



# HORNS DROVE

community childcare

## SCHEDULE OF FEES

With effect from 1<sup>st</sup> September 2023

### Hatchlings (Pre-School)

Registration	
Refundable deposit payable upon registration	£50.00 <i>Payable to secure place</i>
Annual membership fee	£30.00 including branded polo shirt  <i>Horns Drove Community Childcare is an independent charity, relying on the support of the local community. To support our ambition of providing the best quality care, we ask for an annual donation of £30.00 at the start of each school year. Please speak with our Childcare Manager if you would like to discuss or have any questions.</i>  <i>You'll be members of our charity for the year, and your family will be entitled to a vote at our Annual General Meeting (AGM).</i>
Consumable fee	£0.25 per funded hour of care provided  <i>Payable for 3-4 year olds with funded sessions, invoiced half-termly and due by the start of each half term. Covers daily snack, art bags, sun block and various extra-curricular activities including Yoga and Chick Handling.</i>
Sessions	
Aged 2 full day	£38.00
Aged 2 half day	£19.00
Aged 2 hourly rate	£6.50
Aged 3+ full day	£34.00
Aged 3+ half day	£17.00
Aged 3+ hourly rate	£6.00
Early start (8.30am – 9.00am)	£3.00
Uniform (optional)	
Polo shirt	£10.00
Sweatshirt	£11.00
Other fees	
Early arrival/late collection (per 15 minutes)	£5.00

### Footprints (Breakfast Club/After-School Club) and Crash Holiday Club

Registration	
Annual membership fee	£30.00

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<b>Breakfast club/after-school club</b>	
Breakfast club (7.45am – 9.00am, aged 2 years and above)	£5.00
After-school club (3.00pm – 6.00pm, aged 3 – 11 years)	£14.00
<b>Holiday club (aged 3 – 11 years)</b>	
Full day (8.30am – 6.00pm)	£27.00
Half day (8.30am – 1.00pm/1.30pm – 6.00pm)	£14.00
Breakfast club (8.00am – 8.30am)	£5.00
Hourly rate	£3.50
<b>Other fees</b>	
Early arrival/late collection (per 15 minutes)	£5.00

#### Payment terms:

- Invoices issued on the 15<sup>th</sup> of each month, for all sessions booked for the following month. Payment is due on the 1<sup>st</sup> of the month (*for example we'll invoice you on 15<sup>th</sup> January for February's sessions, which will be due for payment on 1<sup>st</sup> February*)
- For ad-hoc sessions booked after we issue your monthly invoice, invoices issued each Tuesday for sessions owed. Payment is due within 7 calendar days

#### Ways to pay:

Bank transfer, government tax free vouchers, and all workplace vouchers.

#### Late and Non-payment Fee:

- 10% of total bill after 10 working days
- An additional 10% of total bill after 20 working days and possible suspension of child's place
- After 8 weeks of non-payment court proceedings will be initiated. All legal and court costs will be included in the final bill amount including any tracing fees

#### Government Funded Hours

- For 2 year olds: Apply for 15 hours funding per week (term time only) by visiting Hampshire Council online education portal at <https://educationonlineportal.hants.gov.uk/EducationOnlinePortal/en>
- 3-4 year olds automatically qualify for 15 hours funding per week (term time only) from the term after their third birthday. If eligible, you can apply for 30 hours funding per week (see below)

**For 30 hours funding:** Deadline dates to apply are 31<sup>st</sup> August, 31<sup>st</sup> December, and 31<sup>st</sup> March. Reminder emails are sent before the deadline but if you miss the deadline you will need to wait for the next funding period to claim. Renewal of your 30 hours funding must be made every three months in order to continue to claim the 30 hours funding. If you miss the deadline, you will be charged the usual day rates as per the fee schedule above.