



**TERMS & CONDITIONS OF MAINTENANCE SERVICES PROVIDED BY CONTRACTORS & SUBCONTRACTORS
AS REQUESTED BY AVMAN ENGINEERING LIMITED VIA A PURCHASE ORDER (PO)
REVISION 1 | 31/08/2026**

PART A: FOR CONTRACTORS

1. DEFINITION OF KEY TERMS:

- a) The terms and conditions in this part (Part A) shall hereinafter be referred to as “this contract”.
- b) The term "AEL" used within this contract hereinafter refers to AvMan Engineering Limited.
- c) The term "CO" used within this contract hereinafter refers to the contracted organisation.
- d) AEL is the requester of the contracted maintenance service(s).
- e) The CO is defined as a maintenance organisation approved in accordance with:
 - EASA Part 145, or
 - UK CAA Part 145.
- f) References to “Clause(s)” refer to the clause(s) within this contract.
- g) The clause headings are used for convenience only and shall not affect the interpretation of the clause(s) to which they relate.

2. MAINTENANCE ORGANISATION APPROVAL:

For the purpose of this contract, the CO shall be working under its own EASA/UKCAA Part 145 maintenance organisation approval.

3. SCOPE OF WORK:

The scope of work required shall be as specified by AEL within the Purchase Order addressed to the CO.

4. WORK FACILITY:

The required work shall take place at the CO facility approved for this purpose as per its MOE and Maintenance Organisation Approval (MOA) certificate. It is the responsibility of the CO to ensure that the facility remains fit for purpose.

5. WORK PERSONNEL:

The required work shall be carried out and signed off by the personnel authorised by the CO in accordance with its MOE.

6. WORK TOOLS & EQUIPMENT:

The CO shall be responsible for ensuring that all the tools and equipment it uses for the completion of the required work, complies with its MOE.

7. WORK COMPONENTS:

All components (including materials and replacement parts) to be used for the contracted work shall be provided to the CO by AEL except otherwise agreed.

8. WORK DATA:

The maintenance data needed to complete the required work shall be as specified within, and attached to, the PO addressed to the CO by AEL except otherwise agreed.

9. WORK INSPECTION & CERTIFICATION:

The completed work shall be inspected and certified, if satisfactory, by personnel authorised by the CO in accordance with its MOE.

10. WORK RECORDS:

A detailed record of the work carried out (e.g. signed work sheets, reports etc.) shall be provided to AEL by the CO along with the pertinent release document.

11. COMPLIANCE MONITORING:

AEL will carry out an annual onsite or remote audit of the CO in order to monitor its compliance with the terms and conditions of this contract. Further to this, the CO shall grant AEL access to the facility referenced in Clause 4, as well as all documents which are pertinent to this contract, to the extent necessary to facilitate the completion of the audit. Additionally, the CO shall grant the same level of access to AEL's Part 145 regulators, whenever they need to carry out their own oversight audits to monitor compliance.

12. SAFETY REPORTING:

As per AEL's internal safety reporting scheme, the authorised CO personnel referenced in Clause 5, shall report any safety issues pertinent to the contracted work, to AEL by completing [AEL Form SM 001](#) and submitting it via email to safety.report@amel.aero.

13. EFFECTIVE DATE & DURATION:

This contract shall take effect from the date the PO is accepted by the CO.

14. TERMINATION:

This contract will be terminated once the contracted work is satisfactorily completed and paid for, or as otherwise agreed with AEL.

15. GENERAL:

- a) Any issues arising, which is not already covered by this contract, shall be resolved as agreed by both parties.
- b) Both parties shall treat all data and information relating to this contract with confidentiality.
- c) This contract shall be construed, governed, and implemented in accordance with the pertinent laws of the United Kingdom as applicable in England.
- d) Acceptance of the PO shall be construed as agreement with all the terms and conditions of this contract.

PART B: FOR SUBCONTRACTORS

1. DEFINITION OF KEY TERMS:

- a) The terms and conditions in this part (Part B) shall hereinafter be referred to as “this subcontract”.
- b) The term "AEL" used within this contract hereinafter refers to AvMan Engineering Limited.
- c) The term "SCO" used within this subcontract hereinafter refers to the subcontracted organisation.
- d) AEL is the requester of the subcontracted maintenance service(s).
- e) The SCO is defined as an organisation that is not approved in accordance with:
 - EASA Part 145, or
 - UK CAA Part 145.
- f) References to “Clause(s)” refer to the clause(s) within this subcontract.
- g) The clause headings are used for convenience only and shall not affect the interpretation of the clause(s) to which they relate.

2. MAINTENANCE ORGANISATION APPROVAL:

For the purpose of this subcontract, the SCO shall be working under AEL's EASA/UKCAA/FAR Part 145 maintenance organisation approval(s) as applicable.

3. SCOPE OF WORK:

The scope of work required shall be as specified by AEL within the Purchase Order addressed to the SCO.

4. WORK FACILITY:

The required work shall take place at the SCO facility referenced within the PO or as otherwise agreed. It is the responsibility of the SCO to ensure that the facility remains fit for purpose.

5. WORK PERSONNEL:

The required work shall be carried out and signed off by the SCO personnel working under the supervision and/or guidance of authorised AEL personnel.

6. WORK TOOLS & EQUIPMENT:

The SCO shall be responsible for ensuring that all the tools and equipment it uses for the completion of the required work, complies with AEL's MOE Section 2.5 as applicable, and shall be calibrated under, and comply with, ISO 17025.

7. WORK COMPONENTS:

All components (including materials and replacement parts) to be used for the required work shall be provided to the SCO by AEL.

8. WORK DATA:

The maintenance data needed to complete the required work shall be as specified within, and attached to, the Purchase Order addressed to the SCO by AEL.

9. WORK RECORDS:

The pertinent work sheets for the required work shall be provided to the SCO by AEL. These shall be completed by the authorised SCO personnel referenced in Clause 5, in accordance with AEL's MOE Section 2.13.3 as applicable, and subsequently returned to AEL following the conclusion of the work.

10. WORK INSPECTION & CERTIFICATION:

The completed work shall be inspected and certified, if satisfactory, by appropriately authorised AEL personnel.

11. COMPLIANCE MONITORING:

AEL will carry out an annual onsite or remote audit of the SCO in order to monitor its compliance with the terms and conditions of this subcontract. Further to this, the SCO shall grant AEL access to the facility referenced in Clause 4, as well as all documents which are pertinent to this subcontract, to the extent necessary to facilitate

the completion of the audit. Additionally, the SCO shall grant the same level of access to AEL's Part 145 regulators, whenever they need to carry out their own oversight audits to monitor compliance.

12. SAFETY REPORTING:

As per AEL's internal safety reporting scheme, the SCO personnel referenced in Clause 5, shall report any safety issues pertinent to the subcontracted work, to AEL by completing [AEL Form SM 001](#) and submitting it via email to safety.report@amel.aero.

13. EFFECTIVE DATE & DURATION:

This subcontract shall take effect from the date the PO is accepted by the SCO.

14. TERMINATION:

This subcontract will be terminated once the subcontracted work is satisfactorily completed and paid for, or as otherwise agreed with AEL.

15. GENERAL:

- a) Any issues arising, which is not already covered by this contract, shall be resolved as agreed by both parties.
- b) Both parties shall treat all data and information relating to this subcontract with confidentiality.
- c) This subcontract shall be construed, governed, and implemented in accordance with the pertinent laws of the United Kingdom as applicable in England.
- d) Acceptance of the PO shall be construed as agreement with all the terms and conditions of this subcontract.