



**SAINT ANDREW GREEK ORTHODOX CHURCH**  
7901 N. Kendall Drive, Miami, FL 33156

**Re-opening Plan**  
**St. Andrew Greek Orthodox Church**

This document is a combination of Guidelines set forth by the Archdiocese and Metropolis with additional Guidelines specifically written for St. Andrew GOC.

This document is designed to protect the church and the parishioners during the present Covid-19 crisis and future crises as well. Some people will contract COVID despite their best efforts. Our mission is to inform and prepare you by posting these guidelines online and on the property per the Metropolis and St. Andrew.

- **Supplies and Personnel Needed**
  - Bathroom: Toilet Paper, Paper Towels, Soap Dispensers
    - Enough for the opening of one bathroom as a single use bathroom
  - Personal Protective Equipment (For Ushers)
    - Mask and Gloves
  - Hand Sanitizer, Clorox cleaning wipes
  - Cleaning Service to clean in between each service offered
  - Two Infrared Thermometers
  - Tape and Signs for Floor pathways and assigned seating
  - HVAC/ Air Conditioner filters.
- **Week before Service**
  - Families/Persons must call the Church Office (305-595-1343) to make a reservation for attendance to Divine Services on Sunday. Your name/names will be added to the reservation list.
    - Please leave a message if the office recording is on. Your phone call will be returned to confirm your reservation for Divine Services.
    - Cut off will be Friday afternoon by 5:00 pm.
  - Church will keep track of all Names and phone numbers for church records as per Metropolis requirements and for contact tracing should a mini outbreak occur. All information will be kept confidential.
  - If the service time requested is not available, Families/Persons will be given a scheduled service time as per Metropolis requirements.
  - CDC Symptom flyer will be placed on the Church website, Church front door and emailed by church secretary to each family so that they may become familiar with the symptoms
    - If symptoms are present the person or family scheduled to attend Orthros/Divine Liturgy (per Metropolis) will NOT be allowed in.



**SAINT ANDREW GREEK ORTHODOX CHURCH**  
7901 N. Kendall Drive, Miami, FL 33156

- **High Risk Parishioners (immunocompromised, 65 or older, comorbidities) are encouraged to continue to follow and participate in Divine Services through an online platform**
  - If you do not have online access, please call the church office for assistance; we will be happy to talk you through the process.
  - Special arrangements can be made for this group per Metropolis requirements and will be arranged by Father only
- Church is to be cleaned/sanitized prior to each service per Metropolis
  - Pews will be marked for seating according to the 6-foot social distancing guidelines as per CDC requirements.
- **Arriving at Service**
  - **ALL attendees must arrive half hour prior to service, and asked to bring and wear their own masks at ALL times.**
    - If masks are not brought, the church will supply them for the first time but not subsequently. Names will be marked as having received a mask and emphasis made for parishioners to bring their own.
  - **A Temperature check will be done** by one of the Ushers for that service just outside the Narthex, or just inside during inclement weather.
    - Simple short questionnaire can be used for most common symptoms in the last week including cough, fever, shortness of breath, diarrhea etc.
    - If temp >100.4 (Metropolis) or symptomatic in the last 2 weeks, person/family/group will be asked to return home to follow and participate with services online.
  - Once inside Narthex
    - Persons can continue to bow to the icons
    - Must use hand sanitizer before entering the church
    - Must be escorted to their seats by usher and should refrain from any unnecessary travel around the church and hall.
  - Families are allowed to sit together if they wish but arrangements need to be made at the time of the reservation in order that the ushers can plan for social distancing.
  - Doors can be propped open to avoid doorknob handling or can be opened by Usher upon knocking
  - Donation box/Candle box can be placed in Narthex. There will be no handling of monies. No change will be given in order that we minimize exposure.
    - Candles will be lit only by Ushers
- **During Service**
  - Family/Persons are asked to continue to keep Masks and PPE on
  - We should refrain from conversation during Divine Services
  - No kissing/hugs or communication within 6ft should be attempted



**SAINT ANDREW GREEK ORTHODOX CHURCH**  
**7901 N. Kendall Drive, Miami, FL 33156**

- No service books will be provided at the Church
  - Families should be encouraged to bring from home if they would like or can scan the QR code posted at the entrance for instant access on their mobile device.
- **Holy Communion**
  - Will resume as per Metropolis instructions.
  - **Will now be conducted at the end of the Divine Liturgy**
  - **Father's PPE**
    - During Holy Communion Father should wear gloves, mask and face shield. Gloves to be removed properly after Holy Communion has concluded
  - Faithful Approach
    - Faithful will be escorted at the conclusion of Divine Liturgy in a row by row fashion down the center isle to receive Holy Communion and kindly exit the church by means of the East Aisle, directly to your automobile
    - 6ft social distancing will be kept during this process
    - Removal of masks will ONLY be done to receive Holy Communion and then immediately placed back on
  - Ushers wearing masks and gloves shall hold red cloth under the chin of faithful receiving
    - Faithful will NOT touch cloth at any time
- **Conclusion of Service**
  - Antidoron will NOT be distributed
  - There will be no handshaking/kissing/hugs or discussions held within the church
  - Per the Metropolis Guidelines: For the continued safety of those attending Divine Services in person, parishioners should immediately leave when the Divine Service is finished. For the sake of others, please do not socialize in the Narthex or other areas of the church or its surrounding buildings or parking lots. Additionally, Sunday Coffee Fellowship hours and any other social activities continue to be suspended until further notice
- **All non-liturgical services shall REMAIN suspended until further notice, unless conducted via telephone or video chat**
- **Church office is to remain OPEN Monday thru Friday**
  - Continue communication via email and telephone
  - Continued encouragement of online pledge payment and donations
  - If in-person communication is necessary, use proper social distancing as well as proper PPE while at the church



**SAINT ANDREW GREEK ORTHODOX CHURCH**  
**7901 N. Kendall Drive, Miami, FL 33156**

- **Ushers**
  - Are subject to temperature check and should not volunteer if they have fever >100.4F or have had respiratory symptoms in the past week.
  - Will be provided Masks and Gloves only for their time during service.
  - Should not include ushers that are >65 years old, or are immune-compromised or have co-morbidities that increase their likelihood of serious infection
  - Must be familiar with this process as well as symptoms of possible COVID19 infection
  
- **Other Sacraments**
  - Shall be discussed by Father and the Parish Council in order to ensure proper social distancing instructions, and with limited attendance.
  
- **Elderly and High-risk population**
  - Persons that cannot have mask on for the entire service due to difficulty breathing will be considered high risk.
  - Will be encouraged to continue to follow and participate Divine Services online
  - Can schedule with Father a time and place to receive Holy Communion
  
- **Mini-Outbreak**
  - Church will immediately suspend Divine Services
  - Contact tracing: each parishioner in attendance shall be notified
    - Either continued follow-up with Parish Council and/or refer them to their private physician for further recommendations.
    - If positive attendee, those at service that Sunday should refrain from attending Church for two weeks.
    - Father should be tested at a TBD clinic and decision to cancel service for the upcoming week can be determined if/when the test returns. If the test will not return before end of day Friday, church will immediately be postponed until further notice.
  - We will have the Parish Council Executive Board serve as our Emergency Management Team.