


# GESTINGTHORPE PARISH COUNCIL

## NOTICE OF MEETING

Dear Councillor

You are summoned to attend the next Parish Council Meeting on Thursday 22<sup>nd</sup> November 2018, 7.30 p.m. at Gestingthorpe village hall for the purpose of transacting the business set out on the attached agenda. The public and press are welcome to attend.

Frances Wells   
Parish Clerk  
14<sup>th</sup> November 2018

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### AGENDA

1. Apologies for absence
2. Declarations of interest  
*Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to the agenda items below*
3. Report from Gestingthorpe Cricket Club
4. Public Speaking – subject to a time limit of 20 minutes
5. To approve the minutes of the September PC meeting
6. Clerks report – Appendix A update
7. Reports from representatives  
*District/County Cllrs, Neighbourhood Watch, footpaths, passenger transport, Village Hall, Tree Warden*
8. Highways maintenance  
*Update on previous issues*
9. Speeding at Audley End  
*LHP request for SID socket  
Speedwatch*
10. Planning - Appendix B update  
*To consider any new applications received  
To consider any amendments to the Open Spaces Action Plan 2019*
11. Playing Field  
*Update on previous issues*
12. Cricket Pavilion
13. Standing Orders - annual review
14. Risk assessment – annual review
15. Internal Controls - annual review
16. Parish Council Finance  
*To consider an S137 donation to the Essex Air Ambulance  
Receipts & payments for authorisation – Appendix C  
½ year internal audit on receipts & payments*
17. Correspondence and matters for report
18. Agenda items for next PC meeting  
*Please note that no decisions can lawfully be made under this item, LGA 1972 section 12 10(2)(b) states that business must be specified; therefore the Council cannot lawfully raise matters for decision.*
19. To fix the next Parish Council meeting dates.

CLERKS REPORT FOR MEETING 22.11.2018 **APPENDIX A**

Meeting/Minute No.	Subject	Follow up action	Outcome
July/Minute 10	Planning Policy	Cllrs Bolter and Smith to look at including a Standing Order for planning applications.	Agenda item for November meeting.
July/Minute 14	Model Standing Orders 2018	Cllr Bolter to look through and edit.	Agenda item for November meeting.
September/Minute 7	Footpath 41	Letter to landowners asking them to trim back hedge	Letter sent end of September.
September/Minute 7	Devolution Pilot Scheme	Clerk to reply to say Cllrs interested but require further information	Further correspondence – meeting arranged but no Cllrs advised whether they can attend.
September/Minute 13	GDPR	Consent form for village email addresses & emergency plan	On-going.
Email from Cllr Finch	Potholes	Cllr Finch asked for details of potholes that we need action on.	Advised that pot holes between Pot Kiln Chase and Hill Farm turn off need attention.

**GESTINGTHORPE PARISH COUNCIL****APPENDIX B**

22.11.2018

**PLANNING APPLICATIONS RECEIVED SINCE LAST MEETING**

<b>Location</b>	<b>PC Comment</b>	<b>BDC Decision</b>
18/00259/TPO Yew tree Cottage, Church Street	No comments received	PENDING
18/01712/FUL - Nether Hall Farm Nether Hill Gestingthorpe  Proposed change of use of existing barn building to joinery workshop (Use Class B2 - General Industrial) and associated development	Only 1 comment received – therefore no reply sent to BDC	PENDING

**Decisions since the last meeting**

18/01130/FUL & 18/01132/LBC  
Parkgate Farm Delvyn's Lane Gestingthorpe

GRANTED

# GESTINGTHORPE PARISH COUNCIL *Appendix C*

RECEIPTS & PAYMENTS

22.11.2018

Receipts since last meeting		Total to date	Budget forecast
Lloyds TSB Interest payments	Sept 17p Oct 16p	£1.16	£5 p.a.
Essex County Council	Grass verge cutting repayment – 1 <sup>st</sup> cut	£373.95	£748
Braintree District Council	S106 reimbursement for cross trainer	£1485	0
Braintree District Council	Precept (2 <sup>nd</sup> payment) £3200	£6400	£6400

Payments made since last meeting (inc. VAT)		Total to date	Budget forecast
Information Commissioner	Data protection registration fee (direct debit)	£35	£35

Payments to be made (inc. VAT)		Total to date	Budget forecast
Clerks expenses	July - November £38.57	£93.96	£250
Glenn Drury	Mowing/strimming work to playing field (Invoice not yet received)		
K Hutchinson	Verge cutting – 2 <sup>nd</sup> cut (Invoice not yet received)	£420.00 1 <sup>st</sup> cut	£800
Essex Air Ambulance	Annual donation (S137 donation)	£200	£200
Oates Churchyard Charity	Annual grant for churchyard maintenance	£300	£300
Village hall	Annual grant	£200	£200

Between November and January meeting we will need to pay the following:

Flameskill for fire extinguisher inspection	Deposit A/C balance at 09.10.18	£3981.15
Anglian Water	Current A/C balance at 19.10.18	£6852.95