

Sweet Grass Property Owners Association

NOTICE OF ANNUAL MEETING

NOVEMBER 14, 2023

Greetings!

The Sweet Grass Property Owners Association Board of Directors has scheduled our Annual Meeting for Tuesday, November 14, 2023. The meeting will take place at the Everett Senior Center, 702 Burchfield St., Maryville, TN 37804, starting at 6:30 p.m.

NOVEMBER 14, 2023

6:30 P.M.

EVERETT SENIOR CENTER

702 Burchfield St., Maryville, TN 37804

The Board is anxious to see you again and to meet any new residents/owners we may have added to our group since our last meeting.

Items of interest included in this mailing:

2024 Association Budget

Proxy Form

Candidate Nomination Form

If you will be unable to attend the meeting, please complete a Proxy Form and ask a neighbor who will be attending the meeting to vote for you. Everyone gets a vote, please make yours count! If you are out of town, you may submit your proxy form to secretary@sgpoatn.com

If you would like to run for an open Board position, please complete the Candidate Nomination Form and email back to president@sgpoatn.com.

If you would like to serve on a committee, we will be discussing those opportunities during the Annual Meeting.

Looking forward to seeing you at the meeting!

Sweet Grass Property Owners Association

PROXY FORM

Property owners are entitled to one vote per lot when voting on Association business. Any property owner wishing to vote by proxy must complete this form. This form may be given either to a neighbor who will attend or to any current Board Member anytime prior to a regular or special meeting of the Association. Proxy forms received after such meeting will not be accepted.

This Proxy Form is for the **November 14, 2023 Annual Meeting**.

Your name: _____

Your address: _____

Number of votes*: _____

*Please list additional lot numbers if more than 1 vote ____; ____; ____

Please check only ONE of the following:

_____ I assign _____ the authority to vote on my behalf regarding Association matters.

_____ I assign an SGPOA Board Member the authority to vote on my behalf regarding Association matters.

Your Signature _____ Date ____/____/____

Sweet Grass Property Owners Association

Candidate Nomination Form

If you would like to be considered for a position on the SGPOA Board of Directors, please complete the information below. The Nominating Committee will be in contact with you prior to the Annual Meeting concerning open positions. Elections will be held during the Annual Meeting on November 14, 2023.

Please email your completed form to president@sgpoatn.com prior to November 1, 2023.

Your name: _____

Your address: _____

Position of Interest: _____

Prior Experience or Qualifications

During the Annual Meeting we will also be looking for new Committee Members. Please consider if you would like to participate on any committees or have any ideas for a committee which would be of benefit to the association.

SGPOA 2024 Budget - 2023 Budget and Expenses

	2024 Budget	2023 Budget	2023 Projected
Sources			
Assessments			
Maintenance	\$ 40,800.00	\$ 40,800.00	\$ 40,800.00
Mowing	4,480.00	5,120.00	\$ 4,800.00
Interest	20.00	20.00	\$ 19.51
Other			\$ 216.87
Total	<u>45,300.00</u>	<u>45,940.00</u>	<u>\$ 45,836.38</u>
Uses			
Administrative	\$ 1,450.00	\$ 1,425.00	\$ 1,396.36
Insurance	2,850.00	2,725.00	2,754.50
Landscaping/Irrigation	1,000.00	700.00	1,130.00
Mowing - common areas	10,000.00	9,280.00	9,860.00
Mowing - vacant lots	4,480.00	5,120.00	6,000.00
Pond/Fountain	1,400.00	1,000.00	1,416.47
Projects	14,500.00	14,500.00	18,370.00
Utilities	9,500.00	11,000.00	7,828.11
Taxes	120.00	190.00	117.00
Other	-	-	-
Total	<u>\$ 45,300.00</u>	<u>\$ 45,940.00</u>	<u>\$ 48,872.44</u>

	Expenses	2024 Assessment
Expenses / per lot - 2024	\$ 40,820.00	\$ 425.00
Add'l mowing /per empty lot - 2024	\$ 4,480.00	\$ 320.00
	<u>\$ 45,300.00</u>	