



POLICY FOR TRANSFERRING SITES

This policy is for Royal Elk Park Management Inc. (REPM) managed campgrounds. The policy will be enforced by our hosts and office administrators. REPM reserves the right to make any changes to this policy at any time.

REPM and Recreation.gov are two separate companies. Recreation.gov handles all reservation sites and REPM handles all the First Come First sites. You CANNOT transfer fees between the two.

Transfer Policy:

*If upon arrival to the campground, you abandon your reserved site (from recreation.gov) and move to a first come first serve site (FF), **you must then pay for that FF site.** The FF and reserved site are two different transactions, and no fees can be transferred from one to the other.*

- 1. If you choose to cancel your reservation through recreation.gov, their policy states that there will be a \$10 cancellation fee + the first night's fees applied.*
- 2. If you do not cancel your reservation through recreation.gov, you will not receive any refunds.*

Note: If you reserved a site and used a senior pass, you must show proof of cancellation to be able to use that pass on the first come first serve site. You can only use the senior pass at ONE site.

Holding a reservation is highly valuable and no additional refunds will be given if you choose to leave that site. Once you leave your reserved site, you are forfeiting your reservations and REPM & Recreation.gov have the right to rent it out.