

# GESTINGTHORPE PARISH COUNCIL

Parish Clerk / RFO: Kevin B. Money  
7 Roach Vale, Colchester, Essex. CO4 3YN  
Tel: 07810781509 – Email: gestingthorpepc@gmail.com  
Website: <https://www.gestingthorpepc.co.uk>



Dear Councillor

You are requested to attend the forthcoming meeting of Gestingthorpe Parish Council to be held on

**Thursday 13<sup>th</sup>. July 2023 at 7pm in the village hall**

for the purpose of transacting the business ONLY shown on the agenda

*KBMoney* Kevin B. Money - Clerk to the Council – 6<sup>th</sup>. July 2023

## **FULL COUNCIL MEETING AGENDA**

**058/2023 Chairman welcome**

**059/2023 Apologies for Absence**

**060/2023 Declaration of Interest**

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda

**061/2023 To approve the Minutes of the last meeting of Gestingthorpe Parish Council**

To receive and agree the minutes of the GPC meetings held on 11<sup>th</sup>. May 2023

To receive and agree the Planning minutes of the GPC meetings held on 19<sup>th</sup>. June 2023

**062/2023 Chairman's report and any update since last meeting**

a) Assets of Community Value" (ACV) – update from the Parish Clerk

**063/2023 Public Participation Session**

1) Richard Scillitoe (GCC Captain) to give an update on how the Club is doing

2) To discuss field spraying – Cllr P. Collett

**064/2023 National Grid – Bramford – Twinstead proposal**

**065/2023 Essex County Councillor report – ECC Cllr Peter Schwier**

**066/2023 District Councillor report – BDC Cllr David Holland**

**067/2023 Planning Applications**

**23/01172/HH** - Thorpe Barn Church Street Gestingthorpe Essex CO9 3AX

Front porch

Response sent to BDC before the planning deadline

No objection in principle. We note that no materials and finishes have been noted, which would be useful to provide relevant comment.

**23/01181/FUL** - Annexe Rectory Farm Audley End Gestingthorpe Essex CO9 3AU

Change of use of existing annexe to holiday let.

Response sent to BDC before the planning deadline

No objection. However, we note that no permission was sought or granted for change of use to an annex by the previous owner. We also question the description as an annex as it has its own access and postal address.

**23/01225/FUL** - The Great Barn Little Maplestead Road Gestingthorpe Essex CO9 3AS

Erection of barn and creation of equestrian arena with the occasional use by mares for artificial insemination.

Response sent to BDC before the planning deadline

No objection in principle, based on the barn and equestrian arena being subject to personal residential use only.

We note that the applicant states "There are a number of public footpaths and bridleways within close proximity to the site and capable of accommodating horse riders", and comment as such:

- The nearest bridleway to the site is No. 34 leaving Little Maplestead in a SE direction. No other bridleway in Gestingthorpe is close to the site

**23/01469/T56 - Land Adjacent To Delvyns Lane Gestingthorpe Essex**

The installation of a 25m Cypress Tree mast complete with 6 antennas, 2 300mm dishes and 1 GPS module, 3 radio equipment cabinets, a meter cabinet within a fenced compound and ancillary development works thereto

This application was discussed at an extraordinary meeting on 19<sup>th</sup>. June 2023

See link <https://gestingthorpepc.co.uk/agendas-%26-minutes#dc26d110-b367-4f12-bdb9-38d5d75017d0>

**068/2023 Decision/s made by BDC on planning applications**

**069/2023 Representative reports**

- Highways – Cllr P. Collett
- Playing Field – Cllr A. Cooper
- Recreation Ground
- Footpath – Cllr P. Bagby
- Defibrillator – Update from Cllr P. Bagby
- Village Hall – Cllr P. Bagby

**070/2023 Finance**

- a) To receive the Bank reconciliations as at 30<sup>th</sup>. June 2023
- b) To receive the comparison of Actual to Budget for 2023/24
- c) To approve the payment of Accounts for June and July 2023 and to agree a transfer of funds to meet the Parish Councils financial requirements

**071/2023 Date of next meeting is on Thursday 14<sup>th</sup>. September 2023 at 7pm  
Councillors to note 2023 meeting dates - 09.11.23 (Budget meeting)**

**072/2023 Items for Next Agenda**

**073/2023 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.

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## Minutes of the Annual Parish Council meeting held on Thursday 11<sup>th</sup>. May 2023 at 7pm in the Village Hall

Present: Cllrs D. Smith (Chairman), G. Carey, P. Collett, A. Cooper, Mr. Leslie Crumpton-Taylor (Internal Auditor) and Kevin B. Money (Parish Clerk). There was 2 members of the public present.

**034/2023 2022/23 Chairman Welcome.** The Chairman welcomed everyone to the meeting

**035/2023 Apologies for Absence** were received from ECC Cllr P. Schwier, C. Craig and P. Bagby

**036/2023 All Councillors to sign**

**a) Declaration of Acceptance of Office**

All Councillors signed their Declaration of Acceptance of Office

**b) E Consent form**

All Councillors signed their E Consent form

**c) To complete their Register of Interest form**

All Councillors signed their Register of Interest form

**d) To complete their Election Expenses Return form**

All Councillors signed their Election Expenses form

**037/2023 Election of Chairman for the 2023/24 year.**

Cllr P. Collett proposed Cllr D. Smith to act as Chairman for the 2023/2024 year. Cllr G. Carey seconded.

**All Agreed.** The Chairman then signed the Declaration of Office for Chairman

**038/2023 Election of Vice-Chairman for the 2023/24 year.**

Cllr A. Cooper proposed Cllr C. Craig to act as Vice-Chairman for the 2023/2024 year. Cllr D. Smith seconded.

**All Agreed.** The Vice-Chairman then signed the Declaration of Office of Vice-Chairman

**039/2023 Election of Appointments and Employment committee**

2022/23 Appointments and committees can be found at <https://gestingthorpepc.co.uk/councillors>

Cllr D. Smith proposed the following appointments for 2023/2024

Cllr D. Smith informed the meeting of Councillor appointments for 2023/2024.

These will appear on the GPC website after the meeting at <https://gestingthorpepc.co.uk/councillors>

Cllr A. Cooper asked for a discussion of the committees at the next meeting

**040/2023 To re-adopt all Council 2023/24 policies**

Policies can be found at <https://gestingthorpepc.co.uk/policies-and-procedures>

Cllr G. Carey proposed adopting all the GPC policies for 2023/2024 en-bloc. Cllr P. Collett seconded.

**All Agreed**

**041/2023 2023/24 Chairman to Close Annual meeting**

The Chairman then closed the meeting at 7.10pm and thanked everyone for attending

Signed

13<sup>th</sup>. July 2023

Vice - Chairman  
 C. Craig

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**042/2023 Chairman welcome.** The Chairman welcomed everyone to the meeting

**043/2023 Apologies for Absence** were received from ECC Cllr P. Schwier, C. Craig and P. Bagby

### **044/2023 Declaration of Interest**

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda Cllr A. Cooper declared an interest in any discussion relating to the Cricket Club

### **045/2023 To approve the Minutes of the last meeting of Gestingthorpe Parish Council**

To receive and agree the minutes of the GPC meeting held on 9<sup>th</sup>. March 2023. **All Agreed**

### **046/2023 Chairman's report and any update since last meeting**

Thank you all for a wonderful celebration weekend.

All organisations involved worked hard but a special thanks to Penny Bagby for all her splendid effort

### **Assets of Community Value" (ACV)**

Cllr D. Smith asked if any Councillor wishes to explore the reason to acquire an ACV on Playing field, Public House and the Village Hall.

After a lengthy discussion it was decided to hold an informal meeting with the appropriate people of the playing field, public house and village hall before any formal application is submitted to BDC.

It was also agreed to defer this item to the next GPC meeting. but an informal meeting would take place before the meeting in July.

### **047/2023 Public Participation Session**

A resident asked if the new BDC Councillor could take on board the planning issues within Gestingthorpe?

A FOI request has been submitted to BDC planning department for more information on planning issues in the village.

#### **a) King's Coronation event**

The event at the weekend went very well and Cllr D. Smith thanked all organiser for their hard work in making the Coronation event successful.

#### **b) Spraying in the village – Cllr P. Collett**

Please defer this item to the next GPC meeting

### **048/2023 Essex County Councillor report – ECC Cllr Peter Schwier**

No report was given

### **049/2023 District Councillor report**

No report was given

### **050/2023 Planning Applications.** No planning applications have been received affecting Gestingthorpe

### **051/2023 Decision/s made by BDC on planning applications**

No planning decisions have been made by BDC affecting Gestingthorpe

### **052/2023 Representative reports**

- Highways – Cllr P. Collett

SID Sudbury Road - The unit has been removed from the post and I understand that it is currently undergoing repairs by ECC. I am pressing ECC for its return but despite requests for an update I am now not receiving responses.

Potholes - In the coming weeks I intend to map and report to ECC as many potholes within the village as I can.

An update on the broken SID is that Sign unrepairable, quote for new to include 3 years warranty: Portable Speed Indicator Device (SID) with Smiley / Angry Face beneath, 10W solar powered complete with spare Lead

## Minutes of the Parish Council meeting held on Thursday 11<sup>th</sup>. May 2023 at 7pm in the Village Hall

Acid battery, 'intelligent' charger, sign weatherproof cover and bracket set for a cost of £4618.75 Combination padlock is additional (pack of 2x) £26.25.

- Transport (Special Projects) – Nothing to report
- Playing Field – Cllr A. Cooper

The mowing of the playing field is being undertaken by the cricket club and is working well.

Regarding the Pavilion – 2 cold snaps with burst piping. Extra lagging installed. Showers replaced.

- Recreation Ground
  - a) Pavilion report – Cllr D. Smith

A working party has been arranged but with weather conditions not being favourable it has been deferred until good weather is upon us

b) Trees report

- Footpath – Cllr P. Bagby

In Cllr P. Bagby absence this item was deferred to the next meeting

- Defibrillator – Update from Cllr P. Bagby

In Cllr P. Bagby absence this item was deferred to the next meeting

- Village Hall – Cllr P. Bagby

In Cllr P. Bagby absence this item was deferred to the next meeting

#### **053/2023 2022-2023 Annual Return**

- 1) To receive the 2022/23 signed Internal Audit Report

Councillors noted the 2022/2023 Internal Audit Report

- 2) To receive and sign the Certificate of Exemption – AGAR 2022/23 part 2

Cllr D. Smith proposed signing the Certificate of Exemption. Cllr C. Craig seconded. **All Agreed**

The Chairman and RFO then signed the Certificate of Exemption

- 3) To receive and sign the Section 1 - Annual Governance Statement 2022/23

Cllr D. Smith proposed signing the Annual Governance Statement 2022/23. Cllr C. Craig seconded. **All**

**Agreed.** The Chairman and Clerk then signed the Annual Governance Statement 2022/23

- 4) To receive and sign the Section 2 - Accounting Statements 2022/23

Cllr D. Smith proposed signing the Accounting Statements 2022/23. Cllr C. Craig seconded. **All Agreed.**

The Chairman and RFO then signed the Accounting Statements 2022/23

#### **054/2023 Finance**

- a) To receive the Bank reconciliations as at 30<sup>th</sup>. April 2023

Councillors noted the Bank reconciliations as at 30<sup>th</sup>. April 2023

- b) To receive the comparison of Actual to Budget for 2023/24

Councillors noted the comparison of Actual to Budget for 2023/24

- c) To approve the payment of Accounts for April and May 2023 and to agree a transfer of funds to meet the Parish Councils financial requirements. **All Agreed**

**055/2023 Date of next meeting is to be held in the Village Hall on Thursday 13<sup>th</sup>. July 2023 at 7pm  
Councillors to note 2023 meeting dates - 14.09.23: 09.11.23**

#### **056/2023 Items for Next Agenda**

Asset of Community Value: Update on Defibrillator: Spraying in the village: Education PC representative  
Co-Option

#### **057/2023 Closure of the Meeting**

To close the Meeting having considered and determined all items of business.

The Chairman then closed the meeting at 8.45pm and thanked everyone for attending

Signed

13<sup>th</sup>. July 2023

**Vice-Chairman  
C. Craig**

<b>BANK RECONCILIATION</b>			
Financial year ending 31.03.24			
Bank Balance as at	30.04.23	31.05.23	30.06.23
Unity Trust Bank Current account	£ 13,345.29	£ 12,038.09	£ 12,644.77
Unity Trust Bank EMR account	£ 83.24	£ 83.24	£ 83.71
Lloyds Deposit Account	£ 0.04	£ 0.04	£ 0.04
<b>Total in Bank Accounts</b>	<b>£ 13,428.57</b>	<b>£ 12,121.37</b>	<b>£ 12,728.52</b>
Less Unpresented cheques			
<b>Total of unpresented cheques</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>
<b>Net Bank Balances as at</b>	<b>£ 13,428.57</b>	<b>£ 12,121.37</b>	<b>£ 12,728.52</b>
<b>CASH BOOK</b>			
Balance as at 01.04.23	£ 8,276.57	£ 8,276.57	£ 8,276.57
Plus Receipts	£ 5,152.00	£ 5,302.00	£ 5,939.05
<b>Total</b>	<b>£ 13,428.57</b>	<b>£ 13,578.57</b>	<b>£ 14,215.62</b>
Less Payments	£ -	£ 1,457.20	£ 1,487.10
<b>Grand Total</b>	<b>£ 13,428.57</b>	<b>£ 12,121.37</b>	<b>£ 12,728.52</b>
Difference	£ 0.00	£ 0.00	£ 0.00
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Bank Balance as at			
Unity Trust Bank Current account			
Unity Trust Bank EMR account			
Lloyds Deposit Account			
<b>Total in Bank Accounts</b>			
Less Unpresented cheques			
<b>Total of unpresented cheques</b>			
<b>Net Bank Balances as at</b>			
<b>CASH BOOK</b>			
Balance as at 01.04.23			
Plus Receipts			
<b>Total</b>			
Less Payments			
<b>Grand Total</b>			
Difference			
<hr/>			
Bank Balance as at			
Unity Trust Bank Current account			
Unity Trust Bank EMR account			
Lloyds Deposit Account			
<b>Total in Bank Accounts</b>			
Less Unpresented cheques			
<b>Total of unpresented cheques</b>			
<b>Net Bank Balances as at</b>			
<b>CASH BOOK</b>			
Balance as at 01.04.23			
Plus Receipts			
<b>Total</b>			
Less Payments			
<b>Grand Total</b>			
Difference			

<b>GESTINGTHORPE PC ACTUAL AGAINST BUDGET REPORT</b>				
		<b>Budget 2023/24</b>	<b>Total Income / Spend to July '23</b>	<b>Left in Budget as at July '23</b>
<b>Income</b>	Precept	10304	£ 5,152.00	
	Other Income	0	£ 150.00	
	Bank Interest / VAT Refund	5	£ 0.47	
	Street Cleaning Grant	420	£ 636.58	
	Pavillion Hire	200	£ -	
	Football Club use of recreation ground	375	£ -	
	ECC for Verge cutting	745	£ -	
	<b>TOTAL</b>	<b>12049</b>	<b>£ 5,939.05</b>	
<b>Exp.</b>				
<b>Staff</b>	Salary	3627	£ 1,227.60	£ 2,399.40
	Office Allowance	144	£ 48.00	£ 96.00
	<b>TOTAL</b>	<b>3771</b>	<b>£ 1,275.60</b>	<b>£ 2,495.40</b>
<b>Admin.</b>	Payroll	120	£ -	£ 120.00
	Office Expenses	120	£ 60.69	£ 59.31
	<b>TOTAL</b>	<b>240</b>	<b>£ 60.69</b>	<b>£ 179.31</b>
<b>General</b>	Verge Cutting	875	£ 449.08	£ 425.92
	Recreation Ground Grass Cutting	1600	£ -	£ 1,600.00
	Insurance	600	£ 607.53	<b>-£ 7.53</b>
	EALC/NALC/RCCE Subscriptions	225	£ 187.04	£ 37.96
	Training	160	£ -	£ 160.00
	ICO Fee	35	£ -	£ 35.00
	Oates Churchyard Charity	150	£ -	£ 150.00
	Village Hall Grant	150	£ -	£ 150.00
	Playing Field	200	£ -	£ 200.00
	Play Equipment Safety Inspection	96	£ 96.00	£ -
	Anglian Water	70	£ 11.90	£ 58.10
	Pavillion Fire Inspection	75	£ -	£ 75.00
	Mowing / Strimming/ Litter	1200	£ -	£ 1,200.00
	Repairs / Renewals to play equipment	600	£ -	£ 600.00
	Air Ambulance	150	£ -	£ 150.00
	Pavillion repairs	500	£ -	£ 500.00
	Website	130	£ -	£ 130.00
	Defibrillator - Donation	150	£ -	£ 150.00
	Tree works in the Village	500	£ -	£ 500.00
	Village Handyman	500	£ -	£ 500.00
	Bank Charges	72	£ 18.00	£ 54.00
	<b>TOTAL</b>	<b>8038</b>	<b>£ 1,369.55</b>	<b>£ 6,668.45</b>
	<b>GRAND TOTAL</b>	<b>12049</b>	<b>£ 2,705.84</b>	<b>£ 9,343.16</b>
	<b>VAT Reclaim</b>	<b>£ 121.16</b>		
	<b>Total Expenditure</b>	<b>£ 2,827.00</b>		

<b>FINANCE JUNE and JULY PAYMENTS</b>							
<b>INCOME: BDC Street Cleaning Grant £636.58p:</b>							
<b>Chq No.</b>	<b>Invoice No.</b>	<b>Payee</b>	<b>Cost</b>	<b>VAT</b>	<b>Total</b>	<b>GPC Ref. No:</b>	
DD		Anglian Water	£ 11.90	£ -	£ 11.90	8	
FEE		UTB - Service Charge	£ 18.00	£ -	£ 18.00	9	
BACS	June '23	Kevin B. Money - Clerk Salary	£ 257.50	£ -	£ 257.50	10	
BACS	June '23	HMRC - Tax on Salary	£ 61.40	£ -	£ 61.40	11	
BACS	July '23	Kevin B. Money - Clerk Salary	£ 257.50	£ -	£ 257.50	12	
BACS	July '23	HMRC - Tax on Salary	£ 61.40	£ -	£ 61.40	13	
BACS	70990	ROSPA - Play inspection	£ 96.00	£ 19.20	£ 115.20	14	
BACS		BALC - subscription 2023/2024	£ 48.00	£ -	£ 48.00	15	
BACS	5537	K. Hutchinson - Verge cutting	£ 449.08	£ 89.82	£ 538.90	16	
<b><u>TOTAL:</u></b>			<b>£ 1,260.78</b>	<b>£ 109.02</b>	<b>£ 1,369.80</b>		