

# How to replace your refill for your pen.

1. Hold the pen in both hands, making sure you hold the plastic part in your right hand and pull the pen apart.



2. Unscrew the silver pen part indicated here and remove the silver pen part.



3. Slide the refill pen out and be careful not to lose the spring. Replace the Parker refill and insert the spring onto the refill and slide into the pen.



4. Once refill is in, screw back on the working part of the pen and slide the plastic part back onto the pen.



5. Parker refills can be purchased at Officeworks