



E-DOCUMENTS

*****For the Cruise lines*****

E-DOC is an **Electronic Document** or paperless travel.

Many Cruise Lines have changed over to only processing E-DOCS's. In order to register for your cruise, you or your guests must go to the commercial cruise line website and fill in your guest registration information at a minimum of two weeks prior to your sail date; this is a requirement by Home Land Security. Travelers could be denied boarding if they are not pre-registered. Below is where to go to register per each Cruise Line.

Required information to access E-DOC's:

- ✓ Full name
- ✓ Full Passport information
- ✓ Home Address
- ✓ Reservation number
- ✓ Ship name
- ✓ Sail Date
- ✓ On-board expense account information
- ✓ Birth date

Azamara Club Cruises – www.azamarclubcruises.com

- 1) Click on "Booked Guests"
- 2) Click on "Online check-in"
- 3) Roll down to "Check-In". Fill out the information requested
- 4) From there you can provide your personal info and retrieve your documents

Carnival Cruises – www.carnival.com

- 1) Under "Manage"
- 2) Click on "Check-in"
- 3) You will need to "Create Account"
- 4) From there you can provide your personal info and retrieve your documents

Celebrity Cruise – www.celebritycruises.com

- 1) Click on "Already Booked?"
- 2) Online Check-in
- 3) Fill out reservation information
- 4) From there you can provide your personal info and retrieve your documents

Holland America Line – www.hollandamerica.com

- 1) Click on “Already Booked”
- 2) Click on “Check-in online”
- 3) Go to the area that states “Start Here” Click on “Log-in”
- 4) If you do not have an account click on “please register now”
- 5) From there you can provide your personal info and retrieve your documents

Norwegian Cruise Line – www.ncl.com

- 1) Click on “get ready for your cruise”
- 2) Online check-in
- 3) You will need to Create a New Account – Click on “Create Account”
- 4) From there you can provide your personal info and retrieve your documents

Princess – www.princess.com

- 1) Click on “Booked Passengers”
- 2) Click on “Cruise personalizer Login”
- 3) You can access your booking without creating an account.
- 4) Fill out the information requested
- 5) From there you can provide your personal info and retrieve your documents

Royal Caribbean – www.royalcaribbean.com

- 1) Go to “Already Booked”
- 2) Click on “Online Check-in”
- 3) Go to “Log into Online Check-in”
- 4) From there you can provide your personal info and retrieve your documents

Paper documents are a thing of the past. Luggage tags and boarding passes should be printed on your home computer before you arrive at the pier. Some luggage tags can be picked-up at the pier (it is preferable to have one printed out).

Please inform you clients of this information prior to the minimum of two weeks before they sail. You may want to send a pre-cruise letter along with an invoice showing final payment has been made. It will instruct them how to pre-register for their cruise and print a boarding pass. This is a word document; you are able to make changes per that individual traveler. Sample boarding pass letters (pre-cruise letter) are available on the Goldrush Getaways website in the forms section.