**DISCIPLINARY REFERRAL**

To: Executive & Trustee Board Members

|  |  |
| --- | --- |
| Date of Incident |  |
| Person(s) Filing Charges |  |
| Disciplinary Referral Filed against |  |

State the Reason and Purpose of Disciplinary Referral: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 **🞏** Fighting **🞏** Physical Violence **🞏** Intimidation

**🞏** Incompetency **🞏** Dress Code **🞏** Harassment

**🞏** Shirking of Work **🞏**Insubordination **🞏** Hostility/Threats

**🞏** Intoxication at Work **🞏** Tardiness **🞏**Abusive Language

**🞏** Pilfering or broaching of cargo **🞏** Other

Witnesses:

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Header Recording Secretary

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 Stevedore

A Disciplinary Referral Form will be placed in your personal file and one will be forwarded to the Stevedore.

International Longshoremen’s Association, Local 1359-1860

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