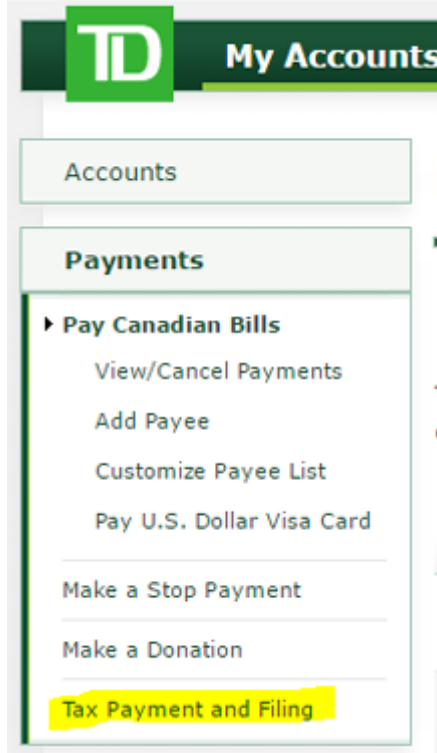**PINNACLE**
ACCOUNTING & TAX

How to Register and Make a Corporate Tax Payment Online

1. Log in to your online banking account.
2. Go to your Business Account.
3. On the left menu, select Payments.
4. Scroll down and click Tax Payment and Filing.

5. Select Register Now, then click I Accept at the bottom.
6. Enter the required information:
Legal Business Name
Contact Name
Telephone Number
Select the bank account
7. Click Next, then Finish.
8. Choose Add Payment Type → Federal – Corporation Tax Payments – TXINS → Next.
9. In the Tax Account Number field, enter your 9- digit Business Number followed by RC0001 (e.g., 123456789RC0001), then click Add this Payment Type.
10. Return to the Tax Payment & Filing Main Menu.
11. Select the tax account you want to pay and click Make a Payment.
12. Enter your payment details and submit the payment.