

**Idaho Community Development Block Grant Program
Request for Funds**

Contract No.	Grantee Name	Billing Period	Request Number	#6
ICDBG-24-III-17-PK	City of Parma	6/30/2025 - 9/30/2025	Date of Request	9/30/2025
Line Items	CDBG Budget	Total CDBG Funds Disbursed to Date	Program Income Earned	Current Request for CDBG Funds minus program income
Administration	\$25,000	\$ 13,000.00	\$ -	\$ 7,500.00
Invoice #1678				
Construction	\$ 205,450.00	\$ 24,966.00		\$ 84,241.00
Invoice #4700				
TOTALS	\$ 230,450.00	\$ 37,966.00	\$ -	\$ 91,741.00

Certification of Chief Elected Officer: I certify that the above data is correct and that expenditures shown have been made for the purposes of and in accordance with applicable contract terms and conditions. The funds requested are for reimbursement of actual expenditures during the billing period.

Signature: _____

Name: Angie Lee _____

Title: Mayor of the City of Parma _____

ICDBG PROGRESS REPORT

Grantee: City of Parma		Sub-Recipient:	Report No.: #6
Grant No.: ICDBG-24-III-17-PK	Report Period: From:	<u>30-Jun-25</u>	Design Professional: Identify current phase ☐ Design Phase ☐ Bidding Phase ☒ Construction Phase ☐ N/A
	To:	<u>30-Sep-25</u>	
Construction Status: Narrative on construction (max 3 sentences). Attach photos if available. Both the plumbing and flooring portion are complete for the project. A change order was issued for C.R Higer to install 50 gallon water heaters and completed in 6/26/2025. Gem Gunite Pool are working on resurfacing the pool and expect to be completed by late October. Percent of construction complete: 60%			

Instructions: Identify the date that the activity was completed and the date the documentation was sent to Commerce. If activity has not yet been completed leave blank. Checklist is to identify that specific steps are met, but it does not replace the directions in the ICDBG manual.

GRANT ADMIN AND DESIGN PROFESSIONAL PROCUREMENT	Completion Date	Date Submitted to Commerce
Idaho PTAC Notice for Grant Admin and Design Professional Services:		
Grant Admin Contract:	February-25	February-25
Design Professional Contract with ICDBG Attachment A:		

ENVIRONMENTAL	Completion Date	Date Submitted to Commerce
Environmental Review Record:	January-25	January 1, 2025
Commerce Approval: Date:	February-25	February-25

CIVIL RIGHTS PROGRESS	Completion Date	Date Submitted to Commerce
EEO Policy Statement:		
Grantee EEO Poster:		
Contractor / Subcontractor Activity Report:		

CONSTRUCTION PROGRESS: C.R Higer	Completion Date	Date Submitted to Commerce
For each construction contract provide this Construction Progress Report and if applicable Attachment B-Labor Standards Update (*) These items must be sent even if ICDBG funds are not expended on construction.		
Construction Bid Document Review Certification:	February-25	February-25
Bid (Published) Notices: emails	February-25	February-25
Ten-Day Wage Rate Update:	March-25	March-25
*Bid Tabulations:		
Debarred Check List:	March-25	March-25
Preconstruction Conference: Minutes and Checklist	April-25	April-25
*Notice to Proceed: ____Project Completion Date:	April-25	April-25
Construction Contractor's Contract:	April-25	April-25
*Performance Bond, Payment Bond, Power of Attorney. and Insurance Certification:	N/A	N/A
Steps to Comply with Section 3:		
*Certificate of Substantial Completion		
Section 3 Summary Report		

CONSTRUCTION PROGRESS: Patriot Epoxy	Completion Date	Date Submitted to Commerce
For each construction contract provide this Construction Progress Report and if applicable Attachment B-Labor Standards Update (*) These items must be sent even if ICDBG funds are not expended on construction.		
Construction Bid Document Review Certification:	February-25	February-25
Bid (Published) Notices: emails	February-25	February-25
Ten-Day Wage Rate Update:	March-25	March-25
*Bid Tabulations:		
Debarred Check List:	March-25	March-25
Preconstruction Conference: Minutes and Checklist	April-25	April-25
*Notice to Proceed: ____Project Completion Date:	April-25	April-25
Construction Contractor's Contract:	April-25	April-25
*Performance Bond, Payment Bond, Power of Attorney. and Insurance Certification:	N/A	N/A
Steps to Comply with Section 3:		
*Certificate of Substantial Completion		
Section 3 Summary Report		

CONSTRUCTION PROGRESS: Gem Gunite Pool	Completion Date	Date Submitted to Commerce
For each construction contract provide this Construction Progress Report and if applicable Attachment B-Labor Standards Update (*) These items must be sent even if ICDBG funds are not expended on construction.		
Construction Bid Document Review Certification:	February-25	February-25
Bid (Published) Notices: emails	February-25	February-25
Ten-Day Wage Rate Update:	March-25	March-25
*Bid Tabulations:		
Debarred Check List:	March-25	March-25
Preconstruction Conference: Minutes and Checklist	August-25	September-25
*Notice to Proceed: ____ Project Completion Date:	August-25	September-25
Construction Contractor's Contract:	August-25	August-25
*Performance Bond, Payment Bond, Power of Attorney. and Insurance Certification:	N/A	N/A
Steps to Comply with Section 3:		
*Certificate of Substantial Completion		
Section 3 Summary Report		

FAIR HOUSING:	Completion Date	Date Submitted to Commerce
Review CDBG Contract to identify requirements:		
Fair Housing Month Proclamation-April:	April-25	April-25
Fair Housing Resolution and Publication:	January-25	January-25
Fair Housing Assessment:		
Display Fair Housing Information: (Identify Location)		
☐ Posters _____ ☐ Fair Housing Resolution _____ ☐ IFHA Accessibility Brochure _____		

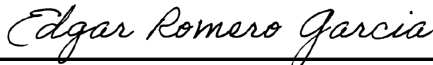
SECTION 504 PROGRESS:	Completion Date	Date Submitted to Commerce
Review CDBG Contract to identify requirements		
Non-Discrimination Policy Adopted:		
504 Self-Evaluation / Update Completed:		
504 Transition Plan / Update Completed:		

LEP FOUR FACTOR ANALYSIS REVIEW:	Completion Date	Date Submitted to Commerce
Review CDBG Contract to identify requirements		
Four Factor Analysis and (if required) Language Access Plan		

SECOND PUBLIC HEARING:		Completion Date	Date Submitted to Commerce
?	Published Notice _____		
?	Minutes _____		
?	List of Attendees _____		

ATTACHMENTS:		
A - DISBURSEMENT REPORT (required)		
B - PAYROLL OVERVIEW (if applicable)		
C - ACQUISITION (if applicable)		

CERTIFICATION:
 I, the undersigned, do hereby certify that the above information contained in this report, including all attachments are correct and accurately reflects the progress and status of the grant project.



 Edgar Romero Garcia, Community Development Planner

208-732-5727 ext.3007

 Phone

7/8/2025

 Date

CERTIFICATION:
 I, the undersigned, do hereby certify that the above information contained in this report, including all attachments are correct and accurately reflects the progress and status of the grant project.

 Angie Lee, City of Parma

Mayor

Title
Date

**ATTACHMENT A:
GRANTEE DISBURSEMENT REPORT**

Request for Funds this Period: \$91,741.00

Paid to Date: \$ **37,966.00**

History of Requests for CDBG Funds.

Request For Funds : #6 [illegible]

Gem Gunitite Pools, Inc.
PO Box 723
Nampa, ID 83653 US
joe@gemgunititepools.com

Invoice



BILL TO
Jacob Qualls and Edgar Romero Garcia City of Parma 305 N Third St Parma, Idaho 83660 USA

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
4700	09/04/2025	\$84,241.50	09/15/2025	Due on receipt	

P.O. NUMBER
Commercial Pool Remodel

PMT METHOD
Check

ACTIVITY	QTY	RATE	AMOUNT
Commercial Pool:Pool Renovation Remodel a 6,118 Sqft (Including Kiddie Pool) Surface Area Gunitite Pool @ \$139,929.00. *Gem Gunitite Will Hydromill @ 40,000 PSI and Dispose of Existing Plaster Finish. Plaster removal has been discovered and determined that there are multiple layers and an additional CHANGE ORDER has been issued (see contract) @ \$28,554.00. *Gem Gunitite Will Remove and Replace Waterline Tile *Gem Gunitite Will Remove and Replace Lap Lane Tile including End Targets *Gem Gunitite Will Install New Quartz Plaster Finish 50% DOWN PAYMENT NOW DUE	1	84,241.50	84,241.50

Commercial Remodel a 6,118 Sqft (Including Kiddie Pool) Surface Area Gunitite Pool @ \$139,929.00.
*Gem Gunitite Will Hydromill @ 40,000 PSI and Dispose of Existing Plaster Finish.
Plaster removal has been discovered and determined that there are multiple layers and an additional CHANGE ORDER has been issued (see contract) @ \$28,554.00.
*Gem Gunitite Will Remove and Replace Waterline Tile
*Gem Gunitite Will Remove and Replace Lap Lane Tile including End Targets
*Gem Gunitite Will Install New Quartz Plaster Finish
Total Cost of Pool - \$168,483.00

BALANCE DUE **\$84,241.50**

CDBG	\$84,241.00
City Cash	\$.50
	\$84,241.50

Invoice due upon receipt.



1678

City of Parma
Angie Lee, Mayor
305 N 3rd Ave
Parma ID 83660

CC

Parma Pool

\$7,500.00