

Sweet Grass Plantation

ARC Submittal Form

Date _____
Status _____

Location Information

Lot Number		Owner Name	Phone
Lot Address		Email	
Builder Company		Contact	Phone
Builder Address		Email	
Submittal Date			
Est. Completion Date			
Type of Project (circle)	* New House	* Building Addition	* Pool
		Site/Landscape	Revise Plans

*** \$1000 Refundable Deposit must be submitted prior to approval for a House, Building Addition or Pool.**

Owner and Builder have reviewed Amended Declaration of Restrictions Recorded Jan. 28, 2011 (circle) Yes No

Building Specification

Building Stories			
Bedrooms		Bathrooms	
Total Square Feet			
Square Feet	1 st Floor -	2 nd /Bonus Floor -	Basement -
Ceiling Height	1 st Floor -	2 nd /Bonus Floor -	Basement -
Type of Foundation (block, poured concrete, etc.)			
Foundation Height(s)			

Exterior Specifications (cladding options – Brick, Stone, Stucco, Fiber/Cement Siding, Vinyl Siding)

Elevation plan/drawings to depict location of materials, windows, entry doors, and garage doors

Location	Material	Color	Manufacturer	Collection Name
Foundation				
Body of House (main)				
Body of House (2 nd)				
Body of House (3 rd)				
Body of House (4 th)				
Gable Ends				
Gutters				
Soffit				
Facia				
Shutters				
Windows				
Entry Doors				
Garage Doors				
Mailbox				
Fence Column				
Mortar				

Garage Specifications

Garage Entrance Location (circle)	Side	Rear	# Garage Bays		# Garage Doors
Garage Door Sizes	#1	#2	#3	#4	Others

Roofing Specifications - Roof plan/drawing to depict locations of specific materials.

	Location	Material	Color	Manufacturer	Collection Name
Roof (main)					
Roof (2 nd area)					
Roof (3 rd area)					

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Building Setback Specifications

	Front	Left	Right	Rear
Distance from Building to Lot Lines				

Driveway, Sidewalk, Patio, Deck Specifications & Accessory Structures

Driveway entrance which street	Material	Color	Dimensions	Covered	Screened / Color
Driveway			Width	N/A	N/A
Sidewalk			Width	N/A	N/A
Patio			Size	N/A	N/A
Deck			Size	N/A	N/A
Attached Covered Porch			Size		
Detached Accessory Structures			Size		

Fence and Column Specifications

	Material	Color	Height
Fence			
Porch / Step Railing			
Columns	Number	Dimensions (min. 2'x2'x5')	

Pool Specifications

	Material	Color	Dimensions / SF
Pool			
Pool Decking			

Screening Specifications (Shrub, Fence, Wall, etc.)

	Type	Material	Color
HVAC			
Trash Receptacle			
Pool Equipment			

Landscape Specifications

	Descriptions
Trees	
Shrubs	
Mulch	
Walls, Edging	
Grass, Other	

Notes

- **Owner/builder is required to submit \$1000 refundable deposit with this submittal for new house, additions, or pools.**
- An approved submittal is required before any construction is started on the lot.
- For House and Building Additions, the Owner/builder are required to submit a complete set of plans including floor plans with dimensions, elevation plan, foundation plan, roof plan, cladding/material list, site plan, landscaping plan, plant list, etc.
- Elevation plans (each side) to include – location of windows, entry doors, garage doors, with cladding and roof materials.
- Site plan to include – property boundary, building setback lines and dimensions, easement lines, building, driveway, sidewalks, porches, patios, decks, backyard structures, landscaping with plantings, utilities, pools, fences, etc.
- Submittals (paper or electronic) files may contain images with names of materials used.
- Owner/Builder are responsible to maintain all grass and weed growth to less than 12" after construction has started.
- Owner/Builder are responsible to regularly maintain the cleanliness of the lot by removing trash and debris.
- Owner/Builder are responsible to removing dirt, mud, gravel, and debris from the street within 1 day.
- Owner/Builder are responsible to place all trash and debris in a dumpster or other appropriate receptacle and removed from the lot regularly. No lot shall be used as a dumping ground.
- Street parking is limited to the owner, builder, contractors, and visitors. No overnight street parking for construction related trailers, equipment, materials, etc. Builders & contractors are not to store any equipment or material on any lot not approved and under construction.
- All fees associated with the ARC enforcing the HOA restrictions will be deducted from builder/owner refundable deposit.
- NOTE - These notes are not a comprehensive list, please refer to 2011 Restrictions for all building restrictions.

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Additional property information for the ARC review

For ARC use only below

Submittal Form (circle)	Electronic	Paper	
Building Floor Plans	Electronic	Paper	None
Elevation Plans	Electronic	Paper	None
Roof Plan	Electronic	Paper	None
Foundation Plan	Electronic	Paper	None
Site Plan	Electronic	Paper	None
Landscape Plan and List	Electronic	Paper	None
Cladding/Material List/photos	Electronic	Paper	None

Architectural Review Committee

	Name	Signature
Chairperson		
Member		
Member		

Refundable deposit delivered to ARC or Treasurer

	(circle)	Name & Address	Date received
Check written by	Builder Owner		

ARC Decision (circle)	Approved	Unapproved	Additional Action Required
ARC Decision Date			

ARC review notes to owner/builder for unapproved or additional action required.
