|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of Child:** | | | **Date of Birth:** | | |
| **Option 1**  **9am-3pm**  **£40 (includes drinks and a morning and afternoon snack)** | | | **Option 2**  **8.30am-5.30pm**  **£60 (includes drinks, morning and afternoon snacks and dinner)** | | |
| **Contracted Hours -** Additional hours may be available on an ad hoc basis provided a space is available.  Additional hours will be charged at £6 per hour. | | | | | |
| **PLEASE MARK THE DAYS AND OPTIONS YOU WOULD LIKE TO SECURE ON THE TABLE BELOW** | | | | | |
|  | **Monday 17th** | **Tuesday 18th** | **Wednesday 19th** | **Thursday 20th** | **Friday 21st** |
| **17th-21st February** |  |  |  |  |  |
| All payments must be paid a week in advance. The first weeks charges will be taken as a holding deposit to secure your child’s place. Please pay this to Mrs G L Plunkett- Hall Sort code: 20-03-26 Account number: 93590712 | | | | | |
| **Absence**s (such as child/parent sickness): | | | full fee | | |
| **Changes to hours and days previously secured**: | | | If we have the space and staff available, we will try to accommodate changes where possible | | |
| **Late Collection Fees** If you are late collecting your child, a late collection charge of £5 for every 15 mins may be imposed. | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Day rate** | **Number of days** | **Additional hours** | **Total to pay** |
| **£** |  |  | **£** |
| **£** |  |  | **£** |
| **£** |

**To be completed by the parent/carer**

I agree that the information stated above, is current and correct. I agree to notify Sweet Pea Childcare of any changes to this information. I, the parent/carer, agree to the conditions set out in this contract and agree to provide the stated notice period of any changes that need to be made for this agreement to remain current. I agree to share additional information relevant to the care of the child.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To be completed by the childminder**

I, the childminder, agree to the conditions set out in this contract and agree to provide the stated notice period of any changes that need to be made for this agreement to remain current. I agree to share information relevant to the care of the child and to comply with all requirements of registration.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_