

GESTINGTHORPE PARISH COUNCIL

Minutes of the Parish Council AGM followed by the Full Council meeting in the Village Hall on Thursday 16th. May 2019 at 7.30pm

Present: Cllrs J Nott (Chair), A Cooper, P Collett, D Smith, S. Bolter, T. Flower and Kevin B. Money
Also present was Mr Crumpton-Taylor and 1 member of the public

022/2019 Chairman Welcome. The Chairman welcomed everyone to the meeting.
To ratify the appointment of Kevin B. Money as Parish Clerk / RFO to Gestingthorpe Parish Council.
All Councillors agreed. The Chairman and Clerk then signed the contract of employment.

023/2019 New Councillors to sign Declaration of Acceptance of Office
All Gestingthorpe Councillors signed their Declaration of Office

024/2019 New Councillors to sign Members Register of Interest & E Consent forms
All Gestingthorpe Councillors signed their Register of Interest forms and E Consent forms

025/2019 Apologies for Absence – ECC David Finch & BDC Cllr W. Scattergood

026/2019 Election of Chairman for the 2019/20 year. The Chairman to sign the Declaration of Office

Cllr A. Cooper proposed Cllr J. Nott to act as Chairman for the 2019/20 year. Seconded by Cllr S. Bolter. **All Agreed.** Cllr J. Nott then signed the Declaration of Office of Chairman.

027/2019 Election of Vice-Chairman for the 2019/20 year. The Vice-Chairman to sign the Declaration of Office

Cllr J. Nott proposed Cllr T. Flower to act as Vice-Chairman for the 2019/20 year. Seconded by Cllr A. Cooper. **All Agreed.** Cllr T. Flower then signed the Declaration of Office of Vice-Chairman.

028/2019 Appointment of Representatives & Responsible Members 2019/20

Playing Field: A. Cooper

Village Hall: Terry Flower

Rents Fields Charity: Steve Bolter & A. Cooper

Transport: Steve Bolter

Footpaths: Leslie Crumpton-Taylor

Emergency Contacts: The Clerk

Neighbourhood Watch: Helen Skerratt

Highways: David Smith & Peter Collett

Finance Auditor: Leslie Crumpton-Taylor

Planning Committee: Peter Collett, Steve Bolter, Terry Flower & David Smith (Chairman)

Tree Warden: Terry Flower

Internal Auditor: Leslie Crumpton-Taylor

Employment Committee: James Nott, Ashley Cooper & Terry Flower

Broadband: Steve Bolter

029/2019 Public Participation Session

The Chairman will invite questions and observations from members of the public present.

A maximum time of 20 minutes will be allowed

No questions from the public

030/2019 Declaration of Interest

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda

Cllr. A. Cooper declared an interest as being the Vice President of the Cricket Club

Cllr. A. Cooper declared an interest as being a land owner of Field adjacent to Sudbury Road

031/2019 To approve the Minutes of the last meeting of Gestingthorpe Parish Council

To receive and agree the minutes of the last meeting held on 31st. January 2019

Cllr J. Nott proposed and Cllr A. Cooper seconded that the minutes are a true and accurate record of the meeting following a minor amendment. **All Agreed**

032/2019 Clerks Report

To review and approve the Parish Council policies

- a. Standing Orders. Clerk to recommend no changes to be made (previously circulated to Councillors)
- b. Financial Regulations. Clerk to recommend no changes to be made
- c. Asset Register. Clerk to recommend no changes to be made

Cllr J. Nott proposed to accept all the Parish Councils policies on-bloc. Cllr D. Smith seconded.

All agreed

- d. Councillors to agree Parish meeting dates for 2019 & 2020

18.07.19: 19.09.19: 21.11.19: 20.02.20. **Councillors agreed** the proposed meeting dates for 2019/20

- e. Street Cleaning contract 2019/20 - To agree terms and sign contract

Cllr J. Nott proposed and Cllr A. Cooper seconded that the Street Cleaning Agreement for 2019/20 be signed and sent to BDC. **All Agreed**

- f. PC Insurance 2019/20 - To agree schedule and insurance company for 2019/20

Cllr J. Nott proposed and Cllr A. Cooper seconded that the Council agree the Insurance premium of £518.57 for 2019/20. **All Agreed.**

033/2019 Essex County Councillors report – Cllr D. Finch. No report given

034/2019 District Councillors report – Cllr W. Scattergood. No report was given

035/2019 Representative reports

Highways maintenance - Update on the Local Highways Panel request

Potholes in area have been filled.

Closed North End road for 20 days

Works have been planned for next financial year

To remove railings in Sudbury Road

Ask David Smith for his notes

Retaining wall to be maintained

Speed recording device – LHP on 04.04.19 the application funding was approved. £10,500 to be allocated to obtain a new device.

Community Speedwatch – 5 volunteers have come forward. Training will be given shortly.

Playing Field - Update on the cricket pavilion work & confirm contractor for plumbing work

Cllr A. Cooper has walked around playing field. There is a dead branch in NE corner near Sudbury Road. It will need addressing ASAP.

Clerk to contact Graham Nichols to be contacted to make good. ASAP. Try Parish Magazine.

Football posts to be removed in anticipation of the football club starting up again.

Cllr J. Nott to continue with the play equipment repairs.

Cheque for £150 from EON has been received from their vehicle damaging the playing field.

Electrical test is needed to be done at the pavilion.

Footpaths: Nothing to report

Matters arising from the Annual Village Meeting

Cllr S. Bolter: Broadband report is short and the County broadband is working in the village hall.

Superfast Essex has not performed up to their own expectations.

036/2019 Planning Applications

19/00222/FUL - Nether Hall Farm Nether Hill Gestingthorpe CO9 3BD

Single storey side extension to provide additional workshop space and office.

Application Withdrawn

19/00362/FUL - 1 Pound Farm/Annexe Pound Farm North End Road CO9 3BN

Retention of Change of use from full term let to holiday let. **Pending Consideration**

037/2019 Decision/s made by BDC on planning applications

19/00237/LBC & 19/00236/HH

The Thatched Cottage Church Street Gestingthorpe Essex CO9 3AZ

Proposed porch and insertion of roof light to south/east elevation. **Application GRANTED**

038/2019 Finance

- 1) Bank balances as at 30th. April 2019 and 2019/20 budget account (previously circulated to Councillors)
- 2) Councillors to agree payment of April, May and June 2019 finances (previously circulated to Councillors)

Cllr J. Nott proposed and Cllr A. Cooper seconded the authorisation of the April, May and June '19 payments. **All Agreed**

039/2019 End of Year report

- 1) To receive and note the Internal Audit Report. Councillors noted the Internal Audit report
- 2) Councillors to agree and Chairman to sign the Annual Governance and Accountability Return 2018/19 Part 2 Statement
- 3) Councillors to agree and Chairman to sign the Certificate of Exemption – AGAR 2018/19 Part 2

Cllr J. Nott proposed and Cllr A. Cooper seconded that the Chairman signs the Certificate of Exemption – AGAR 2018/19 Part 2. **All Agreed**

- 4) Councillors to agree and sign Section 1 – Annual Governance Statement 2018/19

Cllr J. Nott proposed and Cllr A. Cooper seconded that the Chairman signs Section 1 – Annual Governance Statement 2018/19. **All Agreed**

- 5) Councillors to agree and sign Section 2 – Accounting Statements 2018/19

Cllr J. Nott proposed and Cllr A. Cooper seconded that the Chairman signs Section 2 – Accounting Statements 2018/19. **All Agreed**

040/2019 Items for Next Agenda

Cricket Club issues
County broadband

There being no further business the Chairman closed the meeting at 9pm and thanked everyone for attending.

Signed.....18th. July 2019
James Nott