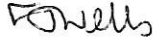


# GESTINGTHORPE PARISH COUNCIL

## NOTICE OF MEETING

Dear Councillor

You are summoned to attend the next Parish Council Meeting on Thursday 19<sup>th</sup> July 2018, 7.30pm at Gestingthorpe Village Hall.



Frances Wells  
Parish Clerk  
**6<sup>th</sup> July 2018**

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### AGENDA

1. Apologies for absence  
*To receive apologies and resolve acceptance*
2. Declarations of interest  
*Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to the agenda items below*
3. Representatives from Gestingthorpe Cricket Club and Football Club
4. Public speaking time – subject to a time limit of 20 minutes
5. To approve the minutes of the May AGM & Extraordinary meeting
6. Clerks Report - Appendix A update
7. Reports from representatives, including *District/County Cllrs*
8. Highways maintenance
9. Traffic speeding at Audley End
10. Planning – Appendix B update  
*To consider any new planning applications, including 18/01123/FUL - Nether Hall Farm  
To approve the letter to BDC planning department (Cllr Bolter)*
11. Playing Field  
*To consider the RoSPA report  
Updates from the May meeting*
12. Oates Cottages correspondence
13. GDPR  
*To adopt Privacy Policy, Data Retention Policy, Email policy, confirm Consent Form*
14. To adopt new Standing Orders 2018
15. Annual skip hire arrangements
16. Parish Council Finance  
*S137 donation for Neighbourhood Watch  
Receipts & payments for authorisation – Appendix C*
17. Correspondence and matters for report
18. Agenda items for next PC meeting
19. To fix future meeting dates
20. To exclude the press and public  
*Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item 21. 2018/19, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.*
21. Clerks annual salary payscale.

CLERKS REPORT FOR MEETING 19<sup>th</sup> JULY 2018 **APPENDIX A**

Meeting/Minute No.	Subject	Follow up action	Outcome
May/Minute 5	PC vacancy	Notify BDC of new Cllr Register of Interests to be sent to BDC	BDC notified Forms sent to BDC 21.05.18
May/Minute 11	New Gestingthorpe Club	Letter to Mrs Sagers for any interest.	Letter sent via Ashley. No progress made; advised Jayne Laken; she will keep us informed about this project.
May/Minute 11	Footbridge opposite Pheasant PH	Footbridge needs repairs	Emailed D Finch 10.5.18 Utility services search to be carried out by ECC before any work begins.
May/Minute 12	Pot holes around Gestingthorpe	Cllr Smith to compile a list of pot holes for Clerk to write to D Finch	Letter & photos from D Smith sent to Cllr Bentley 18.05.18 Reply received 21.05.18.
May/Minute 13	Cricket pavilion	Letters to go to cricket club and football club re the mess inside the pavilion	Emailed to both clubs 11.05.18. Reply received from John Butcher; reply received from Russell Meekings.
May/Minute 13	S106 expenditure	Clerk to order cross trainer from Fenland Leisure. Letter to Mr Sharp to inform of this purchase	Ordered 1105.18 Delivery due end July. Letter sent 04.05.18
May/Minute 13	Contractor for playing field	Clerk to contact Glenn Drury re insurance and invoice details	Reply received & forwarded to Cllrs. I've confirmed details with Glenn Drury and asked for public liability and risk assessment to be sent to me. Awaiting these.
May/Minute 14	Planning	Cllr Bolter to draft letter for next meeting	Agenda item for July meeting.
May/Minute 15	Dog signs	BDC to be contacted	Signs are free of charge. Organised 2 signs to be delivered to James ready for Cllrs to place them where needed.
May/Minute 16	Litter picking	Item for parish magazine to advertise 14 <sup>th</sup> July village litter pick	Risk assessment completed ready for volunteers. Parish magazine report sent to Andy Craig. Advert for Facebook – SB to organise
May/Minute 16	Street cleaning contract	Contract to be sent to BDC along with invoice and litter picking report	Sent to BDC 04.05.18
May/Minute 17	PC insurance	Clerk to confirm details with BHIB	Extraordinary meeting to resolve the insurance for 2018-19 to be held on 24 <sup>th</sup> May.
May/Minute 20	Annual Audit	Exemption certificate All other audit forms/annual documents	Scanned to auditors 08.05.18 Posted on website.
May/Minute 21	Oates Cottages sale	Query re whether any of the houses are for sale	J Nott to follow up with neighbour.

CLERKS REPORT FOR MEETING 19<sup>th</sup> JULY 2018 **APPENDIX A**

	<p>Barriers near the bridge, Hill Farm area</p>	<p>Resident complaint as to when the barriers will be removed as they are an eyesore</p>	<p>Emailed D Finch 12.05.18. Acknowledge received – awaiting further news/update</p>
	<p>PC insurance cover re safety sign</p>	<p>Contacted Autoinnovations for a quote for a sign 17.05.18</p>	<p>Price forwarded to Cllrs. Agreed wording at Extraordinary meeting and ordered signs. Signs are now in place.</p>

**GESTINGTHORPE PARISH COUNCIL****APPENDIX B**

19.07.2018

**PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING**

<b>Location</b>	<b>PC Comment</b>	<b>BDC Decision</b>
18/00964/FUL & 18/01028/LBC The Thatched Cottage Church Street Gestingthorpe Erection of 1 and a half storey rear extension with porch	No comments.	PENDING
18/01076/NMA Honeywood Yard Little Maplestead Road Gestingthorpe Application for a non-material amendment following grant of planning permission 17/02021/FUL various amendments to windows and doors	No objection Comments on parking space	PERMITTED
18/01123/FUL Nether Hall Farm Nether Hill Gestingthorpe Conversion of the barn buildings into 5 residential dwellings with associated parking, private amenity space and landscaping.		PENDING

**Decisions since the last meeting**

18/00499/FUL &amp; 18/00500/LBC - Parkgate Farm Delvyn's Lane, Gestingthorpe      WITHDRAWN

18/00699/FUL &amp; 18/00700/LBC    Ardsley, Audley End, Gestingthorpe      PENDING

# GESTINGTHORPE PARISH COUNCIL *Appendix C*

19.07.18

## RECEIPTS & PAYMENTS

Receipts since last meeting		Total to date	Budget forecast
Lloyds Interest payments	May 16p June 18p	51p	£5 p.a.
BDC	Street Cleaning agreement	£587.58	£573.59

Payments made since those approved at last meeting (inc. VAT)		Total to date	Budget forecast
Auto innovations	Safety signs	£76.80	£500 (contingency fund for play equip repairs)
BHIB Ltd	Parish Council insurance (approved at PC meeting 24.05.18)	£510.50	£700
P Odell	Printer repair	£30	£30
Wave	Playing field meter	£14.81	£100

Payments to be made		Total to date inc. VAT	Budget forecast
A Tarbin	Pipe work in cricket pavilion	£147.00	0
Playsafety Ltd	RoSPA Report	£100.80	£90
K Hutchinson	Verge cutting – 1 <sup>st</sup> cut	£420.00	£800
BDC	Grass cutting on playing field	£1377.60	£1148
Ladywell Accountancy	PAYE & RTI filing	£25	£30
Clerk	Expenses April -July	£55.39	£200
Clerk 30.09.18	Half year salary and extra hours to be confirmed (agenda item 21)		£2550
HMRC 30.09.18	PAYE Tax	£65.60	
Fenland Leisure	Cross trainer – no invoice yet	£1782 (£297 VAT)	S106 money

**Between now and the next meeting the following invoices are due:**

Colne Skips K Hutchinson – 2 <sup>nd</sup> cut Wave Information Commissioner
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Balance on Deposit A/C	£3980.50
Balance on Treasurers A/C	£6981.65