

East Lake HOA Board meeting 4/23/24

Meeting was called to order at 6:30 pm. Cindy Hudon, Dan Hatcher, Zack Bumpus, Maggie Passi, Kevin Clark were in attendance.

March minutes were approved by email.

**Finance:** Zack presented March Financial statements. Reviewed process and procedure for payment request to vendors as effective this month, Maswen, CPA will be producing checks with Board member signing with the exception of recurring payments through autopay by Auburn Bank. We are looking to move additional \$40K into reserve/CD accounts as we forecast upcoming expenditures.

**Communications:** Cindy updated the Mailchimp contact list and also Facebook account for residents. We will compare that list to the Quickbooks contact list.

**Clubhouse:** The clubhouse currently has 7 reservations through July 13<sup>th</sup>. Beginning June 1<sup>st</sup> we will be raising the rental fee to \$200 to cover cc charges and align with other HOA clubhouse rentals and invoicing the resident homeowner/lot. We will not be collecting a deposit but billing for cleaning/damages if necessary. Maggie and Zack are working on the process for this.

**Pool:** Pump working well and pool looks great. Dan has been applying a sealant on the chairs to avoid rust stains on the newly surfaced patio and will continue to complete. The tables need to be replaced and Maggie and Dan will look to purchase 4 tables that coordinate with those around the pool deck. Lights surrounding the pool have been repaired. The pool gate door needs the spring replaced to ensure the door automatically closes. We are reaching out to Claire Haines, the clubhouse cleaner, to deep clean the pool bathrooms once a month. Kevin will have light installed by the gate.

**ARC:** Dan has contacted Auburn City regarding inspection of the dam and been told they do not provide inspection. He will continue to research inspectors. Dan will contact homeowner on East Lake Blvd. regarding work and ARC approval. Reminder for new homeowners that prior approval is required.

**Landscaping:** All entrances should be planted by this week as flowers have been ordered. Kevin plans to meet with A2Z Landscaping to review the contract as he oversees Landscaping for the board. He will also research pressure washing concrete and paint fence over creek on Alex.

**Neighborhood:** The board was notified by resident on the corner of Alex and Marley whose property extends behind them including the woods and creek located on Alex by the bridge. Residents are disposing of their doggie poop bags on their property, often throwing it through the fence. We were asked to remind folks first that they should not only pick up after their dogs, but also dispose of it at their house and that this is private property. This led to a discussion regarding installing Dog poop stations in the neighborhood. This has been discussed and voted down in previous boards due to where to install and who would empty the station.

Next meeting is scheduled for May 28<sup>th</sup> at 6:30 pm

Meeting was adjourned at 7:58 pm