



Royal Elk Park Management, Inc.

## Refund Policies\*

1. Recreation Fee: Recreation fees are the fees a visitor pays for things like overnight camping, a day-use pavilion, group facilities, a tour, or a permit. Recreation fees vary by location and/or activity.
2. Reservation Fee: A fee is charged at the time a reservation is made to cover the cost of reservation services. This fee is in addition to the Recreation Fee. Fees for camping, day use, group sites, cabins and lookouts: \$8 if made on-line. This fee is NON-REFUNDABLE.
3. Change Fee: A service fee may be charged at the time a modification is made depending on the changes. (Please see *Transfer Policy* for details on on-site changes).
4. Cancellation Fee: A \$10 service fee will be withheld from any refunds for a cancelled reservation. Any reservations cancelled 0-4 days (0-14 days for group sites) prior to the first day of the reservation will be charged this fee. This fee is NON-REFUNDABLE.
5. Cut-Off Window: The latest date and/or time that you can make an advanced reservation or a change to an existing reservation. Cut-off windows can vary by location but are typically 4 days (14 days for a group site) before your arrival date. A customer who cancels a reservation the day before or on the day of arrival will pay a \$10.00 service fee AND forfeit the first night's use fee (see Late Cancellation below).
6. Late Cancellation: If you cancel your reservation too close to the start date, additional service fees may be withheld.
7. Early Departure/No show: No refunds are issued for early departures/no shows unless the campground is closed [for any reason] by REPM.
  - a. If the Camp Host is notified before departure of the campground, then considerations can be made for a partial refund.

\*These policies created by Royal Elk Park Management, Inc. (REPM) are policies for both reserved sites and first come first serve sites.