

Local Pastors

Financier

Advisers/Counselors in legal, marketing

## **10 What are measuring units of MMCC growth?**

### **Personal fruits**

Testimony of meeting God daily in the Word  
Testimony of passing through water and fire  
Testimony of seeing the fruits of "Holy Spirit"  
Testimony of walking with God in thinking, doing  
Testimony of joy of the Lord and peace  
Shine as a light in the community

### **Mission fruits**

Sharing Gospel  
Sharing the love of God as a priest  
Sharing the love of God as a King

### **Business fruits**

10% gross income offering for mission MMCC  
Recruit and training assistance in Level 1 MDD  
The steady growth of business profit  
Become a trusted business in the community  
Become resource hub of the community needy

**11 Who is the owner of MMCC?**

The operation must maintain active membership from the international MMCC Board that review annual performance

Legal ownership of the operation belongs to the MMCC transfer registered member

Sales of MMCC business must attain approval from the international MMCC Board

## **12 Who finance MMCC?**

Personal

Share holder

MMCC community Financier

MMCC Staff

IBA

VIA

Finance institutions

NGO

Government Funding

International Development Fund

**13 What are the duties of the MMCC owner?**

Maintain 9Q

Active in 3S

Have personal "NOTES"

Active in MDD

Active in skill training

Improve business profit

10% gross income pledge to MMCC



**14 Who are the final authorities of MMCC?**

International MMCC Board

Board is formed by the

National Director of the country

IBA Director

VIA Director