

Virginia Phillips

www.virginiasmithphillips.com

412.559.5382 gingerlynnsmith@mac.com

IMBD: Virginia Smith Phillips

<http://www.imdb.com/name/nm3085745>

EXPERIENCE : 2003-2023

Wardrobe Supervisor:

Tours and Costume Shops Supervisor responsibility: Finances, supplies, fittings, training and creating tracks, facilitate quick changes for all dressers for seamless show in every venue. Determine lay out of gondolas and costumes, maintain, repair and building of costumes. Organize work schedule; keep a working wardrobe bible to best implement Designers vision. Serve as liaison between Designer, Director, Company Management, Head Carpenter, Stage management and Producer to have a well running show. Supervise dressers during run and oversee packing of costumes for a smooth load-in and load-out. Take care of any problems that arise in a quick and efficient way. Working knowledge of all union contracts and local theater union contracts. Working knowledge of shoe repair, drycleaner, dressers skills, and suppliers in each city. Sending advance letters, to have work calls and dressers on hand for run of show in each city. Having a strong working knowledge of online suppliers to keep the show well maintained within a budget.

Supervisor & Key:

In charge of all aspects of the costume department ; finances, hiring workers, budgeting, breakdown of script, research time period costumes, rental of costume and building of costumes, check request, invoicing, fit performers, and deal with the day to day emergency of filming. Setting up appointments and attending meetings with designer, production, and AD department. The set-up, breakdown and moving all costume, costumers, and all of our wardrobe needs from set to set by orchestrating and implementing a plan with teamster, designer, carpentry, props, locations and producer to have a well-oiled machine. Responsible for overall continuity and visual aspects of costumes from the time the production starts until completion. Keeping Designers, Director and Producers vision while working within a budget. Work closely with designer to see their vision through. Work closely with producer to keep on budgets and get the needs of designer met and hiring enough people to do the job well. Searchable database of film / tv work history found at <http://www.imdb.com/name/nm3085745>.

EDUCATION/ SKILLS

B.F.A. Theatre Arts/Studio Arts (emphasis in Costumes)

University of Pittsburgh, Pittsburgh, PA
(master level teaching credits 6)

A.S. Fashion Buying and Merchandising

Fashion Institute of Technology, New York, NY

Computer programs – word, excel, cplot, sync on set, pages, number, google and extensive experience in internet searches.

Machines- sewing machines, industrial sewing machines, sergers, blind hemmers, industrial irons, washers and dryers, printers, copiers, adding machines, Dymo labeler

Skills- stitcher, first hand, designer, ager / dyer, craft person, and shoe repairs

Unions:

TWU 787 seniority list 1998-Present

TWU 764 1999- Present

SM 489 2007- Present

Example of Work history

Broadway Tours:

Wardrobe Supervisor : "& Juliet" First National North America Tour 2024 - present

Wardrobe Supervisor: "Hedestown" First National 2023 - 2024

Temp Asst. Wardrobe Supervisor: "Hedestown" First National 2021

Wardrobe Supervisor: "Cabaret" First National 2017

Training and Acting Wardrobe Supervisor "Little Mermaid" 2017

Asst. Wardrobe Supervisor: "Cinderella" First National 2015-2016

Asst. Wardrobe Supervisor: "War Horse" First National 2012-13

Asst. Wardrobe Supervisor: "Lion King" Gazelle / Cheeta 2003-2007

Costume Shops:

Pittsburgh Opera: Wardrobe Supervisor, Pittsburgh 2021-2023

American Costume: Stitcher, Renter, and Manager of retail store Los Angeles 1998

Costume World: Retail Manager Pittsburgh and Dallas 1993-1995/ 1997/ 2003

Film Work:

Key Costumer: "Sprung" Season 1 2022

Background Costumer: "Sweet Girl" 2021

Costumer: "American Pickle" 2020

Key Set Costumer: "One Dollar" 2018

Costume Supervisor: "1/1" 2018

Costume Supervisor "Last Flag Flying" 2017

Costume Supervisor: "Umbrella Man" 2016

Costume Supervisor: "Me, Earl and The Dying Girl" 2015

Costume Supervisor: "Hollidaysburg" 2014

Set Costumer: "Mafia" 2012

Key (Lead) Set Costumer: "One Shot" Jack Reacher 2012

Additional Background Costumer: "The Avengers" 2012

Key (Lead) Set Costumer: "Perks of Being a Wallflower" 2012

Key Trailer Costumer: "Super 8" (West Virginia) 2011

Set Costumer: "I am number IV" 2011

Costumer: "Warrior" 2011

Costume Supervisor: "On the Inside" 2011

Costume Supervisor: "Mr. Pleasant" (film short) 2010

Background Set Costumer: "Three Rivers" CBS TV Pilot 2010

Stitcher for props dept.: "Unstoppable" 2010

Background Set Costumer: "She's Out of My League" 2010

Background Set costumer: "Sorority Row" 2009

Set Costumer (additional): "My Bloody Valentine" 2009

Other:

University / Instructor: Interim Costume Shop Supervisor / University of Pittsburgh

Assistant Stylist: Dick's Sporting Goods print ad

Stylist/ Supervisor: "Unmanly Hall of Fame"

Stylist: Highmark Blue Cross Blue Shield NY Times Print Ad

Stylist: Dick 's Sporting Goods Christmas Ad

Stylist/Stitcher: Levi's Billboard Ad