

**CRESTRIDGE ESTATES HOMEOWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING
THURSDAY, APRIL 28, 2016**

MINUTES

The Board of Directors Meeting of the Crestridge Estates Homeowners' Association was held on Thursday, April 28, 2016 at the home of Milt Rogers.

Board President Milt Rogers called the meeting to order at 6:00 p.m. (PST) and welcomed everyone to the meeting. Four (4) of the six (6) board members were present; therefore there was a quorum.

Board Members Present: Milt Rogers, President
Deb Craiger, Treasurer
John Hathaway, Director
Donna Evans, Director

Board Members Absent: Cherry Spurlock, Secretary
Skip Butler, Director

CLPM Representatives Present: Susan Quartucy

Guests Present: Rick Craiger, DRC Committee
Jo Rogers, Homeowner
Neal & Nancy

APPROVAL OF AGENDA

The Board received and reviewed the Agenda.

A motion was made by Deb Craiger, seconded by Donna Evans and carried unanimously to approve the Board Meeting Agenda as submitted by Crystal Lake Community Management.

OPEN FORUM

No discussions were held during "Open Forum".

APPROVAL OF MINUTES

The Board received and reviewed the minutes of the January 28, 2016 Board Meeting.

A motion was made by Deb Craiger, seconded by Donna Evans and carried unanimously to approve the January 28, 2016 Board Meeting Minutes.

FINANCIAL REVIEW

The Board received the financial statements for the months ending January 31, 2016, February 29, 2016, and March 31, 2016.

Susan Quartucy of Crystal Lake reviewed with the Board the financial statements for the month-end ending March 31, 2016.

A motion was made by John Hathaway, seconded by Deb Craiger and carried unanimously to approve the January 31, 2016, February 29, 2016, and March 31, 2016 Financial Statements for filing as prepared by Crystal Lake Community Management.

GENERAL DISCUSSION – NEW BUSINESS

General Community Policy Guidelines

The Board received and reviewed a second revision of the “General Community Policy Guidelines”.

The Board took some time and reviewed the proposed guidelines and made some additional revisions. Susan Quartucy stated she would make the revisions and resend the document to the Board for further review and comment prior to the adoption of these guidelines noting that these do not conflict with the CC&R's and provide further clarification of the rules to the Crestridge Estates homeowners.

DESIGN REVIEW COMMITTEE

Rick Craiger was present at the meeting as the new Chairperson for the Design Review Committee. Rick went over the process with the Board and Susan Quartucy stating that all applications for review should be emailed to him and he will work with the Design Review Committee Members to review the applications and get back to Susan from Crystal Lake once they are approved. The committee members are as follows:

- Rick Craiger
- Dave Workman
- Ron Grace

- Mike Rosenberg
- Butch

EXECUTIVE SESSION

A motion was made by Donna Evans, seconded by John Hathaway and carried unanimously to go into Executive Session at 7:15 pm to discuss a delinquent owner's account that is in collections.

ADJOURNMENT

With no further business to be conducted, a motion was made by Deb Craiger, seconded by Donna Evans and carried unanimously to come out of Executive Session at 7:35 pm, to adjourn the meeting.

Respectfully Submitted:

Susan Quartucy
Property Manager

Acknowledged By:

Cherry Spurlock
Secretary